



**UNITED NEIGHBORHOODS**  
**OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND**  
**JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL**  
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**UNNC Governing Board Meeting**

Thursday, October 4, 2018  
 6:30 P.M.  
 Council District 10 Field Office  
 1819 S. Western Ave.  
 Los Angeles, CA 90006

**MINUTES**

**Special Presentation:** KYCC – Koreatown Youth & Community Center      **Karen Hernandez**  
 Ms. Hernandez provided information on KYCC’s Tree Planting program. Passed survey to obtain information from stakeholders seeking feedback of where we want more trees in our community. [http://cityplants.org/component/proforms/step-1-tree-request\\_copy](http://cityplants.org/component/proforms/step-1-tree-request_copy)

**(1) CALL TO ORDER**

Denise Jackson opened the meeting at 6:44 p.m. A quorum was present

Members present: Gavin Abercrombie, Esai Vergara, Lizy Moromisato, Ethan Polk, Laura Meyers, Rosie Brown, , Denise Jackson, Marielle Farnan, Greg Jackson, , Geoff Bowen, Cordell Hinton, Courtney Hogenson, Tracey Hart, Dolores Spears, \* Helen, Chaudhuri\*, Chris Carlson\*  
 \*Member arrived late or departed early.

Members absent: Raheem Dawson, , Tori Bailey, John Arnold, Patrick Bustad, Najee Thornton

There were about 13 audience members at the start of the meeting

**APPROVAL OF AGENDA**

Changes to Agenda:

Insert item 6b4.

Will not be discussed 6d5 &6

**Motion:** D. Jackson moves to approve agenda.

**Seconded by:** Lizy Moromisato

**Vote:** Approved unanimous.

**Vote:** Yea 14    Nay 0    Abstained 0    Ineligible           Absent 7

**Motion Approved:** Yes

**(2) PUBLIC COMMENT**

Denise Jackson: Each person has 2 minutes to speak.

Jeff Camp of UNNC announcement of calendar events



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Roxanna: Tutoring service at the Library

Ethan Polk: Neighborhood breakfast last weekend was very nice.

Laura Meyers: Thank everyone for their support for the Cemetery event.

**(3) EXECUTIVE COMMITTEE BUSINESS**

**Spears**

A. Amend Standing Rules to create Communications Committee and elect Committee Chair—  
Denise Jackson -DISCUSSION and ACTION

**MOTION:** Denise. Jackson - Amend standing rules to create a communication committee.

**Seconded by:** Rosie Brown

**Discussion:** Review of communication proposal and duties

Ethan Polk Proposed that we add ‘committee will work with the communication service the UNNC has in place.’

Laura Meyers Add **norm** rules for posting and communication dissemination.

Will following brown Act and standing rules

**Vote: Yea 15 Nay 0 Abstained 0 Ineligible Absent 6**

**Motion Approved: Yes**

LAPD Senior Lead Lu Aceves introduced himself, shared his contact information email [38381@lapd.online](mailto:38381@lapd.online) Cell: (323) 387-9617 and information on a Lung Cancer fund raiser that he is working with.

Recess of the regular board meeting took place for a special board meeting at 6:55 p.m.  
Regular meeting resumed AT 7:05 p.m..

**CD 10 Brief**

Billie Green, Deputy , [billie.j.green@lacity.org](mailto:billie.j.green@lacity.org) of CD 10

Deputy Green’s announced:

- Taste of Soul is scheduled for Oct 20. Each NC has a place reserved in the CD 10 booth.
- Hearing at the Board of Public Works, Dec 4, 2018, 4:00 p.m. to 5:00 p.m.. Topic is urban forest management program.
- Jefferson Park. Oct 15, 2018 Expo Crenshaw Community Parking Meeting. Area effected from Jefferson to La Brea. Issue is that Metro will start charging for parking which will result in people parking in residential communities. Location in Rancho Cienega Park in the Ira C Massey Child Care Center.
- Rancho Cienega Park will be rebuilt.
- Washington Irving Pocket Park will be rebuilt also, location is 4103 W Washington Blvd, Los Angeles, CA 90018



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- Venice Street Project. On Venice from Figueroa to Arlington. From Normandie to Arlington affects UNNC. Project includes new sidewalks, new streetlights. Bureau of Engineering & Department of Transportation are the leads on this project.
  
