



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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## UNNC Governing Board Meeting

Thursday, February 3, 2022

6:50 p.m. Check in/Reception

7:00 p.m. Board Meeting / Call to Order

**NOTE:** In conformance with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) [Government Code Section 54953, subsections (e)(1) and (e)(3), adopted with an urgency; and amid ongoing concerns that meeting in person would present imminent risks to the health or safety of attendees and/or that the State of Emergency related to COVID-19 continues to directly impact the ability of members to meet safely in person, UNNC will be conducting this meeting virtually utilizing the Zoom platform. You have the option of attending via the internet or by telephone. Thank you for your patience – we are all still learning how to use this new technology. Questions? Email [President@unnc.org](mailto:President@unnc.org).

### **ZOOM MEETING ACCESS INFORMATION**

Join the Zoom Meeting via Internet:

<https://us02web.zoom.us/j/84750678478?pwd=amJFdVhuOXJoeVB3UEFzYnZHWXVYdz09>

Meeting ID: 847 5067 8478

Zoom Meeting Code (internet): 678468

Telephone Dial In: 1 (669) 900-6833

Meeting ID: 847 5067 8478

Zoom Meeting Code (phone): 678468

For help joining the zoom meeting, visit <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Agenda packet link (with digital materials/presentations) here:

[https://drive.google.com/drive/folders/1aEOH8SVr7fP0fTQ2LduXNOKBlfwWn1X\\_?usp=sharing](https://drive.google.com/drive/folders/1aEOH8SVr7fP0fTQ2LduXNOKBlfwWn1X_?usp=sharing)

### **Agenda items begin on page 2 of this agenda**

**PUBLIC COMMENTS:** As is usual for UNNC meetings, Stakeholders are invited to participate. Please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual wishes to address the Governing Board, the Chair or the Moderator will unmute the line, whether it is during the general public comment section on the agenda, or prior to the Governing Board taking action on any agenda items. All other rules to public comments still apply. See expanded information regarding public comments and virtual meeting protocols at the end of agenda.

**NOTICE TO THE PUBLIC:** The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.

**AMERICANS WITH DISABILITIES ACT (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by emailing [president@UNNC.org](mailto:president@UNNC.org) AND by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551. Note: Please see further information about TTY/TDD services and translation services at end of agenda.



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## MEETING AGENDA

*All times are approximate/estimates, and are at the discretion of the Chair and the Board*

- (1) 7:00 p.m. **Call to order/Roll call** **L. Meyers**
- (2) **Determination to continue to hold meetings virtually:** The Board of Neighborhood Commissioners (BONC) and the Department of Neighborhood Empowerment, with guidance from the Los Angeles City Attorney, have established that BONC has the authority to adopt AB 361 Findings Pursuant to Government Code Section 54953(E)(1)(b)-(c) on behalf of the City’s neighborhood councils, and to determine that due to the Covid-19 state of emergency, meeting in person would present imminent risks to the health or safety of attendees. This meeting is being conducted virtually pursuant to that directive.

*AB 361 also defines more clearly how legislative bodies, including neighborhood councils, should prepare their agendas to provide for public access. Legislative bodies shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment. If the agendas are "timed," then the legislative body shall not close the public comment period for the agenda item to provide public comment until that timed public comment period has elapsed. The Department of Neighborhood Empowerment has advised neighborhood councils to not provide timed agendas for this reason. For clarity, UNNC's adopted Standing Rules anticipate five minutes for presentations, and five minutes for questions and answers, on most items; after which a motion and limited debate may follow before the vote. However, any board member may make a motion to extend the amount of time for a presentation or alter the time limits for debate, and/or the Chair and the officers may present an agenda where some presentations are given additional time. In addition, agenda items may be tabled or handled earlier or later than the timing anticipated in the posted agenda. Based on the flexible nature of each of these elements, members of the public should not attempt to time their arrival to a UNNC meeting based on an estimate of when particular agenda item will be called.*

- (3) **Approval of agenda**
- (4) **Meeting Protocols – BRIEF DISCUSSION**  
*(Note: BONC’s Resolution on Civility is posted in the advance agenda packet)*
- (5) **Public Comments and Announcements, 1 minute per person**
- (6) **Government Agencies Reports and Comments:**  
Council District 10 Report – **DISCUSSION**
- Other Govt. Officials, and City Agencies’ Reports – **DISCUSSION**
- **Update from LAHSA re 2022 Homeless Count:**  
Rescheduled to Thursday, Feb. 24 for our region
- (7) **DONE Report [estimated 30 minutes]**  
**A. Brown Act Review – DISCUSSION**  
**B. DONE Request for \$1 million Supplemental Budget:**  
The Department of Neighborhood Empowerment (DONE) has asked for additional budget funds for Election Outreach and other matters. – **DISCUSSION AND POSSIBLE ACTION**



