



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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UNNC Executive Committee Meeting

Tuesday, November 15, 2011
Council District 10 Field Office
1819 S. Western Ave.
Los Angeles, CA 90006

MINUTES

(approved December 20, 2011)

CALL TO ORDER

Vice-President Billie Green opened the meeting around 7:01 p.m. A quorum was present.

Members present: Stevie Stern, Billie Green, Wesley Todd, Norman Gilmore

Members absent: None.

Additional UNNC board members present: Betty Phillips, John Arnold, Steve Wallis, Chris Carlson

APPROVAL OF AGENDA

MOTION: Stevie Stern moved to approve the agenda as presented.

Wesley Todd seconded.

Vote: Approved unanimously.

PUBLIC COMMENT

No public comments.

EXECUTIVE COMMITTEE BUSINESS

- A. Funding Request – Jefferson Park United – Produce Door Hangers - ACTION.

John Arnold and Marina Moevs presented a proposal to produce door hangers on “What it means to live in an HPOZ”.

The Jefferson Park HPOZ is the second largest in the city, with slightly over 2000 structures included. The city was pleased with the outreach previously conducted to get people to HPOZ planning meetings when the HPOZ was in progress.

The Jefferson Park HPOZ in particular was not just about historic structures, but also the cultural history of the community.

In John’s experience as an HPOZ board member at University Park, it is important to do outreach to help people be aware of the HPOZ process, requirements, and resources when exterior



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remodeling or landscaping is considered.

Jefferson Park worked with West Adams Heritage Association to do the first set of large door hangers announcing the HPOZ hearings.

Jefferson Park would like to distribute 2500 door hangers announcing the HPOZ, HPOZ resources, and a city brochure to all addresses in the HPOZ.

Jefferson Park would also like to have a welcome packet that would include a copy of the Preservation Plan, a longer city brochure on caring for historic houses, and some background flyers and information about the neighborhood. This would be provided to listing agents and new property owners.

John and Marina presented proposals for layout, printing, and distribution. They also presented all the materials provided at no cost by the city.

The costs for designing and distributing 2500 door hangers are:

Design and layout: \$495

Printing: \$650

City Pamphlets: no charge

Assembly: volunteers

Distribution: \$625

Total: \$1770

The cost of preparing 100 welcome packets.

Folders: \$130.25

Copies of Community Materials, 11 pages: \$116.91

City Pamphlets: no charge

Jefferson Park Preservation Plan: no charge

Assembly and distribution: volunteers

Total: \$247.16

MOTION: Stevie Stern moved to recommend the above funding request to the UNNC

Governing Board for up to \$2,017.16.

Norman Gilmore seconded.

Vote: Approved unanimously.

B. Committee Chairperson – Mission and Goals

John Arnold, Chair of the Historic Preservation Committee, wants to work with the four HPOZs (Harvard Heights, West Adams Terrace, West Adams Avenues, and Jefferson Park) to coordinate activities such as outreach, workshops, and common informational materials.

Betty Phillips, Chair of Public Works, is looking for UNNC board members to help her create an inventory of problems in each area that are potentially Public Works issues. She will contact Valerie Shaw on the Board of Public Works for ideas about what Public Works may be in a position to work on.

Chris Carlson, Chair of the Education Committee, has been working on a couple issues. This year



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the Mid-City magnet goes K-8 to grades 1-5, and will be linked to LACES grades 6-12. There is an effort to get an MOU with LAUSD school board member LaMotte to reserve a certain number of seats for area families. This one small school has received a federal grant of \$3.3 million, so this will be a more desirable school. About 50 families with small kids are interested in Kindergarten options since Mid-City magnet no longer has Kindergarten.

Greatschools.org is an example of a site that has a database of schools that can be searched by geographic location. Chris Carlson would like to provide a more localized source of school information that would give parents more useful information such as references for schools.

Another idea is to send useful references about local school resources to our UNNC email list.

Chris has also been staying in touch with groups that are working to bring new charter schools to the area. One of them is City Charter. One of the concerns is special needs kids, since they are often underserved by charters.

C. Review Funding Procedures and update Funding Request forms – ACTION.

We reviewed a draft of a new form that will be used by UNNC when applicants are interested in requesting funds for a major neighborhood improvement project.

Comments were made that will be incorporated into the next draft.

D. Review Board Member absences. Stevie has spoken with Chris regarding absences.

E. Discussion and Plan of Action for Board Retreat – ACTION

Saturday January 7th, 2012 is proposed as the Board Retreat from 9:30 to 12:30. The Wilfandel House has offered to host UNNC's annual half-day retreat at no charge. The agenda will include a get-to-know-you exercise, and Planning 101. We also will discuss outreach.

F. Plan agenda for Sept Governing Board meeting. Items noted above will be agendized for the Governing Board meeting.

TREASURER'S REPORT

.No special items to report. The Fire Department sign was paid for.

OLD BUSINESS

Billie saw the art show at William Grant Still, and recommends it.

Norman is making progress on the new web site. The server software has been installed and the designer will start work soon.

Stevie suggested that the LaSalle monument not dig down and replace the soil since that makes the project so complex to get approved, and just alter the project and put in pavers.



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NEW BUSINESS

Norman and William should talk to Albert Lord about the Prop K monies for Leslie Shaw.

APPROVAL OF MINUTES

MOTION: Stevie Stern moved to approve the October 18th minutes as presented.

Wesley Todd seconded.

Vote: Approved unanimously.

Meeting adjourned at 9:02 p.m.

Respectfully submitted,

Norman Gilmore

UNNC Secretary

November 15, 2011

Attachments: None.