



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

*Our Voice • Our City • of Neighbors • by Neighbors • for Neighbors*



## UNNC Executive Committee Meeting

Tuesday, April 19, 2022

7:00 p.m.

**NOTE:** In conformance with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) [Government Code Section 54953, subsections (e)(1) and (e)(3), adopted with an urgency clause]; and in light of the State of Emergency proclaimed by the Governor on March 4, 2020 relating to COVID-19; and amid ongoing concerns that meeting in person would present imminent risks to the health or safety of attendees and/or that the State of Emergency continues to directly impact the ability of members to meet safely in person, UNNC will be conducting this meeting virtually utilizing the Zoom platform. You have the option of attending via the internet or by telephone. Thank you for your patience – we are all still learning how to use this new technology. Questions? Email [President@unnc.org](mailto:President@unnc.org).

### **MEETING ACCESS INFORMATION**

**Join Zoom Meeting via the Internet:**

<https://us02web.zoom.us/j/81147786012?pwd=UjBpVzNQaGEyZTI5eFlqRFgwaCtTUT09>

**Meeting ID:** 811 4778 6012

**Zoom Meeting Code (internet):** 726384

**Join via Telephone: dial 1 669 900 6833**

**Meeting ID:** 811 4778 6012

**Zoom Meeting Code (phone):** 726384

For help joining the zoom meeting, visit <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Agenda packet link here:

[https://drive.google.com/drive/folders/1cfK6ggCtVrJ4rkR\\_jCS0NkYbehbI-kEV?usp=sharing](https://drive.google.com/drive/folders/1cfK6ggCtVrJ4rkR_jCS0NkYbehbI-kEV?usp=sharing)

**PUBLIC COMMENTS:** *As is usual for UNNC meetings, Stakeholders are invited to participate. However, please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual wishes to address the Executive Committee, the Chair or the Moderator will unmute the line, whether it is during the public comment section on the agenda, or prior to the Executive Committee taking action on any agenda items. All other rules to public comments still apply. Please see expanded information regarding public comments and other virtual meeting protocols at the end of this agenda.*

**NOTICE TO THE PUBLIC:** *The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.*

**AMERICANS WITH DISABILITIES ACT (ADA):** *As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing [president@UNNC.org](mailto:president@UNNC.org) AND by contacting the Department of Neighborhood Empowerment by email: [NCSupport@lacity.org](mailto:NCSupport@lacity.org) or phone: (213) 978-1551.*

*Note: Please see further information about TTY/TDD services and translation services at the end of this agenda.*

Agenda items begin next page.



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## AGENDA

1). **Determination to continue to hold meetings virtually:** The Board of Neighborhood Commissioners (BONC) and the Department of Neighborhood Empowerment, with guidance from the Los Angeles City Attorney, have established that BONC has the authority to adopt AB 361 Findings Pursuant to Government Code Section 54953(E)(1)(b)-(c) on behalf of the City’s neighborhood councils, and to determine that due to the Covid-19 state of emergency, meeting in person would present imminent risks to the health or safety of attendees. This meeting is being conducted virtually pursuant to that directive.

*AB 361 also defines more clearly how legislative bodies, including neighborhood councils, should prepare their agendas to provide for public access. Legislative bodies shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment. If the agendas are "timed," then the legislative body shall not close the public comment period for the agenda item to provide public comment until that timed public comment period has elapsed.*

7:00 p.m. (2) Call to Order/Approval of Agenda – Dolores Spears, UNNC Vice President

(3) General Public Comment/Announcements – 1 min. per speaker

(4) Executive Committee Business:

A. **Funding Request:** UNNC Environmental Committee requests up to \$500 for an in-person home composting workshop, to be held before June 27, 2022. Potential expenditures include water for participants, tent rentals, materials, etc. **Request up to \$500.00. - DISCUSSION AND POSSIBLE ACTION**

B. **Funding Request:** UNNC Outreach Committee requests funding for a 1,000 to 2,000 postcards printing utilizing the new UNNC brand for postcards for in-person outreach and cards to be utilized at local businesses. **Request up to \$250.00. – DISCUSSION AND ACTION**