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- (8) **Board Member Training Report**  
A. Update regarding Anti-Bias and Planning 101 required training
- (9) **Treasurer Update** [*estimated 15 minutes*]:  
A. **Budget Snapshot: Review Available Funds – DISCUSSION**  
B. **Review and Approve Monthly Expenditure Report (MER) -- ACTION**  
C. **Status Updates RE Previously Approved Funding Items/Projects, including NPG Completion Reports**
- (10) **Executive Committee** [*estimated 30 minutes*]:  
A. **Funding and Event Partner Request:** The Amazing Grace Conservatory / SHARP (Sugar Hill Arts Revival Project) is planning a public event/festival, and is requesting support from UNNC. SHARP is a multi-year place-making and cultural heritage awareness project that was funded in large part by the California Arts Council, and includes other community partners, including the Gailen and Cathy Revers Center, and the USC School of Dramatic Arts. The event is currently proposed for early April (date TBD) and will involve a street closure, possibly entertainment, some community partner tables, and presentation of the final project. The request is for UNNC to take a partnership/sponsorship role for the event, and for up to \$1,000 to help support event operations such as rentals. **Request up to \$1,000.00. – DISCUSSION AND ACTION**
- B. **Funding Request:** The UNNC Communications Committee is beginning to roll out UNNC’s new branding, including a “Community Cube.” Discussion of the various proposed potential Branding Roll-out Projects, and their specific costs. **Request up to \$250 for the Community Cube project. – DISCUSSION AND ACTION**
- C. **Jefferson Boulevard Greenbelt Tree Planting Project, Updated Funding Request:** – UNNC has previously approved supporting the Jefferson Boulevard Greenbelt project, a project to plant 25 trees on the north side of Jefferson Boulevard between Western and Crenshaw. The trees were planted on January 15, 2022. The Greenbelt Project Administrator has engaged California Conservation Corps (CCC) to water and maintain the young trees for three years. UNNC Executive Committee recommends funding a portion of this effort by utilizing the previously-approved NPG grant amount of \$6,900 for the CCC Foundation, utilizing funds that have been accrued from FY 2020-2021. This NPG is an administrative adjustment and re-submittal to allow reassigning the NPG to an eligible non-profit entity, to accomplish the same purpose of watering and maintenance of the newly-planted trees. Funding amount remains \$6,900.00 – **DISCUSSION AND ACTION**



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- (11) **Appoint Additional UNNC CIS filers – DISCUSSION AND ACTION**
- (12) **Appoint ad hoc committee on UNNC 20<sup>th</sup> Anniversary – DISCUSSION AND ACTION**
- (13) **Appoint ad hoc committee on Bylaws revisions – DISCUSSION AND ACTION**
- (14) **Planning and Zoning Committee [estimated 40 minutes]:**  
*(Proposed Resolutions, Letters of Support and Community Impact Statements referenced in section below will be placed in the agenda packet.)*
  - A. Requested Support for transfer of ABC Beer & Wine License to Destino Restaurant from Prior Operator, 3224 Venice Boulevard (Arlington Heights):** Destino Restaurant, Inc. has applied to transfer an Alcoholic beverage license for beer & wine (License No. 482050 to become License No. 634543). A Conditional Use Permit (ZA-2018-6609-CUB) for serving beer & wine was granted on December 13, 2019 to the prior No Q No Taqueria restaurant in December 2019 and it runs with the land. However, this is a new restaurant/new owner and the underlying license itself needs to be updated. Request is for UNNC to support the transfer of the previously issued license from prior owner (deceased) to new restaurant owner. – **DISCUSSION AND ACTION**
  - B. Council File No. 22-0029, City Council motion relative to making property owners accountable for their vacant buildings:** CD2 Councilmember Paul Krekorian moved at City Council that the Council instruct the City Attorney to prepare in conjunction with LADBS (Building and Safety) and LAFD (Fire) an ordinance requiring property owners to protect vacant properties from fire if vacant over 180 days AND to create an inspection program AND to make property owners liable for costs resulting from fires at their vacant structures. Approve Planning & Zoning Committee recommended UNNC Community Impact Statement (CIS) to SUPPORT WITH AMENDMENTS. – **DISCUSSION AND ACTION**
  - C. Council File No. 22-0040, City Council motion relative to incentivizing the production of affordable housing through ADUs, Community Land Trusts (CLTs), and legalization of existing units:** CD6 Councilmember Nury Martinez moved at City Council that the City Administrative Officer produce a report with assistance from LAHD (Housing), LADCP (Planning), and LADBS (Building and Safety) on possible financial incentives and programs that would help low income city residents and CLTs build and upgrade affordable ADUs. Incentives may include direct financing assistance, leveraging of SB9 incentives, assisting at-risk property owners, and utilizing REAP properties for CLTs. Approve Planning & Zoning Committee recommended UNNC Community Impact Statement (CIS) to SUPPORT WITH AMENDMENTS. – **DISCUSSION AND ACTION**



