

## UNNC Executive Committee

Tuesday, January 17, 2023

7:00 PM

**NOTE:** In conformance with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) [Government Code Section 54953, subsections (e)(1) and (e)(3), adopted with an urgency; and amid ongoing concerns that meeting in person would present imminent risks to the health or safety of attendees and/or that the State of Emergency related to COVID-19 continues to directly impact the ability of members to meet safely in person, UNNC will be conducting this meeting virtually utilizing the Zoom platform. You have the option of attending via the internet or by telephone. Thank you for your patience – we are all still learning how to use this new technology. Questions? Email [President@unnc.org](mailto:President@unnc.org).

### **MEETING ACCESS INFORMATION**

<https://us02web.zoom.us/j/81602319570>

Meeting ID: 816 0231 9570

**One tap mobile** +16694449171, 81602319570# US

**Dial by your location** +1 669 444 9171 US +1 669 900 6833 US (San Jose)

Meeting ID: 816 0231 9570

Find your local number: <https://us02web.zoom.us/u/kcGR0GNvCE>

Agenda Packet link here: <http://bit.ly/3w5jMQ2>

***PUBLIC COMMENTS:*** *As is usual for UNNC meetings, Stakeholders are invited to participate. However, please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual wishes to address the Executive Committee, the Chair or the Moderator will unmute the line, whether it is during the public comment section on the agenda, or prior to the Executive Committee taking action on any agenda items. All other rules to public comments still apply. Please see expanded information regarding public comments and other virtual meeting protocols at the end of this agenda.*

***NOTICE TO THE PUBLIC:*** *The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.*

***AMERICANS WITH DISABILITIES ACT (ADA):*** *As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing [president@UNNC.org](mailto:president@UNNC.org) AND by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.*

*Note: Please see further information about TTY/TDD services and translation services at the end of this agenda.*

Agenda items begin on the next page.

## AGENDA

**1. Determination to continue to hold meetings virtually:** The Board of Neighborhood Commissioners (BONC) and the Department of Neighborhood Empowerment, with guidance from the Los Angeles City Attorney, have established that BONC has the authority to adopt AB 361 Findings Pursuant to Government Code Section 54953(E)(1)(b)-(c) on behalf of the City's neighborhood councils, and to determine that due to the Covid-19 state of emergency, meeting in person would present imminent risks to the health or safety of attendees. This meeting is being conducted virtually pursuant to that directive.

*AB 361 also defines more clearly how legislative bodies, including neighborhood councils, should prepare their agendas to provide for public access. Legislative bodies shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment. If the agendas are "timed," then the legislative body shall not close the public comment period for the agenda item to provide public comment until that timed public comment period has elapsed.*

**2. WELCOME/CALL TO ORDER  
APPROVAL OF AGENDA  
ROLL CALL**

Paula Southern  
UNNC Vice President

**3. GENERAL PUBLIC COMMENT/ANNOUNCEMENTS – 1 min. per speaker**

- A. Councilwoman Heather Hutt is sponsoring a day to assist residents with attaining a Real ID

**4. EXECUTIVE COMMITTEE BUSINESS**

- A. Secretary's Report  
Approval of December 20, 2022, Executive Committee Minutes.  
DISCUSSION AND ACTION

Sarah Longhenry

- B. Treasurer's Report  
1. Monthly Report  
2. Revised Budget  
DISCUSSION AND ACTION

Paul King

- C. Vice President's Report  
1. Attendance  
2. Training  
DISCUSSION AND ACTION

Paula Southern

- D. President's Report  
1. Hybrid Meetings  
a. Remote Meetings Council File 23-0002-S16  
b. Virtual Meetings Council File 23-0002-S17

Gregory Jackson

2. Ethical Standards/Expectations
  3. Vacancies
    - a. Region 1, Area 1, Seat 2/Group B
    - b. Vacant Governing Board Seats for 2023
- DISCUSSION AND ACTION

## 5. FUNDING REQUESTS

- A. Renew UNNC Zoom Business License – Theresa Maysonet  
Cost will be around \$200. May be able to receive a discount.  
DISCUSSION AND POSSIBLE ACTION
- B. Purchase a laptop computer – Theresa Maysonet  
Cost will be around \$200. This would allow Chairpersons to bring the computer to meeting locations and log in to Zoom and stream on YouTube.  
DISCUSSION AND POSSIBLE ACTION
- C. Luis South- Jefferson Park Health Block Club requesting \$600.00

## 6) COMMITTEE REPORTS

- A. LAX Roundtable seat renewed on 1-9-2023. Curt Bouton is our primary representative and Jeff Camp is our alternate
- B. Elections/Voting – Lizy Moromisato/Laura Meyers  
Elections Follow-Up:
  1. UNNC Elections will be held on Saturday, April 22, 2023.
  2. Follow up on the Election-related events to be held between now and April 22, with tentative dates, location, and budget.
  3. Candidate filing window opened on Dec. 23 and closes on Feb. 6.
  4. Review elections timeline for the following phases of the election cycle:
    - a. Helping stakeholders with their Vote by Mail (VBM) requests (1 or 2 sessions)
    - b. Mailing out VBM ballots; Candidate Meet and Greet; Virtual Candidate forum
    - c. Election Day polling place support; and adjacent, same-day Earth Day Festival.
  5. Discuss the overall elections awareness and promotion campaign (social media posts, Facebook boosts, distribution of physical materials within the UNNC footprint, etc.)
  6. Allocate the previously-approved budget funding for Elections to these various individual sessions, events and activities, in order to develop specific



individual motions for funding requests for next UNNC Governing Board meeting.

C. Unhoused Committee

1. Homeless Count Jan 26, 2023
2. Special Executive Meeting before the Homeless Count in support of the Unhoused effort.
3. Request to have a city official as guest speaker prior to a Governing Board meeting.

D. Communication Committee

1. Report of EDD effort.

E. Other Committee Reports

DISCUSSION AND POSSIBLE ACTION

7) **OLD BUSINESS**

8) **AGENDA PREPARATION FOR GOVERNING BOARD.**

9) **ADJOURN**

**Future Meetings:** The next scheduled UNNC Executive Committee is **Tuesday February 21, 2023**, at 7 p.m., subject to cancellation if no agenda items. *(Standing Executive Committee meetings are held on the 3<sup>rd</sup> Tuesday of the month, currently via Zoom.)*

**Further AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless waived by the presiding officer of the Board.

The agendas for the UNNC meetings are normally posted for public review at some locations that are currently closed due to the COVID-19 crisis. However, this agenda is posted at the following location: South Seas House, 2301 West 24<sup>th</sup> Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC's official website at [www.UNNC.org](http://www.UNNC.org) where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities). For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686.

### **Telecommunication Relay Services**

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls.

TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TIY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the CA is a telemarketer. If you hear, "Hello. This is the relay service ..." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations, hearing or speaking, a specially trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice  
1-800-735-29291/English  
800-855-3000/Spanish

Voice to TTY/VCO/HCO  
1-800-735-2922/English  
1-800-855-3000/Spanish

From or to Speech-to-Speech  
1-800-854-7784/ English & Spanish

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>



United Neighborhoods of the Historic  
Arlington Heights, West Adams,  
and Jefferson Park Communities  
Neighborhood Council

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

**Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a copy of any record related to an item on the agenda, please contact UNNC's President at [president@unnc.org](mailto:president@unnc.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE AT 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting [www.UNNC.org](http://www.UNNC.org).