C. **Review 2022-2023 Scope of Work for Zumwinkle.com Contract:** Review updated contract proposal for new fiscal year for UNNC website maintenance activities, and related summary scope of work. Estimated at six hours average monthly, total annual amount not to exceed \$5,400.00. Make recommendation for Governing Board May 5 meeting. **–DISCUSSION AND ACTION**

D. **Funding Request / NPG for Upcoming Amazing Grace/SHARP event:** UNNC has previously allocated up to \$1,000 to support the Amazing Grace Conservatory / SHARP (Sugar Hill Arts Revival Project) festival now scheduled for Saturday, July 16, 2022. Administrative adjustment to approve an NPG in the same amount and to be utilized by Amazing Grace for advance outreach and other planning efforts to support this event, such efforts to be completed during current fiscal year. **-DISCUSSION AND ACTION**

E. **Funding Request:** Request up to \$525 (including tax + shipping) to purchase approx. 50 Primacare Emergency Foil Mylar Thermal Blankets for distribution to the unhoused population within UNNC boundaries. Project to be completed in partnership with nonprofit organization. **– DISCUSSION AND POSSIBLE ACTION**



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**F. Treasurer’s Financial Updates:**

1). Unspent/unallocated balance remaining of UNNC’s 2021-2022 budget (current year). Possible needed budget category reallocation(s).

2). Discussion of FY 2022-2023 Budget (next fiscal year); complete budget to be reviewed at May Executive Committee meeting and approved at June Governing Board meeting.

– **DISCUSSION AND POSSIBLE ACTION**

**G. UNNC Policy & Procedures for Social Media Account:** Theresa Maysonet. -

--**DISCUSSION AND POSSIBLE ACTION**

**H. Board Member Attendance & Training Update.** Dolores Spears. --

**DISCUSSION**

1). Review attendance record with At-Large Representative/Board member Carlos Kerrick. – **DISCUSSION AND POSSIBLE ACTION**

**I. Project Updates:** Washington Boulevard Tree Project/KYCC and Jefferson Boulevard Greenbelt Project/Conservation Corp. - **DISCUSSION**

**J. Upcoming Governing Board Meeting Agenda Items.** --**DISCUSSION AND POSSIBLE ACTION**

**K. Review/Approve Proposed Correspondence regarding Thrift Shop at 1817**

**W. Jefferson:** Review draft UNNC letter to support neighbors, CD10 and the City Attorney in their efforts to rid the community of this nuisance. – **DISCUSSION AND ACTION**

(5) **Committee Reports – DISCUSSION AND POSSIBLE ACTION:**

-- **President’s Report**

-- **Ad Hoc 20th Anniversary Committee Report**

(6) **Secretary’s Report:**

-- **Approve Minutes from March 15, 2022 Executive Committee**

-- **Approve Minutes from special Executive Committee meeting, March 29, 2022**

(7) **Follow-up to Previous Agenda Items/Old Business.**

– **DISCUSSION AND POSSIBLE ACTION.**

(8) **Adjourn**

*Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.*



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**Future Meetings:** The next scheduled UNNC Executive Committee meeting is **Tues., May 17, 2022**, at 7 p.m., subject to cancellation if no agenda items. (*Standing Executive Committee meetings are held on the 3rd Tuesday of the month, currently via Zoom.*)

**Further AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless waived by the presiding officer of the Board.

The agendas for the UNNC meetings are normally posted for public review at some locations that are currently closed due to the COVID-19 crisis. However, this agenda is posted at the following location: South Seas House, 2301 West 24<sup>th</sup> Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC's official website at [www.UNNC.org](http://www.UNNC.org), where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities). For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686.

## **Telecommunication Relay Services**

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TTY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the CA is a telemarketer. If you hear, "Hello. This is the relay service ..." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.



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Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice  
1-800-735-29291/English  
800-855-3000/Spanish

Voice to TTY/VCO/HCO  
1-800-735-2922/English  
1-800-855-3000/Spanish

From or to Speech-to-Speech  
1-800-854-7784/ English & Spanish

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a copy of any record related to an item on the agenda, please contact UNNC's President at [president@unnc.org](mailto:president@unnc.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE AT 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting [www.UNNC.org](http://www.UNNC.org).