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**D. Request that UNNC Support the Extension of the Ballona Creek Bike Path to Venice Boulevard:** The UNNC Mobility and Transportation Sub-Committee has prepared a proposed Resolution supporting the effort to extend the Ballona Creek Bike Path from its current terminus at Jefferson up to Venice Boulevard where the Creek ends. At that point it would then be connected to the Venice Boulevard Bike Path which crosses through the UNNC footprint. –

**DISCUSSION AND ACTION**

**E. Request that UNNC Support Metro’s Planned Bus Lanes on La Brea from Coliseum to Sunset Boulevard:** The UNNC Mobility and Transportation Sub-Committee has prepared a proposed letter of support, with several additional recommendations, for Metro’s planned bus lanes on La Brea. Bus service is the backbone of public transit, which is why Metro’s NextGen Bus Plan reimagined the bus system to focus on providing fast, frequent, reliable, and accessible service. Bus priority lanes are key to successfully implementing this plan. La Brea Av Bus Priority Lanes Project is located along a 5.9-mile segment of La Brea Ave, between Sunset Boulevard and Coliseum Street, and as proposed would operate during rush hours (7-10 a.m. and 3-7 p.m.) in the curbside lanes in both directions. – **DISCUSSION AND ACTION**

**F. Request that UNNC Support “Safe Streets for All” City Ballot Initiative:** The UNNC Mobility and Transportation Sub-Committee has prepared a proposed Resolution supporting the “Safe Streets for All” city ballot initiative. If passed, this initiative would require the City of Los Angeles to implement its Mobility 2035 plan whenever new road paving is done. – **DISCUSSION AND ACTION**

**G. Follow-up to Previous Cases, ENS, and Old Business -- DISCUSSION AND POSSIBLE ACTION**

(15)

**Committee Reports and Updates:**

**A. Slow Streets Ad Hoc Committee Update:** Approve letter to CD10 regarding support to expedite the implementation of Phase 2 Slow Streets in Jefferson Park – **DISCUSSION AND ACTION**

**B. Recreation and Parks Committee, Washington Irving Pocket Park Update:** As construction is nearing completion, it became apparent that the fence that was erected did not match the design or materials of the fencing that was presented to the community and approved by stakeholders. The Recreation and Parks Committee recommends to GB that UNNC advocates / writes a letter to support the construction of the fence as originally designed, and urge City decision-makers that they potentially identify other funding sources to make that so. – **DISCUSSION AND ACTION**

**C. Other Committee Updates, if any, including Follow-up to Previous Cases and Old Business. – DISCUSSION AND ACTION**

(16)

**President’s Report:**

**A. Discuss Area Reps Duties & Responsibilities**



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- (17)                    **Reimbursements and Budget Adjustments for Fiscal Year 2021-2022:**  
Discuss and approve Budget Adjustments, if any. – **DISCUSSION AND  
POSSIBLE ACTION**
  
- (18)                    **Secretary’s Report:**  
**A. Approve January 6, 2022 Governing Board Meeting Minutes –  
DISCUSSION AND ACTION**
  
- (19)                    **Adjourn**

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s or Committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board or Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board or Committee meeting. Public comment is limited to 1 minute per speaker, unless waived by the presiding officer of the Board or Committee. At this virtual meeting, when prompted by the presiding chair to provide public input, members of the public will be requested to dial \*9 or use the Raise Hand option on the computer, to address any agenda item before the Committee takes an action on an item.

**Further AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

The agendas for the UNNC meetings are normally posted for public review at some locations that are currently closed due to the COVID-19 crisis. However, this agenda is posted at the following location: South Seas House, 2301 West 24<sup>th</sup> Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC’s official website at [www.UNNC.org](http://www.UNNC.org), where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City’s website at [www.lacity.org](http://www.lacity.org), to receive notices for UNNC meetings. For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686.

**Telecommunication Relay Services**

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications. Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TIY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.



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Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the CA is a telemarketer. If you hear, "Hello. This is the relay service . . ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

### **TTY/VCO/HCO to Voice**

1-800-735-29291/English

800-855-3000/Spanish

### **Voice to TTY/VCO/HCO**

1-800-735-2922/English

1-800-855-3000/Spanish

### **From or to Speech-to-Speech**

1-800-854-7784/ English & Spanish

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed. For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a copy of any record related to an item on the agenda, please contact UNNC's President at [president@unnc.org](mailto:president@unnc.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE A 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting [www.UNNC.org](http://www.UNNC.org).