- B. CIS – City Councilmember David Ryu’s Motion on Electric Scooters – Dolores Spears - DISCUSSION and ACTION  
**MOTION:** D Spears: City council will develop rules and regulation for the use of scooters and develop a public service education program on safety, to include wearing of helmets and where scooters should be parked.  
**Seconded by:** Helen Chaudhuri  
**Discussion:** Spokesperson for Line - Tony Garabis was present and shared that Line has a public safety campaign in place and they are willing to work with the city to promote the same.  
**Vote:** Yea 15 Nay \_\_\_\_\_ Abstained \_\_\_\_\_ Ineligible \_\_\_\_\_ Absent 5  
**Motion Approved: Yes**
  
- C. Funding Request: \$500 for UNNC Holiday Outreach Event – Ethan Polk - DISCUSSION and ACTION  
**MOTION:** E Polk: Request approval of \$500.00 of UNC Holiday Outreach event.  
**Seconded by:** D Spears  
**Discussion:** Funds will be used for decoration, flyers and entertainment.  
**Vote:** Yea **15** Nay \_\_\_\_\_ Abstained \_\_\_\_\_ Ineligible \_\_\_\_\_ Absent **6**  
**Motion Approved: Yes**
  
- D. Funding Request: \$1,500.00 Public Safety Fair – Tori Bailey  
**MOTION:** G Jackson: Request approval of \$1,500 for the Public Safety fair on Nov 18.  
**Seconded by:** D Jackson  
**Discussion:** Need to submit event form to the City Clerk’s office. Point for Executive Board review and discussion -UNNC should purchase Event Insurance for the entire year?  
**Vote:** Yea **16** Nay \_\_\_\_\_ Abstained \_\_\_\_\_ Ineligible \_\_\_\_\_ Absent **5**  
**Motion Approved: Yes**
  
- E. Review and Update UNNC Board Events: Board Retreat (up to \$500) & Regional Events (up to \$1,250 each) – Ethan Polk – DISCUSSION and ACTION  
**MOTION:** Ethan Polk -Revise the UNNC budget to reflect an increase of \$500.00 for the Board Retreat.  
**Seconded by:** Helen Chaudhuri  
**Discussion:** Proposed to comply with guidelines provided by the city.  
**Vote:** Yea **15** Nay \_\_\_\_\_ Abstained \_\_\_\_\_ Ineligible \_\_\_\_\_ Absent **6**  
**Motion Approved: Yes**



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**MOTION:** Ethan Polk -Request approval of 6 UNNC Regional breakfast of up to \$1250 each.

**Seconded by:** Helen Chaudhuri

**Discussion:** Proposed to comply with guidelines provided by the city.

**Vote:** Yea 15 Nay \_\_\_\_\_ Abstained \_\_\_\_\_ Ineligible \_\_\_\_\_ Absent 6

**Motion Approved:** Yes

**(4) Treasurer’s Report**

**Polk/ Bowen**

Approval of Monthly Statement/Expenditures

Board Member Reimbursements – DISCUSSION and ACTION

**MOTION:** Ethan Polk Request approval of August 2018 budget Expenders Report

**Seconded by:** Delores Spears.

**Discussion:**

**Vote:** Yea 15 Nay \_\_\_\_\_ Abstained \_\_\_\_\_ Ineligible \_\_\_\_\_ Absent 6

**Motion Approved:** Yes

**MOTION:** Ethan Polk Reimbursement of \$143.63 to Rosie Brown for providing food for the meeting tonight.

**Seconded by:** Delores Spears.

**Vote:** Yea 15 Nay \_\_\_\_\_ Abstained \_\_\_\_\_ Ineligible \_\_\_\_\_ Absent 6

**(5) Secretary’s Report**

**G. Jackson**

Review and approval of September Governing Board minutes.

**MOTION:** Greg Jackson request approval of the minutes from the September 6, 2018 Governing Board Meeting w/edits.

**Seconded by:** Marielle Farnan

**Discussion:** Edit name of Marielle

**Voice Vote:** Yea ( X ) Nay \_\_\_\_\_

**Motion Approved:** Approved by voice vote

**(6) Committee updates / Projects**

**D. Jackson**

**a. CIS**

1. CIS for Sept. City Council Motions - Helen Chaudhuri / Najee Thornton – DISCUSSION and POSSIBLE ACTION

The CIS system did not have any issues that required a review or recommendation of UNNC’s attention.

