



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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## UNNC Governing Board Meeting

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Thursday, November 5, 2020

6:20 p.m. Reception/join the meeting

6:30-7 p.m. Community Discussion: Thanksgiving and Gratitude

7 p.m. *sharp*: Board Meeting Call to Order

**NOTE:** Due to the state of emergency caused by the COVID-19 outbreak, and in conformity with the Governor's Executive Order N-29 -20 (March 17, 2020), UNNC will be conducting this meeting “virtually” utilizing the Zoom platform. You have the option of attending via the internet or by telephone. We request your patience if the meeting does not go as smoothly as we anticipate. Questions? [President@unnc.org](mailto:President@unnc.org).

### ZOOM MEETING ACCESS INFORMATION

Internet:

<https://us02web.zoom.us/j/89063046373?pwd=TIFSTkJKcCtNUVIyUFpGL2k1aDJSQT09>

Meeting ID: 890 6304 6373

Zoom Meeting Code (internet): 213618

Telephone Dial In: 1 (669) 900-6833

Meeting ID: 890 6304 6373

Zoom Meeting Code (phone): 213618

For help joining the zoom meeting, please visit

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Agenda packet link (with digital materials/presentations) here:

<https://drive.google.com/drive/folders/1INZRPVtA6Nr4xgzHRGgzFWAIT5oOxjea>

Agenda items begin on page 2 of this agenda.

**PUBLIC COMMENTS:** *As is usual for UNNC meetings, Stakeholders are invited to participate. However, please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual wishes to address the Governing Board, the Chair or the Moderator will unmute the line, whether it is during the public comment section on the agenda, or prior to the Governing Board taking action on any agenda items. All other rules to public comments still apply. Please see expanded information regarding public comments and other virtual meeting protocols at the end of this agenda.*

**NOTICE TO THE PUBLIC:** *The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.*

**AMERICANS WITH DISABILITIES ACT (ADA):** *As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing [president@UNNC.org](mailto:president@UNNC.org) AND by contacting the Department of Neighborhood Empowerment by email: [NCSupport@lacity.org](mailto:NCSupport@lacity.org) or phone: (213) 978-1551.*

*Note: Please see further information about TTY/TDD services and translation services at the end of this agenda.*



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*MEETING “DOORS OPEN” CHECK-IN STARTS AT 6:20 p.m. Please try to arrive on time.*

## COMMUNITY DISCUSSION

6:30 – 7 p.m.

Let’s Talk! A brief community conversation about gratitude and Thanksgiving. November is usually a time for giving thanks, but this year – with what seems to be the very ground shifting underneath us time and again – how do we express thankfulness? Please join UNNC from 6:30 until 7 p.m., when our Governing Board officially convenes, to share your thoughts about this year’s Thanksgiving. Will your family traditions be upended? How can we help others right now? What are you grateful for – despite, or because of, the pandemic? The conversation starts at 6:30 p.m.

## MEETING AGENDA

*All times are approximate/estimates, and are at the discretion of the Chair*

- |     |           |  |                  |
|-----|-----------|--|------------------|
| (1) | 7:00 p.m. | <b>Call to order/approval of agenda</b>  | <b>L. Meyers</b> |
| (2) | 7:05      | <b>Meeting Protocols Reminder – BRIEF DISCUSSION</b>   |                  |
| (3) | 7:10-7:20 | <b>Public Comments and Announcements, 1 minute per person</b>  |                  |
| (4) | 7:20-7:25 | <b>Board Member Training Report/Update</b>   |                  |
| (5) | 7:25-7:35 | <b>Council District 10 Report; reports from other Government Officials, City Departments and Agencies</b>  |                  |
| (6) | 7:35-7:45 | <b>UNNC Bylaws Updates and Corrections:</b><br><b>A.</b> City Council has adjusted the definition for “Community Interest Stakeholders” on a citywide basis. UNNC’s Executive Committee recommends specific suggested language for UNNC’s bylaws related to Community Interest Stakeholder definition(s). – <b>DISCUSSION AND ACTION</b><br><br><b>B.</b> A review of Article VII of the 2020 version of UNNC Bylaws describing UNNC Committees reveals language that has been altered by DONE without a UNNC Governing Board vote, and which conflicts with prior versions of the Bylaws and Standing Rules. Recommendation that it be corrected to reflect that UNNC’s Standing Committee members are not appointed by the Board; that the Board only appoints chairs and co-chairs; and that all stakeholders are invited to participate as committee members. – <b>DISCUSSION AND ACTION</b> |                  |



