



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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## UNNC Governing Board Meeting

Thursday, May 5, 2022

6:50 p.m. Check in/Reception

7:00 p.m. Board Meeting / Call to Order

**NOTE:** In conformance with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) [Government Code Section 54953, subsections (e)(1) and (e)(3), adopted with an urgency; and amid ongoing concerns that meeting in person would present imminent risks to the health or safety of attendees and/or that the State of Emergency related to COVID-19 continues to directly impact the ability of members to meet safely in person, UNNC will be conducting this meeting virtually utilizing the Zoom platform. You have the option of attending via the internet or by telephone. Thank you for your patience – we are all still learning how to use this new technology. Questions? Email [President@unnc.org](mailto:President@unnc.org).

### **ZOOM MEETING ACCESS INFORMATION**

Join the Zoom Meeting via Internet:

<https://us02web.zoom.us/j/89184235335?pwd=dDNLbnlOWVJyYlUrTHQ5R1FiV20vUT09>

Meeting ID: 891 8423 5335

Zoom Meeting Code (internet): 913576

Telephone Dial In: 1 (669) 900-6833

Meeting ID: 891 8423 5335

Zoom Meeting Code (phone): 913576

For help joining the zoom meeting, visit <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Agenda packet link (with digital materials/presentations) here:

<https://drive.google.com/drive/folders/1Cy9Ijdfgo5pLbwKU5P0OgRwKfqUWW5en?usp=sharing>

### **Agenda items begin on page 2 of this agenda**

**PUBLIC COMMENTS:** As is usual for UNNC meetings, Stakeholders are invited to participate. Please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual wishes to address the Governing Board, the Chair or the Moderator will unmute the line, whether it is during the general public comment section on the agenda, or prior to the Governing Board taking action on any agenda items. All other rules to public comments still apply. See expanded information regarding public comments and virtual meeting protocols at the end of agenda.

**NOTICE TO THE PUBLIC:** The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.

**AMERICANS WITH DISABILITIES ACT (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by emailing [president@UNNC.org](mailto:president@UNNC.org) AND by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551. Note: Please see further information about TTY/TDD services and translation services at end of agenda.



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## MEETING AGENDA

*All times are approximate/estimates, and are at the discretion of the Chair and the Board*

(1) 7:00 p.m. **Call to order/Roll call** **L. Meyers**

(2) **Determination to continue to hold meetings virtually:** The Board of Neighborhood Commissioners (BONC) and the Department of Neighborhood Empowerment, with guidance from the Los Angeles City Attorney, have established that BONC has the authority to adopt AB 361 Findings Pursuant to Government Code Section 54953(E)(1)(b)-(c) on behalf of the City’s neighborhood councils, and to determine that due to the Covid-19 state of emergency, meeting in person would present imminent risks to the health or safety of attendees. This meeting is being conducted virtually pursuant to that directive.

*AB 361 also defines more clearly how legislative bodies, including neighborhood councils, should prepare their agendas to provide for public access. Legislative bodies shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment. If the agendas are "timed," then the legislative body shall not close the public comment period for the agenda item to provide public comment until that timed public comment period has elapsed. The Department of Neighborhood Empowerment has advised neighborhood councils to not provide timed agendas for this reason. For clarity, UNNC's adopted Standing Rules anticipate five minutes for presentations, and five minutes for questions and answers, on most items; after which a motion and limited debate may follow before the vote. However, any board member may make a motion to extend the amount of time for a presentation or alter the time limits for debate, and/or the Chair and the officers may present an agenda where some presentations are given additional time. In addition, agenda items may be tabled or handled earlier or later than the timing anticipated in the posted agenda. Based on the flexible nature of each of these elements, members of the public should not attempt to time their arrival to a UNNC meeting based on an estimate of when particular agenda item will be called.*

(3) **Review of the Agenda**

(4) **Meeting Protocols – BRIEF DISCUSSION**  
*(Note: BONC’s Resolution on Civility is posted in the advance agenda packet)*