2. Up next – October – Laura Meyers / Courtney Hogenson will review the CIS system for October and bring any issues of significance to the boards attention.



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**b. Regional Breakfast**

1. October: Region 2 – Harvard Heights/West Adams Heights Breakfast – Marielle Farnan / John Arnold / Patrick Bustad / Gavin Abercrombie.

Marielle Farnan reported that Nov 10<sup>th</sup> is the tentative date, for the breakfast, an establishment on the corner of Venice and Ardmere is the tentative location. The team is working with the Harbor Heights and with the Sugar Hill community to possibly cosponsor the breakfast.

2. December: Region 3 – West Adams Aves Breakfast – Ethan Polk and Cordell Hinton
3. Ethan Polk reported that have already starting planning.
4. Region 1 Arlington Heights / Angelus Vista Breakfast – Report

Shared that they used Eventbrite and all are welcome to use it for their breakfast. Sample comment cards shared that others can use. About thirty-five attended. Event was done incorporation with the Arlington Heights NC. Social media was used, Facebook, Twitter used UNCC and Arlington Heights email list. A good flyer was created by Arlington Heights member Helena, the template can be used by others as well. There were concerns about the reproduction of the flyers by the print shop as the equipment was broken.

Rosie has guidelines on preparing for events. She is willing to help people with setup. She has pre-staged items in the current meeting room that we can use for our breakfast events.

Laura Meyers: Discussion on use of microphone, use of standing tables and various dietary needs such as vegetarian and lacteous free items.

Ethan Polk: Suggested that we post a sign on the Dist. 10 office door informing them of the location of the breakfasts .

**Committee updates as needed**

Helen is stepping down from FAA and Gavin will replace her.

Laura Meyers said that we are required to vote to send him to LAX to represent us. Action: Will be on the next agenda.

Rosie Brown: We have a booth at CD10 at the Taste of Soul. We are proved one half of a table. Date and time: Oct 20, 2018 from 8:00 a.m. to 4:00 p.m..

Esai Vergara Oct 21, 2018 12:00 to 4:00 p.m. CPAB Open house.

**c. Planning & Zoning**

**Meyers**

1. Committee Update as needed
2. Committee Report, Follow-up to Previous Cases, ENS, and Old Business –



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- a. **Case No. ZA-2017-3996-CU-ZAA-SPR-CCMP 2645 S. Western Avenue.**  
**UPDATE** regarding the proposed **Best Western Hotel**. Case file has been kept open for 45 days, until October 5, 2018. Request is for a Conditional Use Permit (CUP) for construction/operation of a hotel w/in 500 feet of any A/R zone, community corner non-compliance; Zoning Administrators Adjustment for Western Ave. sideyard setback reduction; SPR for 50+ guest rooms; Jefferson Park HPOZ CCMP. Pursuant to L.A.M.C. 12.24-w,27, a conditional use to permit a commercial corner development which does not comply with the requirement as enumerated in section 12.22-a23(10)(i) as it relates to 5-foot landscaping for all street frontages and on perimeters of parking areas which abut "R" zones. Traffic study is completed.  
Proposed letter from UNNC – DISCUSSION AND ACTION  
**MOTION:** Laura Meyers: Submit the provided draft letter recommend approval of the project to city planners.  
**Seconded by:** D. Jackson  
**Discussion:** Representative of Best Western, Mr. Cristopher Slattery /866 514-4471 ex [christopherslattery@hergportal.com](mailto:christopherslattery@hergportal.com) expressed that he was willing to address any questions or concerns that we had and that he is looking forward to the development of the hotel project.

