



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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## UNNC Governing Board Meeting

Thursday, January 6, 2022

6:50 p.m. Check in/Reception

7:00 p.m. Board Meeting / Call to Order

**NOTE:** In conformance with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) [Government Code Section 54953, subsections (e)(1) and (e)(3), adopted with an urgency clause]; and in light of the State of Emergency proclaimed by the Governor on March 4, 2020 relating to COVID-19; and amid ongoing concerns that meeting in person would present imminent risks to the health or safety of attendees and/or that the State of Emergency continues to directly impact the ability of members to meet safely in person, UNNC will be conducting this meeting virtually utilizing the Zoom platform. You have the option of attending via the internet or by telephone. Thank you for your patience – we are all still learning how to use this new technology. Questions? Email [President@unnc.org](mailto:President@unnc.org).

### **ZOOM MEETING ACCESS INFORMATION**

Join the Zoom Meeting via Internet:

<https://us02web.zoom.us/j/89298388319?pwd=bWw2NGtKTFAxVWUzNDNtb2c3a2pqZz09>

Meeting ID: 892 9838 8319

Zoom Meeting Code (internet): 617628

Telephone Dial In: 1 (669) 900-6833

Meeting ID: 892 9838 8319

Zoom Meeting Code (phone): 617628

For help joining the zoom meeting, visit <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Agenda packet link (with digital materials/presentations) here:

[https://drive.google.com/drive/folders/1OJSRuhKgOon399Bw3wZt\\_gEFj4N5Op4p?usp=sharing](https://drive.google.com/drive/folders/1OJSRuhKgOon399Bw3wZt_gEFj4N5Op4p?usp=sharing)

### **Agenda items begin on page 2 of this agenda**

**PUBLIC COMMENTS:** As is usual for UNNC meetings, Stakeholders are invited to participate. Please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual wishes to address the Governing Board, the Chair or the Moderator will unmute the line, whether it is during the general public comment section on the agenda, or prior to the Governing Board taking action on any agenda items. All other rules to public comments still apply. See expanded information regarding public comments and virtual meeting protocols at the end of agenda.

**NOTICE TO THE PUBLIC:** The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.

**AMERICANS WITH DISABILITIES ACT (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by emailing [president@UNNC.org](mailto:president@UNNC.org) AND by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551. Note: Please see further information about TTY/TDD services and translation services at end of agenda.



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## MEETING AGENDA

*All times are approximate/estimates, and are at the discretion of the Chair and the Board*

- (1) 7:00 p.m.      **Call to order/Roll call**      **L. Meyers**
- (2) **Determination to continue to hold meetings virtually:** The Board of Neighborhood Commissioners (BONC) and the Department of Neighborhood Empowerment, with guidance from the Los Angeles City Attorney, have established that BONC has the authority to adopt AB 361 Findings Pursuant to Government Code Section 54953(E)(1)(b)-(c) on behalf of the City's neighborhood councils, and to determine that due to the Covid-19 state of emergency, meeting in person would present imminent risks to the health or safety of attendees. This meeting is being conducted virtually pursuant to that directive.

*AB 361 also defines more clearly how legislative bodies, including neighborhood councils, should prepare their agendas to provide for public access. Legislative bodies shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment. If the agendas are "timed," then the legislative body shall not close the public comment period for the agenda item to provide public comment until that timed public comment period has elapsed. The Department of Neighborhood Empowerment has advised neighborhood councils to not provide timed agendas for this reason. For clarity, UNNC's adopted Standing Rules anticipate five minutes for presentations, and five minutes for questions and answers, on most items; after which a motion and limited debate may follow before the vote. However, any board member may make a motion to extend the amount of time for a presentation or alter the time limits for debate, and/or the Chair and the officers may present an agenda where some presentations are given additional time. In addition, agenda items may be tabled or handled earlier or later than the timing anticipated in the posted agenda. Based on the flexible nature of each of these elements, members of the public should not attempt to time their arrival to a UNNC meeting based on an estimate of when particular agenda item will be called.*

- (3)                      **Approval of agenda**
- (4)                      **Meeting Protocols – BRIEF DISCUSSION**  
*(Note: BONC's Resolution on Civility is posted in the advance agenda packet)*
- (5) 7:05 -7:10      **Public Comments and Announcements, 1 minute per person**
- (6) 7:10 - 7:25      **Government Agencies Reports and Comments:**  
Council District 10 Report -- **DISCUSSION**  
Other Govt. Officials, and City Agencies' Reports -- **DISCUSSION**  
DONE Report -- **DISCUSSION**
- (7) 7:25 - 7:30      **Role of Parliamentarian; Appoint Parliamentarian. -- ACTION**
- (8) 7:30 – 7:35      **Board Member Training Report**  
**A.** Update regarding Anti-Bias and Planning 101 required training  
**B.** Possible removal of Carlos Kerrick as a board member due to his failure to take ethics training. – **DISCUSSION AND POSSIBLE ACTION**



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- (9) 7:35 – 7:45 **Treasurer Update:**
  - A. Budget Snapshot: Review Available Funds – DISCUSSION**
  - B. Status Updates RE Previously Approved Funding Items/Projects**
  
- (10) 8:15 – 8:30 **Homelessness Liaison Committee:**
  - A. Update RE 2022 Greater Los Angeles Homeless Count (local location change; date remains Thursday, January 27, 2022**
  
  - B. Proposed Community Impact Statement (CIS) re Council File No. 21-1415,** regarding a Council Motion that directs the Los Angeles Homeless Services Authority to take actions regarding naloxone training for City staff and contracted providers.