(5) **Public Comments and Announcements, on items not on the agenda**  
1 minute per person [5 minutes]

(6) **Government Agencies Reports and Comments:**  
> Council District 10 Report – **DISCUSSION**  
> Other Govt. Officials, and City Agencies’ Reports – **DISCUSSION**

(7) **DONE Report**  
> Digital Communications/Social Media Policy was adopted  
> Code of Conduct Policy under review by BONC for revisions

(8) **Board Member Training Report**

(9) **Appoint UNNC’s SLAANC Representative and Alternate. – DISCUSSION AND ACTION**



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(10)

**Planning and Zoning Committee:**

**A. Case No. CPC-2021-8442-CU-DB-SPR-HCA, 2211 S. Western Ave.:**

Proposed project consists of an 8-story, 364-unit, mixed used building with 70,220 sq. ft. of retail; 15% of residential units set aside for Very Low Income. Density bonus incentive and waiver requests include 3.25:1 FAR in lieu of 1.5 FAR allowed in the zone, reduction of required setbacks, reduction of open space, and waiver of transitional height requirements from the R-1 zone across 24<sup>th</sup> Street. Community members expressed concerns about traffic circulation and having sufficient trees/tree canopy. -- **DISCUSSION AND ACTION**

**B. Community Impact Statement (CIS) regarding proposed “Tree Canopy Protection” motion, Council File No. 15-0499-S2:** On April 8, 2022, CD 8 Councilmember Marqueece Harris-Dawson proposed an ordinance to the City Council to instruct the Planning Department to prepare strategies to protect and grow the City’s tree canopy AND to provide recommendations for the tree placement and removal by development projects earlier in the approval process. UNNC’s Planning & Zoning Committee recommends **SUPPORT** for this motion, and recommends approval of a CIS reflecting our concerns about Tree Equity, protections for our community’s existing mature tree canopy, and the placement of trees, and timing of any tree removals, at an earlier phase in the land use/environmental review, and permitting review process. – **DISCUSSION AND ACTION**

**Proposed Type of Board Action: SUPPORT**

**Proposed CIS draft is in the agenda packet:**

<https://drive.google.com/drive/folders/1Cy9Ijdfgo5pLbwKU5P0OgRwKfqUWW5en?usp=sharing>

**C. Follow-up to Previous Cases, ENS, and Old Business -- DISCUSSION AND POSSIBLE ACTION**

(11)

**Treasurer Update:**

**A. Budget Snapshot and Administrative Packet Preview:** Review Available Funds and brief discussion regarding the 2022-2023 budgeting process. (Draft budget to be presented to Executive Committee on May 17 and scheduled to be voted on at Governing Board on June 2). Preview materials will be in the agenda packet. – **DISCUSSION**

**B. Review and Approve Monthly Expenditure Report (MER) – ACTION**

**C. Reimbursements and Budget Adjustments for Fiscal Year 2021-2022:** Discuss and approve Budget Adjustments, if any. – **DISCUSSION AND POSSIBLE ACTION**



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(12)

## Executive Committee:

- A. **Funding Request / NPG for Upcoming Amazing Grace/SHARP event (Administrative Adjustment):** UNNC has previously allocated up to \$1,000 to support the Amazing Grace Conservatory / SHARP (Sugar Hill Arts Revival Project) festival now scheduled for Saturday, July 16, 2022. Administrative adjustment to approve an NPG in the same amount and to be utilized by Amazing Grace for advance outreach and other planning efforts to support this event, such efforts to be completed during current fiscal year. This adjustment to the previously-approved Funding Request is due to the event occurring fiscal year (FY) 2022-2023. Request \$1,000.00. – **DISCUSSION AND ACTION**
  
- B. **Funding Request:** UNNC Environmental Committee requests an NPG for the Garden School Foundation, a 501(c)(3) nonprofit, as seed money to create in-person home composting workshops, the first one to be held on Saturday, May 21 as a part of a previously-scheduled Community Garden Day at the 24<sup>th</sup> Street Elementary in Kinney Heights. Expenditures to include water for participants, materials (including handouts on How to Compost), etc. **Request up to \$500.00.** – **DISCUSSION AND ACTION**
  
