



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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## UNNC Governing Board Meeting

Thursday, July 7, 2022  
6:50 p.m. Check in/Reception  
7:00 p.m. Board Meeting / Call to Order

**NOTE:** In conformance with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) [Government Code Section 54953, subsections (e)(1) and (e)(3), adopted with an urgency; and amid ongoing concerns that meeting in person would present imminent risks to the health or safety of attendees and/or that the State of Emergency related to COVID-19 continues to directly impact the ability of members to meet safely in person, UNNC will be conducting this meeting virtually utilizing the Zoom platform. You have the option of attending via the internet or by telephone. Thank you for your patience – we are all still learning how to use this new technology. Questions? Email [President@unnc.org](mailto:President@unnc.org).

### **ZOOM MEETING ACCESS INFORMATION**

Join the Zoom Meeting via Internet:

<https://us02web.zoom.us/j/84642799324>

Meeting ID: 846 4279 9324

Telephone Dial In: 1 (669) 900-6833

**Tollfree options: (888) 475 4499 or (877) 853 5257**

Meeting ID: 846 4279 9324

For help joining the zoom meeting, visit <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Agenda packet link (with digital materials/presentations) here:

<https://drive.google.com/drive/folders/1YRzC-rbJX5V8aE-UKa-iguWvFvRkM9qL?usp=sharing>

### **Agenda items begin on page 2 of this agenda**

**PUBLIC COMMENTS:** As is usual for UNNC meetings, Stakeholders are invited to participate. Please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual wishes to address the Governing Board, the Chair or the Moderator will unmute the line, whether it is during the general public comment section on the agenda, or prior to the Governing Board taking action on any agenda items. All other rules to public comments still apply. See expanded information regarding public comments and virtual meeting protocols at the end of agenda.

**NOTICE TO THE PUBLIC:** The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.

**AMERICANS WITH DISABILITIES ACT (ADA):** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 72 hours prior to the meeting you wish to attend by emailing [president@UNNC.org](mailto:president@UNNC.org) AND by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551. Note: Please see further information about TTY/TDD services and translation services at end of agenda.



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## MEETING AGENDA

*All times are approximate/estimates, and are at the discretion of the Chair and the Board*

- (1) 7:00 p.m. **Call to order/Roll call** **L. Meyers**
- (2) **Determination to continue to hold meetings virtually:** The Board of Neighborhood Commissioners (BONC) and the Department of Neighborhood Empowerment, with guidance from the Los Angeles City Attorney, have established that BONC has the authority to adopt AB 361 Findings Pursuant to Government Code Section 54953(E)(1)(b)-(c) on behalf of the City’s neighborhood councils, and to determine that due to the Covid-19 state of emergency, meeting in person would present imminent risks to the health or safety of attendees. This meeting is being conducted virtually pursuant to that directive.

*AB 361 also defines more clearly how legislative bodies, including neighborhood councils, should prepare their agendas to provide for public access. Legislative bodies shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment. If the agendas are "timed," then the legislative body shall not close the public comment period for the agenda item to provide public comment until that timed public comment period has elapsed. The Department of Neighborhood Empowerment has advised neighborhood councils to not provide timed agendas for this reason. For clarity, UNNC's adopted Standing Rules anticipate five minutes for presentations, and five minutes for questions and answers, on most items; after which a motion and limited debate may follow before the vote. However, any board member may make a motion to extend the amount of time for a presentation or alter the time limits for debate, and/or the Chair and the officers may present an agenda where some presentations are given additional time. In addition, agenda items may be tabled or handled earlier or later than the timing anticipated in the posted agenda. Based on the flexible nature of each of these elements, members of the public should not attempt to time their arrival to a UNNC meeting based on an estimate of when particular agenda item will be called.*

- (3) **Review of the Agenda**
- (4) **Meeting Protocols – BRIEF DISCUSSION**  
*(Note: BONC’s Resolution on Civility is posted in the advance agenda packet)*
- (5) **Public Comments and Announcements, on items not on the agenda**  
1 minute per person [5 minutes]
- (6) **Government Agencies Reports and Comments:**  
> Council District 10 Report – **DISCUSSION**  
> Other Govt. Officials, and City Agencies’ Reports – **DISCUSSION**
- (7) **Board Member Training Report**
- (8) **UNNC Vacant At-Large Representative Governing Board Seat:**  
Executive Committee recommends appointing Candidate Nuriel Moghavam to this open seat – **DISCUSSION AND ACTION**
- (9) **Election of Board Officers:** President, Vice President, Treasurer, Secretary, and Signatory. – **DISCUSSION AND ACTION**



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(10) **DONE Report**

(11) **Approve Elections Worksheet for 2023 NC Elections:** NC elections will take place in Spring, 2023; UNNC’s election date is Saturday, April 22, 2023. Discuss and approve Elections Worksheet; completed Worksheet is due on August 1, 2022. – **DISCUSSION AND ACTION**

