



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

Our Voice • Our City • of Neighbors • by Neighbors • for Neighbors



UNNC Executive Committee Agenda

Tuesday, October 19, 2021

7:00 p.m.

NOTE: In conformance with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) [Government Code Section 54953, subsections (e)(1) and (e)(3), adopted with an urgency clause]; and in light of the State of Emergency proclaimed by the Governor on March 4, 2020 relating to COVID-19; and amid ongoing concerns that meeting in person would present imminent risks to the health or safety of attendees and/or that the State of Emergency continues to directly impact the ability of members to meet safely in person, UNNC will be conducting this meeting virtually utilizing the Zoom platform. You have the option of attending via the internet or by telephone. Thank you for your patience – we are all still learning how to use this new technology. Questions? Email President@unnc.org.

MEETING ACCESS INFORMATION

Join Zoom Meeting via the Internet:

<https://us02web.zoom.us/j/82820677580?pwd=dEZ0OWxoVVI1MDA5OHJ5RDJUZ3FyZz09>

Meeting ID: 828 2067 7580

Zoom Meeting Code (internet): 746964

Join via Telephone: dial 1 669 900 6833

Meeting ID: 828 2067 7580

Zoom Meeting Code (phone): 746964

For help joining the zoom meeting, visit <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Agenda packet link here:

https://drive.google.com/drive/folders/14zOfSQQb72BhyJ52Bte_a8HQ2O6kbI8g?usp=sharing

PUBLIC COMMENTS: As is usual for UNNC meetings, Stakeholders are invited to participate. However, please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual wishes to address the Standing Committee, the Chair or Moderator will unmute the line, whether it is during the public comment section on the agenda, or prior to the Committee taking action on any agenda items. All other rules to public comments still apply. Please see expanded information regarding public comments and other virtual meeting protocols at the end of this agenda.

NOTICE TO THE PUBLIC: The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.

AMERICANS WITH DISABILITIES ACT (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing president@UNNC.org AND contacting the Department of Neighborhood Empowerment by email: NCSupport@lacity.org or phone: (213) 978-1551.

Note: Please see further information about TTY/TDD services and translation services at the end of this agenda.

Agenda items begin next page.



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

Our Voice • Our City • of Neighbors • by Neighbors • for Neighbors



AGENDA

- 1). **Determination to continue to hold meetings virtually:** The Board of Neighborhood Commissioners (BONC) and the Department of Neighborhood Empowerment, with guidance from the Los Angeles City Attorney, have established that BONC has the authority to adopt AB 361 Findings Pursuant to Government Code Section 54953(E)(1)(b)-(c) on behalf of the City's neighborhood councils, and to determine that due to the Covid-19 state of emergency, meeting in person would present imminent risks to the health or safety of attendees. This meeting is being conducted virtually pursuant to that directive.
- 2). **Welcome & Call to Order; Introductions; Approval of the Agenda**
- 3). **Public Comments (1-2 minutes per speaker)**
- 4). **Update on all open projects, bills and payments:** Greg Jackson – **DISCUSSION AND ACTION**
- 5). **Update on correspondence and financial status of CalGreenWorks:** Greg Jackson/Laura Meyers – **DISCUSSION AND ACTION**
- 6). **Define process for Candidate Applications and distribution for UNNC Board:** Raheem Dawson – **DISCUSSION AND ACTION**
- 7). **Update on AB 361 regarding Neighborhood Council's complying with the amendments to the Brown Act** – Laura Meyers - **DISCUSSION**
- 8). **Establish uniform procedures for tracking contacts with UNNC board members, regarding attendance and other NC requirements:** Dolores Spears – **DISCUSSION AND ACTION**
- 9). **Designate authorized UNNC representative to acquire 2021 NC digital and physical Election Records from the City Clerk; determine whether UNNC will receive physical material, and storage of election records:** Theresa Maysonet – **DISCUSSION AND ACTION**
- 10). **Governing Board Agenda Item time format:** Theresa Maysonet – **DISCUSSION AND ACTION**
- 11). **Creation of Ad Hoc Committee for New Member Onboarding:** Theresa Maysonet – **DISCUSSION AND ACTION**
- 12). **Presentation of Stakeholder Citizen Award:** Theresa Maysonet – **DISCUSSION**
- 13). **Zoom meeting protocols:** Theresa Maysonet – **DISCUSSION AND ACTION**
- 14). **Ann Zumwinkle's proposal for uploading Zoom meetings to YouTube:** Theresa Maysonet – **DISSUSSION AND ACTION**



