



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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UNNC Governing Board Meeting

Thursday, October 7, 2021
6:45 p.m. Reception/join the meeting
7:00 p.m. Board Meeting / Call to Order

In conformance with Government Code Section 54953, subsections (e)(1) and (e)(3), adopted with an urgency clause on September 16, 2021; and in light of the State of Emergency proclaimed by the Governor on March 4, 2020 relating to COVID-19; and amid ongoing concerns that meeting in person would present imminent risks to the health or safety of attendees and that the State of Emergency continues to directly impact the ability of members to meet safely in person, UNNC will be conducting this meeting virtually utilizing the Zoom platform. You have the option of attending via the internet or by telephone. Thank you for your patience – we are all still learning how to use this new technology. Questions? Email President@unnc.org.

ZOOM MEETING ACCESS INFORMATION

Join the Zoom Meeting via Internet:

<https://us02web.zoom.us/j/81779693658?pwd=NWdmVVdWeDg3cmNKSU1jelhQTmZyQT09>

Meeting ID: 817 7969 3658

Zoom Meeting Code (internet): 744041

Telephone Dial In: 1 (669) 900-6833

Meeting ID: 817 7969 3658

Zoom Meeting Code (phone): 744041

For help joining the zoom meeting, visit <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Agenda packet link (with digital materials/presentations) here:

<https://drive.google.com/drive/folders/1lqB6bjjg31XGrk67EhzSBRZGYOqIvu4n?usp=sharing>

Agenda items begin on page 2 of this agenda

PUBLIC COMMENTS: *As is usual for UNNC meetings, Stakeholders are invited to participate. Please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual wishes to address the Governing Board, the Chair or the Moderator will unmute the line, whether it is during the general public comment section on the agenda, or prior to the Governing Board taking action on any agenda items. All other rules to public comments still apply. See expanded information regarding public comments and virtual meeting protocols at the end of agenda.*

NOTICE TO THE PUBLIC: *The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.*

AMERICANS WITH DISABILITIES ACT (ADA): *As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by emailing president@UNNC.org AND by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551. Note: Please see further information about TTY/TDD services and translation services at end of agenda.*



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MEETING AGENDA

All times are approximate/estimates, and are at the discretion of the Chair

- (1) 7:00 p.m. **Call to order/Roll call** **L. Meyers**
- (2) 7:02 p.m. **Motion Required.** Adopt AB 361 Findings Pursuant to Government Code Section 54953(E)(1)(b)-(c), and determine that due to the Covid-19 state of emergency, meeting in person would present imminent risks to the health or safety of attendees.
– **DISCUSSION AND POSSIBLE ACTION**
- (3) 7:05 p.m. **Approval of agenda**
- (4) After 7:05 **Meeting Protocols, Role of Parliamentarian – BRIEF DISCUSSION**
(Note: BONC’s Resolution on Civility is posted in the advance agenda packet)
- (5) **Public Comments and Announcements, 1 minute per person**
- (6) **Government Agencies Reports and Comments:**
 - > **Council District 10 Report**
 - > **Other Govt. Officials, and City Agencies’ Reports -- DISCUSSION**
 - > **DONE Report:** Updates regarding proposed new Code of Conduct and Digital Social Media policies, and other business. -- **DISCUSSION**
- (7) After 7:30 **President’s Report:**
 - A. Report from the Redistricting Commission’s Public Hearings. **Administrative Update:** Recommend UNNC Governing Board ratify its previous position and comment letter regarding the City’s **ongoing redistricting efforts as this relates to UNNC**, and adopt a further Resolution and Community Impact Statement (CIS) to permit UNNC to file updated CIS(s) and letter(s) as the hearings continue and the redistricting map evolves.– **DISCUSSION AND POSSIBLE ACTION**
 - B. **Declare UNNC Governing Board seat vacant, due to absenteeism of board member.** Per ARTICLE V of UNNC’s Bylaws, Section 7, Absences, “A Board member may be removed due to absenteeism of more than three (3) unexcused absences from regular Board meetings. A Board member who has been absent for more than three (3) consecutive regular Board meetings will be asked to appear before the Board and a two-third (2/3) vote is required for removal of the errant Board member. Affected position is: Region 1 Resident Representative - Seat 2 (Group A) (2023). – **DISCUSSION AND ACTION**