*\* Please note in some following agenda items some updates and reports may be presented by the individual previously holding an officer position*

(12) **Treasurer Update:**

**A. Budget Update for 2022-2023:** Discussion including FY 2021-2022 year-end report and report of estimated rollover. -- **DISCUSSION AND POSSIBLE ACTION**

**B. Review and Approve Monthly Expenditure Report(s) (MER) – ACTION**

(13) **Planning and Zoning Committee:**

**A. Proposed Resolution RE Mills Act Historical Properties Contract Program Assessment (Citywide):** Discussion of proposed changes to the City’s “Mills Act” Historical Properties Contract Program. The initial Report proposes program changes that affect current contract holders, many of whom reside in CD10 and UNNC, including cancellation (“nonrenewal”) of older contracts. UNNC’s Planning & Zoning Committee is scheduled to discuss community concerns at its meeting on July 6, 2022, and will present a draft proposed Resolution to the Governing Board based on that discussion. There will be a hearing/workshop at the Cultural Heritage Commission on Thursday, July 21. -- **DISCUSSION AND ACTION**

Materials are posted in the agenda packet for this Governing Board meeting; and additional information is available at:

<https://planning.lacity.org/preservation-design/historic-resources/incentives-resources/mills-act#program-assessment>

**B. Follow-up to Previous Cases, ENS, and Old Business -- DISCUSSION AND POSSIBLE ACTION**

(14) **Committee Reports and Updates, including specific committees below –**

**A. Year-end Briefs from Committee Chairs and Updates on Pending Projects. – DISCUSSION AND POSSIBLE ACTION**



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**B. Public Safety / Emergency Preparedness Committee**

- i. Approve Committee’s proposed Mission Statement –  
*“Ensure that we all feel safe and secure in our daily lives. Bring neighbors together to create a resilient community using our collective resources and social bonds.”*

**-- DISCUSSION AND ACTION**

**C. Outreach Committee:**

- i. **Upcoming UNNC Outreach Events in July 2022 :** UNNC will be present at several outreach events, including CicLAvia (July 10), Amazing Grace Conservatory's SHARP and the Grand Opening of the Washington Irving Pocket Park (both on July 16). UNNC will be setting up booths, having volunteers at the table and distributing materials at each event. – **DISCUSSION AND POSSIBLE ACTION**

**D. Communications Committee:**

- i. Update regarding UNNC New Branding Rollout
- ii. Re-approve remainder funding for Community Cube Project to allocate \$49.62 (for materials) to the FY 2022-2023 Budget. – **DISCUSSION AND ACTION**
- iii. Approve Reimbursement of \$49.62 to Laura Meyers, for personal funds utilized to purchase needed materials for the Community Cube. Receipt submitted to Treasurer. – **DISCUSSION AND ACTION**
- iv. Re-approve remainder funding for USPS “Every Door Direct” branding postcard delivery project, utilizing FY 2022-2023 Budget for the balance of funds needed, up to \$1,300. – **DISCUSSION AND ACTION**

**E. UNNC 20th Anniversary Committee:**

- i. Approve scope of event and funding for initial 20<sup>th</sup> Anniversary event, scheduled for Saturday, September 17. Request up to \$5,000. – **DISCUSSION AND ACTION**

(15) **President’s Report**

(16) **Secretary’s Report:**

**A. Approve June 2, 2022 Governing Board Meeting Minutes – DISCUSSION AND ACTION**

(17) **Adjourn**

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s or Committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the



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Board or Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board or Committee meeting. Public comment is limited to 1 minute per speaker, unless waived by the presiding officer of the Board or Committee. At this virtual meeting, when prompted by the presiding chair to provide public input, members of the public will be requested to dial \*9 or use the Raise Hand option on the computer, to address any agenda item before the Committee takes an action on an item.

**Further AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

The agendas for the UNNC meetings are normally posted for public review at some locations that are currently closed due to the COVID-19 crisis. However, this agenda is posted at the following location: South Seas House, 2301 West 24<sup>th</sup> Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC's official website at [www.UNNC.org](http://www.UNNC.org), where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at [www.lacity.org](http://www.lacity.org), to receive notices for UNNC meetings. For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686.

## Telecommunication Relay Services

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications. Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls.

TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TTY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the CA is a telemarketer. If you hear, "Hello. This is the relay service . . ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.



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## **TTY/VCO/HCO to Voice**

1-800-735-29291/English

800-855-3000/Spanish

## **Voice to TTY/VCO/HCO**

1-800-735-2922/English

1-800-855-3000/Spanish

## **From or to Speech-to-Speech**

1-800-854-7784/ English & Spanish

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed. For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

## **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a copy of any record related to an item on the agenda, please contact UNNC's President at [president@unnc.org](mailto:president@unnc.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE A 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting [www.UNNC.org](http://www.UNNC.org).