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

Our Voice • Our City • of Neighbors • by Neighbors • for Neighbors



15). **Approve UNNC Inventory Report – DISCUSSION AND ACTION**

16). **Upcoming Governing Board meeting Agenda Items – DISCUSSION AND ACTION**

17). **Interview Candidate(s) for Open Governing Board positions – DISCUSSION AND POSSIBLE ACTION**

18). **Adjourn**

Time allocations, if any, for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

Future Meetings: The next scheduled meeting of the UNNC Executive COMMITTEE is Tuesday, November 16, 2021 at 7:00 p.m., subject to cancellation if no agenda items. (*Standing Executive Committee meetings are held on the third Tuesday of each month, currently via Zoom.*)

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's or Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board or Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board or Committee meeting. Public comment is limited to 1 minute per speaker, unless waived by the presiding officer of the Board or Committee. At this virtual meeting, when prompted by the presiding chair to provide public input, members of the public will be requested to dial *9 or use the Raise Hand option on the computer, to address any agenda item before the Committee takes an action on an item.

Further AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

The agendas for the UNNC meetings are normally posted for public review at some locations that are currently closed due to the COVID-19 crisis. However, this agenda is posted at the following location: South Seas House, 2301 West 24th Street, Los Angeles 90018. The agenda is also posted at the UNNC's official website at www.UNNC.org, where you can also sign up to be notified of future meetings and events.

Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at www.lacity.org, to receive notices for UNNC meetings. For more information, you may also contact the President of UNNC, at president@UNNC.org or at 323-731-8686.

Please note: All UNNC stakeholders are invited to participate in UNNC Standing Committee meetings. UNNC's Governing Board appoints Committee Chairs and Co-Chairs annually; these positions are open to all stakeholders. Per UNNC practice and policy, all stakeholders present at a Standing Committee meeting, including members of UNNC's Governing Board, are considered to be members of that committee for the duration of that meeting, and may equally participate, including by making motions and voting. Any action taken at the meeting is only a



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

Our Voice • Our City • of Neighbors • by Neighbors • for Neighbors



recommendation to the Governing Board; no Standing Committee may act on behalf of the Governing Board without prior authorization. UNNC’s Governing Board members may be in attendance at its Standing Committee meetings as participants or observers. Per the California Open Meetings Act (“The Ralph M. Brown Act”), in accordance with Government Code Chapter 9 / meetings [54950 - 54963], Section 54952 (b), UNNC’s Standing Committees are “legislative bodies” for the purposes of this Chapter. And, in accordance with Section 54952.2. (c) (6), nothing in this section prevents the attendance of a majority of the members of a legislative body at an open and noticed meeting of a standing committee of that body.

Telecommunication Relay Services

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers – generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TIY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>.

Don't hang up! Some people hang up on TRS calls because they think the Communications Assistant (CA) is a telemarketer. If you hear, "Hello. This is the relay service .. ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

If you have limitations hearing or speaking a specially-trained CA can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice
1-800-735-29291/English
800-855-3000/Spanish

Voice to TTY/VCO/HCO
1-800-735-2922/English
1-800-855-3000/Spanish

From or to Speech-to-Speech
1-800-854-7784/ English & Spanish



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

Our Voice • Our City • of Neighbors • by Neighbors • for Neighbors



Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE A 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting www.UNNC.org.