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C. Declare UNNC Governing Board seat vacant, due to absenteeism of board member. Per ARTICLE V of UNNC’s Bylaws, Section 7, Absences, “A Board member may be removed due to absenteeism of more than three (3) unexcused absences from regular Board meetings. A Board member who has been absent for more than three (3) consecutive regular Board meetings will be asked to appear before the Board and a two-third (2/3) vote is required for removal of the errant Board member. Affected position is: At-Large Representative - (Group B: 7-11 [one seat]) (2023). – **DISCUSSION AND ACTION**

D. Board Seat Vacancies -- DISCUSSION

(8) After 7:45 **Board Member Training Report** (report is in agenda packet)

(9) **Committee Chair/Co-Chair/NC Alliance(s)/Liaison Reps Appointments:** (Continued from previous meeting). Appoint Committee chairs and co-chairs for UNNC’s standing committees, including as needed subcommittees. Open Committee chair or co-chair positions include Communications, Environmental, CIS, Jefferson Park Community Safety, Economic Development, and Public Safety committees, plus P&Z Oil Drilling Subcommittee. Appoint representatives and liaisons to several citywide and area neighborhood council alliances, including LGBTQ+ Alliance. These positions may be held by Board members or stakeholders. *(Committee and Alliance descriptions are in the agenda packet and appended to this agenda).* – **DISCUSSION AND ACTION**

(10) After 8:00 **Planning and Zoning:**
A. Administrative Update: Recommend UNNC Governing Board ratify its previous position and comment letter regarding the City’s **Housing Element**, and adopt a further Resolution and Community Impact Statement (CIS) to permit UNNC to file a CIS reflecting this to the Los Angeles Planning Commission in advance of its hearing on the matter. – **DISCUSSION AND ACTION**

B. Administrative Update: Recommend UNNC Governing Board ratify previous position and comment letter regarding the project at **1848 S. Gramercy Place, Case No. CPC-2020-2115-DB-HCA**, and adopt a further Resolution and Community Impact Statement (CIS) to permit UNNC to file a CIS reflecting this to the Los Angeles Planning Commission in advance of its hearing on the matter. – **DISCUSSION AND ACTION**

(11) After 8:10 **Executive Committee:**
A. Funding Priorities – DISCUSSION AND POSSIBLE ACTION

B. Funding Request – UNNC Communications Committee requests funds for Facebook and Instagram Boosts on an as-needed basis for general outreach up to \$150.00. – DISCUSSION AND ACTION



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- C. **Funding Request** – UNNC Outreach Committee request up to \$500.00 for photocopying for the remainder of the fiscal year, not tied to a specific project. – **DISCUSSION AND ACTION**
- D. **Funding Request** – UNNC office administration, purchase a remote hard drive data storage for \$110.24. – **DISCUSSION AND ACTION**
- E. **Funding Request** – Dynasty United Youth Association: Request up to \$4,000.00, to provide virtual/in-person homework assistance and tutoring for Fall 2021 semester. Executive Committee Motion is to move forward to the Governing Board for consideration. – **DISCUSSION AND POSSIBLE ACTION**
- F. **Board Member Business Cards** – **DISCUSSION AND POSSIBLE ACTION**
- G. **Review UNNC Inventory Report** – **DISCUSSION AND POSSIBLE ACTION**
- (12) After 8:40 **UNNC Communications Committee Brand and Logo Presentation**
The Communications Committee has been working on a Branding Presentation and updates to UNNC’s logo. – **PRESENTATION, DISCUSSION AND POSSIBLE ACTION**
- (13) After 9:15 **Treasurer’s Report**
 - A. **Approval of Monthly Expenditure Report(s)** – **ACTION**
 - B. **Status Updates RE Previously Approved Funding Items/Projects, Fiscal Year 2020-2021**
 - C. **Budget Updates / Reimbursements / Budget Adjustments for Fiscal Year 2020-2021**; include updates on budget authorizations, funding priorities, and any related issues – **DISCUSSION AND POSSIBLE ACTION**
- (14) **Secretary’s Report:**
Approve September Governing Board Meeting Minutes – **ACTION**
- (15) After 9:40 **Committee Updates (1-2 minutes apiece)**
- (16) **Adjourn**



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Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period, for a minimum cumulative total of at least five (5) minutes. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless waived by the presiding officer of the Board.

The agendas for the UNNC meetings are normally posted for public review at some locations that are currently closed due to the COVID-19 crisis. However, this agenda is posted at the following location: South Seas House, 2301 West 24th Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC’s official website at www.UNNC.org, where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City’s website at www.lacity.org, to receive notices for UNNC meetings. For more information, you may also contact the President of UNNC, at president@UNNC.org or at 323-731-8686.