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- (7) 7:45-8:00 **DONE Report and Updates: DONE-institute Bylaws Changes**  
 A. UNNC’s DONE representative Adriana Cabrera will present recent updates to UNNC’s Bylaws based on City Council actions. – **DISCUSSION AND POSSIBLE ACTION**
  
- (8) 8-8:15 **NC 2021 Elections:**  
 A. Review the NC Election Information Worksheet and make recommendations to be approved at UNNC Governing Board’s November meeting, including preferred mail ballot drop box hours and location, translation preferences, and election chair for the 2021 Neighborhood Council Elections. – **DISCUSSION AND ACTION**  
  
 B. Appoint Elections Committee chair and members. – **DISCUSSION AND ACTION**
  
- (9) 8:15- 8:30 **President’s Report:**  
 A. **Proposed Resolution Regarding Previous UNNC Requests to LADOT:**  
 UNNC has previously requested certain safety and community benefit improvements related to new development projects within UNNC’s footprint. These include:
  - 1). A stoplight at Western and 24th Street;
  - 2). A stoplight at Adams and Montclair;
  - 3). Angled parking on the north side of Washington between Gramercy and Cimarron;
  - 4). Angled parking on 4th Avenue south of Washington Blvd. to the alley, on the east side of the street; and
  - 5). A no parking during morning rush hour zone on the north side of Venice Boulevard from 6th Avenue to the curve, where the CLIC school driveway is.

None of these street/safety improvements have commenced. Recommend that UNNC reiterate these requests in a single Letter of Resolution. Proposed Resolution included in agenda packet. Continued from October 1 Governing Board meeting. – **DISCUSSION AND ACTION**

 B. **Openings on the UNNC Governing Board**  
 UNNC’s Executive Committee will be interviewing candidates on November 17 for appointments to Open Seats (apply by November 15 – email [president@unnc.org](mailto:president@unnc.org) for more information). Positions are:
  - (i) At Large, Group A (2021 expiration)
  - (ii) Region 6 Resident Representative - Seat 2 (Group B) (2023 expiration)



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(10) 8:30 -9:00

## **Executive Committee**

- A. Funding Request:** Neighborhood Purpose Grant (NPG) request by Ignited Light to help support the MLK Day of Service on January 16, 2021. Compared to prior years, the current COVID-19 crisis has altered the structure of this year's event, which will focus on food distribution and COVID testing and will take place in the parking lot of the Baldwin Hills Crenshaw Plaza. The funding needed will help cover the costs of test kits, PPP for volunteers, food for volunteers, etc. Organization's request is for \$4,000. Executive Committee recommendation is to support the event up to \$1,500 and to further support with UNNC social media. – **DISCUSSION AND ACTION**
- B. Funding Request:** : UNNC Communications Committee requests a budget adjustment and proposed funding/contracting for a professional graphic designer to support UNNC's communications (including social media and/or print graphics) efforts, up to \$3,000 annually. – **DISCUSSION AND ACTION**
- C. Funding Request:** UNNC Communications Committee requests a budget adjustment and proposed funding/contracting for a professional photographer to support UNNC's communications (including social media and/or print graphics) efforts, up to \$3,000 annually. – **DISCUSSION AND ACTION**