**Proposed Type of Board Action: SUPPORT IF AMENDED**  
**Proposed CIS:**

*The United Neighborhoods Neighborhood Council supports staff at homeless services agencies and city departments (Library, Rec and Parks, Sanitation, LAPD, LAFD, Public Works, Work Force Development, and among others) who work with or come in contact with PEH to be trained to administer naloxone and that naloxone be made widely available.*

*We suggest the following amendments/ additions:*

- *The training must be provided by a trained medical provider and renewed on an annually bases*
  - *In addition to naloxone training, staff will receive training in recognizing the symptoms of an overdose (OD).*
- *Staff acting in good faith cannot be held responsible if*
  - *the naloxone fails to reverse the OD*
  - *the staff person, following their training, mistakenly uses naloxone on a person who is not OD'ing (someone in a deep sleep or otherwise nonresponsive)*
- *Current City staff who work in non-emergency positions, be allowed to not be required to take the training or be expected to administrate naloxone.*

**-- DISCUSSION AND ACTION**

- (11) 8:30 – 8:45 **Communications Committee:**
  - A. UNNC Business cards**  
Funding Request: Potentially increase already-approved printing budget of \$500 up to a new total of \$1,000. – **DISCUSSION AND ACTION**
  
  - B. Branding rollout:**  
Funding Request for up to \$6,000.00. – **DISCUSSION AND ACTION**
  
- (12) 8:45 - 9:00 **Public Safety Committee:**
  - A. Committee recommendations:** 1). changing name to “Public Safety and Emergency Preparedness Committee” and 2). standing meeting date to be the second Monday of each month. – **DISCUSSION AND ACTION**



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**B. Appoint Committee Co-Chairs.**

Committee recommends Dennis Leski and Grace Yoo. – **DISCUSSION AND ACTION**

(13) 9:00-9:30

**Executive Committee [estimated 30 minutes]:**

**A. Funding Request:** As a part of a larger Martin Luther King Day of Service event that includes free COVID testing, vaccines, and mammograms, to be held on Saturday, January 15, 2022, Ignited Light will also be distributing an estimated 2,000 food boxes to food insecure South L.A. families. Ignited Light requests funds from UNNC to purchase 50 food boxes at \$30 each from World Harvest. **Request up to \$1,500.00. – DISCUSSION AND ACTION**

**B. Update on Jefferson Boulevard Greenbelt Street Tree**

**Planting/Maintenance Project** – Status Report on overall project. Discuss concerns regarding NPG for Cal Greenworks. Discuss possible recommendations to cancel NPG. Confirm UNNC commitment to the project. – **DISCUSSION AND POSSIBLE ACTION**

(14) 9:30 - 9:40

**Other Committee Updates, if any (1-2 minutes apiece):**

Follow-up to Previous Cases/Old Business. – **DISCUSSION AND ACTION**

(15) 9:40 – 9:45

**President’s Report**

(16) 9:45 – 10:00

**Treasurer’s Report**

**A. Approval of Monthly Expenditure Report(s) – ACTION**

**B. Budget Updates / Reimbursements / Budget Adjustments for Fiscal Year 2020-2021;** include updates on budget authorizations, funding priorities, and any related issues – **DISCUSSION AND POSSIBLE ACTION**

(17) 10:00 – 10:10 **Secretary’s Report:**

**A. Approve December 2, 2021 Regular Governing Board Meeting Minutes – ACTION**

**B. Approve December 21, 2021 Special Governing Board Meeting Minutes – ACTION**

(18) 10:10 p.m.

**Adjourn**

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period, for a minimum cumulative total of at least five (5) minutes. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period;



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however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless waived by the presiding officer of the Board.

The agendas for the UNNC meetings are normally posted for public review at some locations that are currently closed due to the COVID-19 crisis. However, this agenda is posted at the following location: South Seas House, 2301 West 24<sup>th</sup> Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC's official website at [www.UNNC.org](http://www.UNNC.org), where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at [www.lacity.org](http://www.lacity.org), to receive notices for UNNC meetings. For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686.

## **Telecommunication Relay Services**

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications. Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TTY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the CA is a telemarketer. If you hear, "Hello. This is the relay service . . ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

### **TTY/VCO/HCO to Voice**

1-800-735-29291/English

800-855-3000/Spanish

### **Voice to TTY/VCO/HCO**

1-800-735-2922/English

1-800-855-3000/Spanish

### **From or to Speech-to-Speech**

1-800-854-7784/ English & Spanish

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed. For referrals to state provided services please visit

<https://ddtp.cpuc.ca.gov/homepage.aspx> For more information about FCC programs to promote access to

telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website,

<https://www.fcc.gov/accessibility>



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In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet: <https://drive.google.com/drive/folders/1INZRPVtA6Nr4xgzHRGgzFWAIT5oOxjea>

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE AT 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting [www.UNNC.org](http://www.UNNC.org).