**Vote: Yea\_15\_ Nay\_\_\_ Abstained\_\_\_ Ineligible \_\_\_ Absent \_6\_**

- b. **ZA-2018-4478-CUB, 4073 West Washington Blvd. (Arlington Heights)**  
Expansion of existing “Truffle Brothers/ Spaccio Salumeria” restaurant and market, and pursuant to LAMC section 12.24-W,1, request a Conditional Use Permit to allow the sale & dispensing of beer & wine for on-site & off-site consumption w/change of use from portion of market to proposed 7,549 sq. ft. restaurant /market having 30 indoor seats and 1,486 sq. ft. uncovered patio and covered patio w/ 58 outdoor seats. Hours 9 a.m.-10 p.m. daily, in the C2-1vl-O-CPIO zone. – DISCUSSION AND ACTION DROPPED
- c. **Case No. TT-74990-CN, 1509 S. Gramercy Place (Angelus Vista)**  
Demolition of existing multi-family apartment building and a request for a one-lot, 8 unit, residential condominium. Pursuant to LAMC 17.06 a request for a one-lot, 8 unit, residential condominium, with 16 resident parking spaces and one guest parking spaces on a 13,146 square foot lot. Discussion re: tenant relocation(s). Hearing scheduled Wednesday, October 10, 10:50 a.m., City Hall Room 1070 – DISCUSSION AND ACTION Dropped
- d. **Case No. DIR-2018-3279-PUB, 1506 S. Crenshaw Blvd. (Arlington Heights)**



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The Labor/Community Strategy Center, is seeking ALTERNATIVE COMPLIANCE FOR A PUBLIC BENEFIT approval, pursuant to Los Angeles Municipal Code (“LAMC”) Section 14.00B, to permit the conversion and proposed adaptive reuse of single family home into a community center. The Applicant is the Labor and Community Strategy Center, a center for public education on issues of mass transportation, civil rights, and environmental justice. The proposed Project will house administrative offices and the Center’s “Leadership Seminar Program” in which community residents can come to think, plan, study and implement ideas for improving the community. Hearing is scheduled for Thursday, October 11 at 9 a.m., City Hall, Room 1050. – DISCUSSION AND ACTION

**MOTION:** Laura Meyers - The UNNC Planning & Zoning Committee moves to recommend to the Governing Board that it approve the proposed project with the following conditions:

1. The applicant retains its existing single family home interior conditions.
2. The parking areas be constructed of permeable materials.
3. That there is no parking with the established building line, and that it be sufficiently landscaped (like a residential property) and that the parking that is behind it is screened by landscaping.
4. That any approval of this use NOT be utilized as a precedent for other residential properties.
5. That the UNNC Governing Board requests that the Case File remains open until the applicant meets with the Arlington Heights Neighborhood Association, to address concerns the neighborhood association members may have.

**Seconded by:** G. Jackson

**Discussion:** Presentation by project leaders on the services that they have provided.

**Vote:** Yea   7   Nay   7   Abstained   1   Ineligible      Absent   6  

**Motion Approved:** No

## HISTORIC PRESERVATION SUB-COMMITTEE

### d. 1554 South St. Andrews Place (Angelus Vista)

Stakeholder Requests that UNNC ask Council District 10 to nominate 1554 South St. Andrews Place as a Los Angeles Historic Cultural Monument. Subject property identified by SurveyLA as Individually Eligible for the National Register; it is an Art Deco (Streamline Moderne) Courtyard Apartment Building designed by architect Earl D. Stonerod. – DISCUSSION AND ACTION

**MOTION:** Laura Meyers - Stakeholder Requests that UNNC ask Council District 10 to nominate 1554 South St. Andrews Place as a Los Angeles Historic Cultural Monument.



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**Seconded by:** Greg Jackson

**Discussion:** Community member did not nominate it as the Historical review takes over a year and the property is in danger of demolition.

Property owner was not present to state his position on the property.

**Vote:** Yea 11 Nay 3 Abstained      Ineligible      Absent 7

**Motion Approved:** Yes

**e. UPDATE(S) on proposed “TOC” (Transit Oriented Community) projects in Angelus Vista** (including 1527 S. Wilton Place, 1537 S. Wilton Place, 1848 S. Gramercy Place, and 1546-1554 S. St. Andrews) – DISCUSSION AND POSSIBLE ACTION

These items are still listed as we observe what is developing with the properties. No actions required at this time.

- (7) 8:55-9:00 President’s Report **D. Jackson**  
 Nov 3 retreat - We will have a Guest consultant. Topics that we will focus on are Strategic Planning and capacity building. Please arrive at 9:15 a.m.  
 Councilperson Herb Wesson will attend our Nov 1<sup>st</sup> meeting.

- (8) Adjourn at: 9:45 pm

Respectfully submitted,  
 Gregory Jackson  
 UNNC Secretary  
 Minutes Approved 1/10/18  
 Last revision date: 6/10/18  
 Attachments: none