

UNNC Governing Board Meeting

Thursday November 3, 2022
7:00 PM.



United Neighborhoods of the Historic
Arlington Heights, West Adams,
and Jefferson Park Communities
Neighborhood Council

NOTE: In conformance with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) [Government Code Section 54953, subsections (e)(1) and (e)(3), adopted with an urgency; and amid ongoing concerns that meeting in person would present imminent risks to the health or safety of attendees and/or that the State of Emergency related to COVID-19 continues to directly impact the ability of members to meet safely in person, UNNC will be conducting this meeting virtually utilizing the Zoom platform. You have the option of attending via the internet or by telephone. Thank you for your patience – we are all still learning how to use this new technology. Questions? Email President@unnc.org.

Join Zoom Meeting

<https://us02web.zoom.us/j/81196330085>

Meeting ID: 811 9633 0085

One tap mobile

+16699006833,,81196330085# US (San Jose)

+16694449171,,81196330085# US

For help joining the zoom meeting, please visit

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Agenda Packet link with meeting presentation materials here:

<https://drive.google.com/drive/folders/1ajZvcaIsD0B7HJxscixG6BVP73fwItOk?usp=sharing>

PUBLIC COMMENTS: *As is usual for UNNC meetings, Stakeholders are invited to participate. However, please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual wishes to address the Executive Committee, the Chair or the Moderator will unmute the line, whether it is during the public comment section on the agenda, or prior to the Executive Committee taking action on any agenda items. All other rules to public comments still apply. Please see expanded information regarding public comments and other virtual meeting protocols at the end of this agenda.*

NOTICE TO THE PUBLIC: *The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.*

AMERICANS WITH DISABILITIES ACT (ADA): *As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing president@UNNC.org AND by contacting the Department of Neighborhood Empowerment by email: NCSupport@lacity.org or phone: (213) 978-1551.*

Note: Please see further information about TTY/TDD services and translation services at the end of this agenda.

Determination to continue to hold meetings virtually: The Board of Neighborhood Commissioners (BONC) and the Department of Neighborhood Empowerment, with guidance from the Los Angeles City Attorney, have established that BONC has the authority to adopt AB 361 Findings Pursuant to Government Code Section 54953(E)(1)(b)-(c) on behalf of the City’s neighborhood councils, and to determine that due to the Covid-19 state of emergency, meeting in person would present imminent risks to the health or safety of attendees. This meeting is being conducted virtually pursuant to that directive.

AB 361 also defines more clearly how legislative bodies, including neighborhood councils, should prepare their agendas to provide for public access. Legislative bodies shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment. If the agendas are “timed,” then the legislative body shall not close the public comment period for the agenda item to provide public comment until that timed public comment period has elapsed.

Agenda items begin next page.

Premeeting Presentation

Urban Forestry Division *TreeKeeper Program*

Host Commissioner Mike Davis
Presenter City Forest Officer Rachel Malarich

AGENDA

- 1) **Welcome - Call to Order - Approval of Agenda - Roll Call** Greg Jackson/
Paula Southern
- 2) **General Public Comment/Announcements** – 1 min. per speaker
- 3) **Government Agencies Reports and Comments:**
 - A. CD 10 Report Danielle Mero - Field Deputy Council District 10
 - B. DONE Report Gibson Nyambura - Neighborhood Empowerment Advocate
 - C. 2023 United Neighborhoods Neighborhood Council Election Naima Pulliam
 - D. Other Government Officials
- 4) **Executive Committee Business**
 - A. **Secretary's Report:** Sarah Longhenry
Approve October 2022 Governing Board Meeting Minutes
(DISCUSSION AND ACTION)
 - B. **Treasurer Update** Paul King
 1. Budget Review Available Funds
 2. Review and Approve Monthly Expenditure Report (MER)
 3. Budget Adjustments as required
 4. Reimbursements as required
(DISCUSSION AND ACTION)
 - C. **VP Report** Paula Southern
 1. Training Status Report
 2. Attendance status and review
(DISCUSSION AND POSSIBLE ACTION)
 - D. **President's Report** Greg Jackson
 1. Vacant Position Posting - Region 1 Resident Representative - Seat 2 (Group B) (2023)
 2. Letter on Ethical Standard of Government Officials
 3. Call for individuals to review and propose changes to the City Charter
 4. Call for all to watch developments and review on redistricting

5. Data Call of Block Clubs and Committees that each board member serves on.



<https://bit.ly/3EearL>

(D 1-5 above - DISCUSSION AND POSSIBLE ACTION)

5. Funding Request

- A. Mid-City-Prescott School of Enriched Sciences - Helen Kim
 Executive Committee approved \$500 for a butterfly garden.

- B. Dr. Martin Luther King, Jr. Day of Service (Ignited Light) Dr. Cassandra L. Bailey
 Executive Committee approved \$600 in a NPG for the purchase of food boxes from World Harvest.

