



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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## UNNC Executive Committee Meeting

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Tuesday, May 17, 2011  
Council District 10 Field Office  
1819 S. Western Ave.  
Los Angeles, CA 90006

### MINUTES

(approved August 16, 2011)

#### **CALL TO ORDER**

Vice-President Billie Green opened the meeting around 7:06 p.m. A quorum was present.

**Members present:** Billie Green, Stevie Stern, Wesley Todd, Norman Gilmore

**Members absent:** None.

**Additional UNNC board members present:** Christine Carlson.

#### **APPROVAL OF AGENDA**

**MOTION:** Stevie Stern moved to approve the agenda with an additional item at the beginning to discuss a funding request for the 28<sup>th</sup> St Block Club 4<sup>th</sup> of July party.

Norman Gilmore seconded.

Vote: Approved unanimously.

#### **PUBLIC COMMENT**

Stevie Stern wanted to acknowledge that Donna Jones was honored by Senator Curren Price as a SHERO for the 26<sup>th</sup> State Senate District.

#### **EXECUTIVE COMMITTEE BUSINESS**

- A. Funding Request by the 28<sup>th</sup> St Block Club – Renée Günter.  
Renée Günter presented a funding request for up to \$250 for insurance for the 28<sup>th</sup> Street Block Club annual 4<sup>th</sup> of July Block Party. The 28<sup>th</sup> St. Block Club has had an annual block party for the past eight years. Projected attendance is 150. The street will be closed.

**MOTION:** Stevie Stern moved to forward the above funding request for up to \$250 to the Governing Board for consideration.

Wesley Todd seconded.

Billie Green noted that the city no longer works with a single approved city insurance carrier for block clubs. Block clubs will have to research and identify an insurance company. One suggestion was Hartford.



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Vote: Approved unanimously.

- B. Review and discussion regarding upcoming Plan Approval Hearing for Frederick Douglass Middle/High School - ACTION

The City of Los Angeles will at some point assess whether the school is complying with its conditions for operating.

Derek Japha said that the Department of City Planning has not committed to a date for the plan approval hearing prior to the end of June. A hearing would need to be held early in the summer so that any compliance conditions could be implemented prior to the start of the school year. Mr. Japha asked UNNC to support the neighbors' request to the city that the plan approval hearing occur prior to the end of June.

Wesley Todd and Billie Green recused themselves from the discussion.

**MOTION:** Norman Gilmore moved to recommend to the Governing Board that UNNC urge both Council District 10 and the Planning Department to hold a plan approval hearing for Frederick Douglass School prior to the end of June 2011. Stevie Stern seconded.

The question was raised as to whether the school has a Joint Use agreement with the Park Department in order to use the park for PE classes. It was stated that perhaps the school was not using the park anymore for PE classes.

Vote: 2 in favor, none opposed, 2 recusals.

- C. Review Operating Needs – ACTION

UNNC has been using the ConstantContact email service to send out agendas and news. Norman Gilmore has migrated UNNC's list to the MailChimp service using the free tier. Since the transition has been successful, Norman Gilmore recommends that UNNC cancel the \$30/month spent on ConstantContact and start paid service with MailChimp for \$15/month. This will enable UNNC to remove the MailChimp logo from our emails, as well as providing a very useful Email Inbox testing service.

**MOTION:** Norman Gilmore moved that UNNC cancel ConstantContact monthly service and replace it with the MailChimp email service. Stevie Stern seconded.

Vote: Approved unanimously.

- D. Budget – initial review for upcoming fiscal year – ACTION

There was a discussion about the current status of the fiscal year transition and what rules the city might impose on the transition. We can spend on the debit card up to June 15<sup>th</sup>. Our budget is due to the city by July 15<sup>th</sup>.



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## E. Review Bylaws – ACTION

The Executive Committee reviewed a redlined version of the bylaws that corrected a variety of misspellings and typos, and updated the bylaws to incorporate the election procedures previously stipulated by the board with the City Clerk in 2010.

The executive committee reviewed and discussed each change shown in the redline version of the bylaws.

**MOTION:** Norman Gilmore moved that the revised bylaws be forwarded to the Governing Board with a recommendation to adopt them and forward to the city for review.

Billie Green seconded.

Vote: Approved unanimously.

## F. Plan Agenda for June Governing Board meeting

Items for the June Governing Board Agenda were identified.

## TREASURER'S REPORT

We're probably not going to have any left over budget to worry about rolling over as much. There may be some money left in the website budget.

## COMMITTEE UPDATES

### A. Education Committee

Chris Carlson reported that the Education Committee met for the first time on Saturday. The committee is asking that LAUSD have a public meeting to present the plans for Mid-City Magnet under the MSAT??? grant. The committee is presenting questions in advance.

They also discussed notifying ICEF formally of the pedestrian and traffic safety violations that occur repeatedly at school pickup and drop-off times.

Myrna Allen is enthusiastic about working with Carson-Gore on an educational garden.

Another idea is to pull together a school directory for all neighborhood schools, public and private.

After discussion, it was thought that Joyce Smith may be able to do some program work at LACES.

## OLD BUSINESS

The LaSalle project is being allowed by Department of Public Works to use their matching grant until November 30<sup>th</sup>. LA Conservation Corps will invoice for this UNNC beautification project.

Laura Meyers reported that the GIS section of the Planning Department downloaded all the GIS information to the database consultant Robbie, so the Historic Building permits consultant could continue working on the SurveyLA project.



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## **NEW BUSINESS**

We have an E-Waste recycling event coming up on Saturday, and discussed outreach and marketing.

## **APPROVAL OF MINUTES**

The minutes for last month were forgotten in Norman's printer, so no minutes were presented for approval. Item tabled until next month.

Meeting adjourned at 9:31 p.m.

Respectfully submitted,  
Norman Gilmore  
UNNC Secretary  
May 17, 2011  
Attachments: None.

Revised August 29, 2011 to show August 16, 2011 as approval date, rather than June 21, 2011.