Telecommunication Relay Services

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TIY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the CA is a telemarketer. If you hear, "Hello. This is the relay service . . ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice
1-800-735-29291/English
800-855-3000/Spanish

Voice to TTY/VCO/HCO
1-800-735-2922/English
1-800-855-3000/Spanish

From or to Speech-to-Speech
1-800-854-7784/ English & Spanish



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Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet: <https://drive.google.com/drive/folders/1INZRPVtA6Nr4xgzHRGgzFWAIT5oOxjea>

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE AT 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting www.UNNC.org.

**COMMITTEE/ALLIANCE/LIAISON CHAIR AND REPRESENTATIVE
DESCRIPTIONS BEGIN NEXT PAGE**



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UNNC COMMITTEES, CITYWIDE NC ALLIANCES & LIAISONS

Note: Committee descriptions below are NOT necessarily the approved current mission statements. Some committees have not been meeting due to the current COVID-19 emergency. Those that are meeting are doing so virtually, via the Zoom Meeting platform. Chairs/Co-Chairs listed below were appointed in 2020-2021 fiscal year.

Yellow highlighted positions are vacant.

Community Impact Statement Committee

1. Monitor the Council Motions and Proposed Ordinances, and Cases moving to City Council,
2. Alert Committee Chairs and the Executive Committee to relevant items
3. Follow up on agenda items and manage proper submission of UNNC Council File Statements to the Council File system.

Chair: vacant

Standing Meetings: Currently fourth Thursday

Planning & Zoning Committee

Planning and Zoning works on development proposals, Planning Department rules and regulations, code enforcement and long-range planning. An active committee which meets twice monthly, this group addresses every planning & zoning matter which affects UNNC.

Chair: John Arnold

Co-chair: Laura Meyers

Standing Meetings: First and third Wednesdays, 7 p.m.

>> Subcommittee on Oil & Gas Reform

A subcommittee to Planning & Zoning Committee.

Previously approved Mission statement: *The city regulatory framework is antiquated, not transparent, and does not address modern oil production techniques. Current Los Angeles municipal code distributes ordinances and rulings among the city departments for Zoning, Public Safety, Public Works, and City Petroleum Officer in the CAO. The UNNC Planning and Zoning sub-committee on Oil & Gas Reform will meet about the potential reform of the City of Los Angeles regulations for urban oil fields, including establishing contact with subject experts, oil drillers, the community and city officials. The committee will hold Brown Act compliant discussions with the public, but is not authorized to take any actions other than making recommendations to the Planning & Zoning committee.*

Chair: Needs Updated Appointment(s)

Meets as needed in conjunction with Planning & Zoning Committee.

>> Subcommittee on Mobility and Transportation

A subcommittee to Planning & Zoning Committee.

Mission statement pending.

Chair: Taylor Fife

Meets as needed, initially in conjunction with Planning & Zoning Committee (no schedule set)



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Economic Development Committee

Interface with business stakeholders Beautification and improving our business corridors.

Co-Chair: Needs appointment

Co-Chair: Needs appointment

Needs to establish Standing Meeting date

Communications Committee

The Communications Committee coordinates the UNNC website, social media sites, communications methods such as Twitter and group text; has responsibility for any live feed for meetings; creates marketing collateral materials (including logos and other imagery); helps supervise the web “master”; and may also coordinate newsletter (if any) publication and distribution. Coordinates with Outreach Committee.

Co-chair: Raheem Dawson

Co-chair: Needs appointment (current co-chair requests to serve)

Standing Meetings: Third Thursday of the month, 8 p.m.

Outreach Committee

The Outreach Committee works (in coordination with Communications Committee) to communicate on behalf of UNNC with the stakeholders of the community, via social media and other methods. Develops flyers, manages news media coverage for UNNC. Responsible for managing outreach events. Is responsible for purchases and distribution of promotional items that help publicize UNNC.

Chair: Lizy Moromisato

Standing Meetings: Second Tuesday every other month

Environmental Committee

This committee helps UNNC stakeholders fight the causes and effects of pollution and climate change, and thereby make our neighborhoods cleaner, healthier, and better places to live. Incorporates previous UNNC subcommittees for trees, sustainability and climate awareness.

Chair: Needs appointment (current Chair requests to serve)

Co-chair: Needs Appointment

Standing Meetings: Second Thursday of each month

Homelessness Liaison Committee

The UNNC Homelessness Liaison Committee deals with the issues and concerns of the unhoused population within the UNNC footprint.