- C. **Funding Request:** UNNC Outreach Committee requests funding for a 1,000 to 2,000 postcards (printing) utilizing the new UNNC brand for in-person outreach and cards to be utilized at local businesses. **Request up to \$250.00.** --**DISCUSSION AND POSSIBLE ACTION**
  
- D. **Funding Request:** UNNC Homelessness Liaison Committee requests up to \$525 (including tax + shipping) to purchase approx. 50 Primacare Emergency Foil Mylar Thermal Blankets for distribution to the unhoused population within UNNC boundaries. Project to be completed in partnership with nonprofit organization. Request up to \$525.00. – **DISCUSSION AND ACTION**
  
- E. **Review and Approve 2022-2023 Scope of Work for Zumwinkle.com Contract:** Review updated contract proposal for new fiscal year for UNNC website maintenance activities, and related summary scope of work. Estimated at six hours average monthly, total annual amount not to exceed \$5,400.00. Executive Committee recommends approval. – **DISCUSSION AND ACTION**
  
- F. **Review and Approve Graphic Artist's Invoice** for completed work. Funds were previously allocated for up to \$1,500. – **DISCUSSION AND ACTION**



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- (13) **Committee Reports and Updates:** *Committee chairs are requested to report on tasks or projects completed, projects they are working on, any events they have participated in, and updates regarding current issues of concern, if any.*
  - A. **Recreation & Parks Committee:** Appoint new chair/co-chair of the Committee – **DISCUSSION AND POSSIBLE ACTION**
  - B. **Communications Committee:**  
    - >> Proposed You Tube live streaming of UNNC meetings. *CONTINUED FROM MARCH 3, 2022 GOVERNING BOARD MEETING.* – **DISCUSSION AND POSSIBLE ACTION**
  - C. **UNNC Anniversary Ad Hoc Committee Updates – DISCUSSION**
  - D. **Other Committee Updates**, if any, including Follow-up to Previous Cases and Old Business. – **DISCUSSION AND ACTION**
  
- (14) **President’s Report**  
  - >> **Proposed City Budget for FY 2022-2023:** Brief review and discussion regarding the City’s proposed budget; UNNC may wish to weigh in on specific line items. – **DISCUSSION AND POSSIBLE ACTION**
  
- (15) **Secretary’s Report:**
  - A. **Approve April 7, 2022 Governing Board Meeting Minutes – DISCUSSION AND ACTION**
  
- (16) 10:00 **Adjourn**

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s or Committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board or Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board or Committee meeting. Public comment is limited to 1 minute per speaker, unless waived by the presiding officer of the Board or Committee. At this virtual meeting, when prompted by the presiding chair to provide public input, members of the public will be requested to dial \*9 or use the Raise Hand option on the computer, to address any agenda item before the Committee takes an action on an item.

**Further AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.



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The agendas for the UNNC meetings are normally posted for public review at some locations that are currently closed due to the COVID-19 crisis. However, this agenda is posted at the following location: South Seas House, 2301 West 24<sup>th</sup> Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC's official website at [www.UNNC.org](http://www.UNNC.org), where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at [www.lacity.org](http://www.lacity.org), to receive notices for UNNC meetings. For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686.

## **Telecommunication Relay Services**

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications. Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls.

TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TTY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the CA is a telemarketer. If you hear, "Hello. This is the relay service . . ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

### **TTY/VCO/HCO to Voice**

1-800-735-29291/English

800-855-3000/Spanish

### **Voice to TTY/VCO/HCO**

1-800-735-2922/English

1-800-855-3000/Spanish

### **From or to Speech-to-Speech**

1-800-854-7784/ English & Spanish



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Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed. For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a copy of any record related to an item on the agenda, please contact UNNC's President at [president@unnc.org](mailto:president@unnc.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE A 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting [www.UNNC.org](http://www.UNNC.org).