(11) 9-9:30

## **Planning and Zoning Committee**

- A. Administration of CPIO Character Residential districts and Commercial subareas in South LA and West Adams Community Plans:**  
Draft Letter/Communication regarding how the Planning Department has been administering the new CPIOs within UNNC's footprint as well as the larger Community Plan areas. Draft letter discusses area(s) of concern. Discuss possible familiarization tour (virtual or car caravan) with CPIO staff of UNNC neighborhoods. – **DISCUSSION AND ACTION**
- B. Case No. CPC-2020-2115-DB-HCA, 1848 S. Gramercy Place (Angelus Vista):**  
Proposed project to build 33-unit, 28,000-sq.ft, 7-story (76-foot height) mixed-use project with a 0-foot setback, and demolish existing 1908 residence. Review of submitted plans and application. Requested entitlements include 0-foot front setback; 60% reduction in open space; 88% lot coverage; no transitional height; no landscape buffer; and 22 parking spaces, among other requests. Located within the MidCity Recovery Redevelopment Plan area. – **DISCUSSION AND POSSIBLE ACTION**
- C. Planning & Zoning Committee Updates and Follow-up to Previous Cases, ENS, and Old Business.** – **DISCUSSION AND POSSIBLE ACTION**



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- (12) 9:30-9:35 **UNNC LAX Roundtable Representative:**  
Appoint UNNC representative to the LAX Roundtable, which includes issues centering on the FAA/Quiet Skies issue. – **DISCUSSION AND ACTION**
- (13) 9:35-9:50 **Secretary’s Report** **G. Monzon**
- A. **Approval of Minutes, including previous Minutes – DISCUSSION AND ACTION**
- B. **Grievance Procedures:** Review UNNC Grievance Procedure as described in UNNC’s By-laws. Discuss the establishment of a list of stakeholders willing to potentially serve on future appointed ad hoc grievance panels, to be convened by the Secretary. – **DISCUSSION AND POSSIBLE ACTION**
- (14) 9:50-10:00 **Treasurer’s Report** **G. Jackson**
- A. **Approval of Monthly Expenditure Report(s) – DISCUSSION AND ACTION**
- B. **Budget Updates / Reimbursements / Budget Adjustments for Fiscal Year 2020-2021; include updates on budget authorizations and any related issues – DISCUSSION AND POSSIBLE ACTION**
- (15) 10:00-10:20 **Committee Updates and Reports – DISCUSSION AND POSSIBLE ACTION**
- A. **Budget Reps/Budget Advocate’s Report**
- B. **Other Committee Reports** (2 minutes each, if feasible)
- C. **Request to Establish a Housing Policy Committee:**  
The proposed purpose of this committee is to learn, enlighten, and take possible actions and/or make recommendations regarding Housing policies and proposed ordinances at the local City of Los Angeles level (including making recommendations to City Council when it weighs actions on County, State and/or Federal housing policies or legislation); to have meaningful dialogue and discuss potential solutions with housing policy leaders, city department staff, and elected officials. – **DISCUSSION AND POSSIBLE ACTION**
- (16) 10:20 p.m. **Adjourn** **L. Meyers**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.



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Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless waived by the presiding officer of the Board.

The agendas for the UNNC meetings are normally posted for public review at some locations that are currently closed due to the COVID-19 crisis. However, this agenda is posted at the following location: South Seas House, 2301 West 24<sup>th</sup> Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC's official website at [www.UNNC.org](http://www.UNNC.org), where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at [www.lacity.org](http://www.lacity.org), to receive notices for UNNC meetings. For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686.

## **Telecommunication Relay Services**

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TTY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>.

Don't hang up! Some people hang up on TRS calls because they think the CA is a telemarketer. If you hear, "Hello. This is the relay service . . ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.



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Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice  
1-800-735-29291/English  
800-855-3000/Spanish

Voice to TTY/VCO/HCO  
1-800-735-2922/English  
1-800-855-3000/Spanish

From or to Speech-to-Speech  
1-800-854-7784/ English & Spanish

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet:

<https://drive.google.com/drive/folders/1INZRPVtA6Nr4xgzHRGgzFWAIT5oOxjea>

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE AT 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting [www.UNNC.org](http://www.UNNC.org).