



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

*Our Voice • Our City • of Neighbors • by Neighbors • for Neighbors*



---

## UNNC Executive Committee Meeting

---

Tuesday, April 19, 2011  
Council District 10 Field Office  
1819 S. Western Ave.  
Los Angeles, CA 90006

### MINUTES

(approved August 16, 2011)

#### **CALL TO ORDER**

Vice-President Billie Green opened the meeting around 7:13 p.m. A quorum was present.

**Members present:** Billie Green, Stevie Stern, Wesley Todd, Norman Gilmore

**Members absent:** None.

**Additional UNNC board members present:** Andrea Dunlop, Myrna Allen.

#### **APPROVAL OF AGENDA**

**MOTION:** Stevie Stern moved to approve the agenda with an additional item (L) to discuss outreach marketing for Arlington Heights, correct item (G) from SLAANC to South Central Empowerment Congress (L) add HPOZ conference, tabling (J) Review of bylaws until May, and limit public comments to one minute.

Wesley Todd seconded.

Vote: Approved unanimously.

#### **PUBLIC COMMENT**

There were no public comments.

#### **EXECUTIVE COMMITTEE BUSINESS**

- A. Funding Request Western Heights Beautification project – Doug Hanson presented. Mr. Hanson presented a funding request for plantings on Arlington, and 20<sup>th</sup> and Manhattan (near Chabelita). All the planting areas are bump outs. There are four concrete curb cutouts with asphalt removed. The neighborhood homeowner's association will be responsible for maintenance. There will still be signs saying "Do not enter", but perhaps fewer now that there's a curb. The Manhattan and 20<sup>th</sup> location will still be gated, but the gate will swing open for emergency access.

The total project budget is estimated to come to:

Construction: \$48,000

Permits and City fees: \$26,500



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

*Our Voice • Our City • of Neighbors • by Neighbors • for Neighbors*



Engineers: \$25,500

The funding request is for up to \$3,500 for purchase of soil, plants, and installation. The plantings will cover 500 square feet of area.

**MOTION:** Stevie Stern moved to forward the above funding request to the Governing Board for consideration.

Wesley Todd seconded.

Vote: Approved unanimously.

- B. Funding Request Mid-Wilshire Technology Center beautification project – Andrea Dunlop (handled out of order)

The Mid-Wilshire Technology Center landscaping initiated by UNNC has been struggling but is improving with student maintenance. However, the drip line is being damaged by over-enthusiastic weeding and needs to be replaced with more durable PVC pipe.

**MOTION:** Stevie Stern moved to forward a funding request for up to \$650 for labor and materials to replace the drip line with PVC pipe for the 400' to 500' length of the plantings along Washington Blvd.

Wesley Todd seconded.

Vote: Approved unanimously.

- C. Funding Request for the William Grant Still Community Center presented by Ami Motevalli.

William Grant Still has been conducting an annual music education program. This year they are teaching keyboard, vocals, songwriting, guitar, clarinet, drums, ensemble and early childhood music through the music of Nina Simone. The workshops run for 10 weeks and are free to everyone 18 and under. Students range from age 3 to 18. They have a recital scheduled for May 7<sup>th</sup> from 6pm to 8pm at the Metropolitan A.M.E. Zion church, across from William Grant Still Arts center. MusicLA is the primary sponsor of the program, part of LA Dept. of Cultural Affairs Public Art program, and the Mayor's Heritage month program, and possibly also the LA County Arts Commission. West Adams Neighborhood Council is supporting their exhibition program with funding.

Ms. Motevalli presented a funding request for up to \$1500 including \$500 for videography and editing, \$250 for photography, \$250 for sound equipment and engineering, and \$500 for food and drink for the reception.

**MOTION:** Norman Gilmore moved to recommend to the Governing Board that William Grant Still's upcoming recital be funded for up to \$750 for sound equipment and engineering, and food and drink for the reception.

Stevie Stern seconded.

Vote: Approved unanimously.

- D. Avenues Neighborhood Watch and Association – Wanda Green & Sydney Kamlager presenting. Wanda presented a request for up to \$400 for double sided sign boards. Specifically, they would like to get 20 double sided sign boards for \$20 each. They cover the Arlington Heights neighborhood which also overlaps Wilshire Area – Basic Car 7A69. The Avenues Neighborhood Watch and Association meets monthly at the Stop-In center, the second Tuesday at 7:00pm. Their Senior Lead Officer attends regularly.



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

*Our Voice • Our City • of Neighbors • by Neighbors • for Neighbors*



After discussion with others present who use similar signs in their neighborhoods, it was recommended that additional signs be purchased as spares.

**MOTION:** Wesley Todd moved to recommend to the Governing Board that the Avenues Neighborhood Watch and Association be funded up to \$500 for double-sided yard signs for announcing monthly neighborhood meetings.

Stevie Stern seconded.

Vote: Approved unanimously.

- E. Appoint Chairperson of Education Committee – Stevie Stern.

Stevie Stern noted that Chris Carlson has been providing regular LAUSD updates at board meetings and has been passionate about education issues in our community.