DISCUSSION AND ACTION

- C. **Approve 2022-2023 Scope of Work and Contract for Zumwinkle.com, FY 2022-2023**

Paul King

Administrative update to approve contract for UNNC website maintenance activities, and related summary scope of work, for Zumwinkle.com. Estimated at six hours average monthly, total annual amount not to exceed \$5,400.00. UNNC's Governing Board previously approved the scope of work and contract in May, 2022 and also approved the FY 2022-2023 budget reflecting the approved funds, but the scope and contract needs to be ratified within the current fiscal year. – **DISCUSSION AND ACTION**

- D. **MailChimp Upgrade**

Raheem Dawson

Communications Committee requests up to \$450 to upgrade UNNC's Mailchimp email subscription. This is based on a current minimum of \$34 per month and possible added charges, and would potentially become an annual recurring budget item.

6. **UNNC Standing Rules Update –**

Laura Meyers

Presentation and approval of Standing Rules final revisions

DISCUSSION AND POSSIBLE ACTION

7. **Legislative Summary CISs – The importance to UNNC**

Greg Jackson

8. **Committee Reports –**

Committee Chairs

- A. Communication

- B. Planning & Zoning

1. **Letter of Concern Regarding Planning Department's Administration of Character**

Residential Overlay Districts and other CPIOs, Specific Plans and other overlay

districts: Review and approve proposed letter to City Planning officials regarding the

Department's administration of adopted specific plans and CPIOs, including Character

Residential Overlay Districts, in particular the department's failure to include in ZIMAS

specific reference to their requirements, including potential historic resources. The City's ZIMAS system is utilized by potential buyers and potential developers for their advance due diligence research, to determine whether a project may face restrictions. ZIMAS is also utilized by the Building & Safety Department in its systems to determine whether a permit can be issued on the internet OR if clearances are required. At this time, ZIMAS does NOT include the information about potential historic resources and other restrictions within Specific Plans, CPIOs, redevelopment plans, and similar overlays, which has led to multiple recent issues within UNNC and other communities. The proposed letter requests that ZIMAS be updated immediately to correct this problem. – **DISCUSSION AND ACTION**

2. **Letter Requesting that red curbs and the bus stops fronting the Gramercy Apartments on Washington Boulevard be adjusted to better serve the project:** Hollywood Community Housing, the project developer and owner of the Gramercy Apartments at 1856 S. Wilton Place (at Washington Boulevard), has asked for a letter of support to move the existing bus stops eastward to a location between St. Andrews Place and Gramercy Place; and then to remove the red curbs except leaving minimal red curbing as required for safety. UNNC has previously voted to request the removal of the red curbs, and to request that angled parking be placed on the north side of Washington between Gramercy Place and Cimarron (two blocks) to help provide parking for this project as well as Amazing Grace Conservatory, and to alleviate parking issues in the adjacent residential neighborhoods. Review and approve proposed letter. – **DISCUSSION AND ACTION**

3. **Follow-up to Previous Cases, ENS, Update re: 1848 S. Gramercy Place**
DISCUSSION AND ACTION

- C. Election
- D. Outreach
- E. Link to update Committee's Leadership, goals, & vision



<https://bit.ly/3ztzRkE>

OR

9. **Old Business/Follow-Up to previous items – DISCUSSION AND POSSIBLE ACTION**

10. Adjourn

Time allocations for agenda is set for a default 5 minutes for presentation and 5 minutes for Questions and Answers. Items with know extend time is indicated on the agenda and time can be extended in accordance with Roberts Rules of Order.

Future Meetings: The next scheduled UNNC Governing Board is **Thursday, December 8, 2022**, at 7 p.m., subject to cancellation if no agenda items. (Standing Governing Board meetings are held on the 1st Thursday of the month, currently via Zoom.)

Further AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

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Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown

Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless waived by the presiding officer of the Board.

The agendas for the UNNC meetings are normally posted for public review at some locations that are currently closed due to the COVID-19 crisis. However, this agenda is posted at the following location: South Seas House, 2301 West 24th Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC's official website at www.UNNC.org, where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities). For more information, you may also contact the President of UNNC, at president@UNNC.org or at 323-731-8686.

Telecommunication Relay Services

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TTY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the CA is a telemarketer. If you hear, "Hello. This is the relay service ..." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations hearing or speaking a specially-trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice
1-800-735-2929/English
800-855-3000/Spanish

Voice to TTY/VCO/HCO
1-800-735-2922/English
1-800-855-3000/Spanish

From or to Speech-to-Speech
1-800-854-7784/ English & Spanish

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a



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copy of any record related to an item on the agenda, please contact UNNC's President at president@unnc.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE A 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting www.UNNC.org.