Co-chair: Tori Bailey

Co-chair:

Standing Meetings: Third Thursday of the month, 6:30 p.m. (often meets 4th Thursday; date must be established)



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Jefferson Park Community Safety Committee

This committee embraces the concerns of Jefferson Park stakeholders. Discussions include neighborhood issues/topics important to residents, business owners and other stakeholders.

Chair: vacant

Standing Meetings: Fourth Tuesdays of the month

Recreation and Parks Committee

Mission: To represent all the parks inside of and within walking distance of the UNNC boundaries.

Advocate for park access for all community members.

- Includes LAUSD recreation spaces include greening (pocket parks, medians)
- Interface with neighboring recreational centers and sports leagues for activities for UNNC youth
- To think beyond the City's Parks and Recreation Department
- Interface with Department of Recreation and Parks.

Chair: Sebastian Felbeck

Standing Meetings: Third Monday of each month

FAA/Quiet Skies Committee/LAX Roundtable Representative

This committee is concerned with the noise throughout the UNNC footprint from low-flying jet planes resulting from the implementation of Nextgen/Metroplex at LAX. Chair is Liaison to the LAX

Community Noise Roundtable

Chair/REP: John Arnold

Alternate: Jeff Camp



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COMMITTEES NOT CURRENTLY MEETING (NO RECENT CHAIRS)

Public Safety Committee

Public Safety works with the community, the Council office, and LAPD and LAFD to address issues of safety, security and law enforcement. The committee considers and seeks to find remedies for neighborhood “hot spots” and coordinates projects with LAPD and other City agencies.

Chair: vacant

Standing Meetings: Not established

Public Works Committee

Addresses the complete range of issues arising from City Services within UNNC’s boundaries: street maintenance, lighting and paving, code enforcement, sanitation and trash collection and parking issues.

Chair: vacant

Elections Committee (not applicable this year)

Neighborhood Council elections occurred in *Spring 2021*. The Elections Committee is appointed, and consists of current board members and/or stakeholders who are not running for election. It coordinates with the City to help administer the election, and is responsible for planning UNNC’s *election* outreach.

Youth Committee

UNNC’s Youth Committee works to encourage the participation of the Council’s younger stakeholders. *Currently inactive*; in the past has staged youth forums, *and* supported area *organizations* which work with young people.

Chair: vacant

Bylaws Committee

Conducts reviews of bylaws, as needed.

Chair: vacant



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CITYWIDE NEIGHBORHOOD COUNCIL ALLIANCES + REPS

Only officially appointed representatives are able to vote on UNNC's behalf at alliance meetings.

1). **Budget Representatives/Budget Advocates**

UNNC rep: Hugo Rodriguez** -- can appoint a second Budget Rep

** Hugo has also been elected a Budget Advocate for South L.A.)

2). **Los Angeles Neighborhood Council Coalition (LANCC)**

Meets first Saturday of the month, 10 a.m. to 1 p.m.

UNNC rep: Paula Southern

3). **South Los Angeles Alliance of Neighborhood Councils (SLAANC)**

Meets Third Thursday, 6:30 p.m.

UNNC reps: Dorit Dowler-Guerrero and Sarah Lacy; NC presidents from South L.A. are also official participants.

4). **Emergency Preparedness Alliance**

Meets last Saturdays, 10 a.m.

UNNC rep: Dennis Leski

5). **Neighborhood Council Sustainability Alliance (NCSA)**

Meets irregularly

UNNC rep: Elizabeth Fenner

6). **PlanCheckNC**

Focuses on citywide land use matters.

Meets second Saturday of the month, 10 a.m.

UNNC rep: vacant (Laura Meyers is a founder and regular attendee)

7). **DWP Advocacy and MOU Oversight**

First Saturday of the month, 8:30 a.m.

UNNC rep: vacant

8). **The LGBTQ+ Alliance of Los Angeles Neighborhood Councils**

Works to create visibility, safety, and equality for Angelenos identifying as lesbian, gay, bisexual, transgender, queer, intersex, and Angelenos across the gender and sexuality spectrum. Serves as a bridge between stakeholders and the Los Angeles Neighborhood Council system.

Requesting TWO UNNC reps: Vacant

9). The Department of Neighborhood Empowerment has also requested that NCs appoint **Liaisons:**

Resilience Liaison and Data Liaison

10). **Urban Forestry Dept. Liaison**

Theresa Maysonet