**MOTION:** Stevie Stern moved to create an educational ad-hoc committee and appoint Chris Carlson as the Chair.

Wesley Todd seconded.

Vote: Approved unanimously.

- F. Outreach – electronic and within the community

Norman Gilmore presented a proposal for upgrading the UNNC web site.

Stevie asked for more input on where we can post agendas in Jefferson Park. Earlez Grille, Union Bank, and Starbucks on Crenshaw were suggested.

Dianne Lawrence encouraged UNNC to update our ad with new information such as event photos on a monthly basis.

- G. Resolution Proposal by South Central Empowerment NC – Cliff Smith

No show. An attendee said that a new policy by LAPD had resolved the issue.

- H. Review operating supplies and needs

Stevie suggested that UNNC purchase a 10x10 sun shade for events and a couple of tables and folding chairs so we always have our own outreach booth. We agreed this was a miscellaneous purchase not requiring board approval.

The principal of Carson-Gore Elementary suggested that UNNC place a banner at the school announcing that UNNC is a community partner with Carson-Gore Elementary.

We need an ink cartridge for printing agendas.

- I. Budget – initial review for upcoming fiscal year – tabled until May.

- J. Review Bylaws – tabled until May

- K. Plan Agenda for May Governing Board (handled out of order)

The relevant items from this agenda for the Governing Board were noted.

- L. HPOZ Conference

The HPOZ conference will be on Saturday, May 7<sup>th</sup> at McCarty Church on West Adams. UNNC has previously agreed to partner with this event.

The event will be in our community this year, and they will be touring the HPOZs in our area.



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

*Our Voice • Our City • of Neighbors • by Neighbors • for Neighbors*



UNNC is about to have four separate HPOZs which is probably more than any other NC. The attendees at this conference will come from neighborhoods with a lot in common with our community, and we may want to partner with their NCs in the future on issues. The conference organizers have asked UNNC to host coffee for attendees. Estimated attendance is 125 to 150.

**MOTION:** Stevie Stern moved to recommend to the Governing Board that UNNC host coffee and pastries for the HPOZ conference on May 7<sup>th</sup>.

Wesley Todd seconded.

Vote: Approved unanimously.

M. Arlington Heights Flyer – Myrna Allen – (handled out of order)

Myrna presented an electronic outreach program. She has obtained a domain name with Arlington Heights in it and is setting up a blog at the domain. She will also set up an email list at that site. She has obtained the designs for the neighborhood logo that were on file but unused/abandoned. Once the blog is up, the plan is to distribute flyers and go door-to-door informing people of this new information source in the community.

The budget requested is for up to \$587. But this may not include taxes and shipping for the flyers.

**MOTION:** Stevie Stern moved to forward a funding request for up to \$650 for design and printing of flyers promoting the new Arlington Heights website.

Wesley Todd seconded.

Vote: Approved unanimously.

## TREASURER'S REPORT

Wesley reported that the demand warrant has not issued yet to AAA for the banner repair and replacement project.

## COMMITTEE UPDATES

None.

## OLD BUSINESS

Stevie reported that the Economic Development Committee is looking at Saturday May 21<sup>st</sup> for a E-Waste and Hazardous Waste collection day at the Council Office, perhaps from 10am to 1pm.

Also, Saturday June 25<sup>th</sup> is the proposed date for the Neighborhood Spring Cleanup on Washington Blvd. between Arlington and Crenshaw.

Stevie said that the proposal for demolishing the Union Bank at Jefferson and Crenshaw in order to provide extra parking for the proposed Fresh 'n' Easy states that the proposal is similar to one previously approved in 2007. However, this is not really the case and the Council Office is reviewing this.

Stevie also reported that the USC Engineering Writing class presentations on the Isadore House at Benny Potter Park Annex were very interesting. We will be getting copies.

Stevie is concerned that LaSalle Monument may have funding issues if it is not completed by the end of the fiscal year on June 30<sup>th</sup>.



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

*Our Voice • Our City • of Neighbors • by Neighbors • for Neighbors*



Stevie presented two designs by Linda Frost for the retractable fabric banner and some alterations were suggested.

## **NEW BUSINESS**

None.

## **APPROVAL OF MINUTES**

**MOTION:** Stevie Stern moved to approve the February 15<sup>th</sup>, 2011 minutes with the grammar correction noted on page 2.

Billie Green seconded.

Vote: Three in favor, none opposed, one abstention.

**MOTION:** Stevie Stern moved to approve February 23<sup>rd</sup>, 2011 minutes as presented.

Billie Green seconded.

Vote: Three in favor, none opposed, one abstention.

**MOTION:** Wesley Todd moved to approve the March 15<sup>th</sup>, 2011 minutes as presented.

Stevie Stern seconded.

Vote: Three in favor, none opposed, one abstention.

Meeting adjourned at 10:25 p.m.

Respectfully submitted,  
Norman Gilmore  
UNNC Secretary  
April 19, 2011  
Attachments: None.

Revised August 29, 2011 to show August 16, 2011 as approval date, rather than June 21, 2011.