



United Neighborhoods of the Historic  
Arlington Heights, West Adams,  
and Jefferson Park Communities  
Neighborhood Council



## UNNC Executive Committee

Tuesday, June 20, 2023

7:00 PM

### Meeting location:

South Seas House  
2301 West 24th Street, Los Angeles, CA 90018

Join Zoom Meeting

<https://us02web.zoom.us/j/81602319570>

Meeting ID: 816 0231 9570

**NOTE:** In conformance with the enactment of California Assembly Bill AB 2449 (Rubio Blanca), UNNC will be conducting this meeting as a Hybrid in-person and also virtually utilizing the Zoom platform. You have the option of attending in person, via the internet, or by telephone. Thank you for your patience – we are all still learning how to use this new technology. Questions? Email [President@unnc.org](mailto:President@unnc.org).

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Meeting ID: 816 0231 9570

One tap mobile

+16694449171,,81602319570# US

+16699006833,,81602319570# US (San Jose)

### [Agenda Packet link with meeting presentation materials](#)

**PUBLIC COMMENTS:** *As is usual for UNNC meetings, Stakeholders are invited to participate. However, if on Zoom, please do "mute" yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual wishes to address the Executive Committee, the Chair or the Moderator will unmute the line, whether it is during the public comment section on the agenda, or prior to the Executive Committee taking action on any agenda items. All other rules to public comments still apply. Please see expanded information regarding public comments and other virtual meeting protocols at the end of this agenda.*

*The Brown Act defines more clearly how legislative bodies, including neighborhood councils, should prepare their agendas to provide for public access. Legislative bodies shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment. If the agendas are "timed," then the legislative body shall not close the public comment period for the agenda item to provide public comment until that timed public comment period has elapsed.*

**NOTICE TO THE PUBLIC:** *The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.*

**AMERICANS WITH DISABILITIES ACT (ADA):** *As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing [president@UNNC.org](mailto:president@UNNC.org) AND by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.*

*Note: Please see further information about TTY/TDD services and translation services at the end of this agenda.*

**Agenda items begin on next page.**

## UNNC Executive Committee

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7:00 PM

### AGENDA

**1. WELCOME/CALL TO ORDER**

APPROVAL OF AGENDA

ROLL CALL

Paula Southern  
UNNC Vice President

**2. GENERAL PUBLIC COMMENT/ANNOUNCEMENTS – 1 min. per speaker**

**3. EXECUTIVE COMMITTEE BUSINESS**

**A. Secretary's Report**

Approval of May 16, 2023, Executive Committee Minutes.

DISCUSSION AND ACTION

Sarah Longhenry

**B. Treasurer's Report**

Monthly Report for May 2023

Admin Packet – 2023/2024 Budget

DISCUSSION AND ACTION

Paul King

**C. Vice President's Report**

Attendance

Training

DISCUSSION AND ACTION

Paula Southern

**D. President's Report**

UNNC Handbook Review

Leaving UNNC effective 6/30/2023

Election of New Officers

DISCUSSION AND ACTION

Gregory Jackson



#### 4. FUNDING REQUESTS/CONCERNS

- |   |        |                    |
|---|--------|--------------------|
| A. TreeCareLA   | \$2575 | Paul King          |
| Initial request was denied. Request resubmitted 6/14/2023 |        |                    |
| B. Ignited Light  | \$3000 | Casandra Bailey    |
| C. Amazing Grace  | \$5000 | Jackie Honore-Elam |
| D. West Adams Jazz & Music Festival                       | \$500  | Theresa Maysonet   |
| Labor Day Weekend (9/2-9/3), West Adams Avenues Assc      |        |                    |

#### 5. COMMITTEE REPORTS

- A. Planning & Zoning
  - 1. Letter to Heather Hutt re: 1614 Gramercy Pl.
  - 2. Other items/Updates
- B. Community Impact Statement authorized submitters.
- C. Public Safety/Emergency Preparedness
  - 1. Hand Crank Radio status
- D. Other Committee Reports

#### DISCUSSION AND POSSIBLE ACTION

#### 6. OLD BUSINESS

#### 7. AGENDA ITEMS FOR NEXT MEETING

#### 8. ADJOURN

**Future Meetings:** The next scheduled UNNC Executive Committee is **Tuesday JULY 18, 2023**, at 7 p.m, subject to cancellation if no agenda items. *(Standing Executive Committee meetings are held on the 3<sup>rd</sup> Tuesday of the month, currently in-person & Zoom.)*

**Further AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 1 minute per speaker, unless waived by the presiding officer of the Board.

The agendas for the UNNC meetings are normally posted for public review at some locations that are currently closed due to the COVID-19 crisis. However, this agenda is posted at the following location: South Seas House, 2301 West 24<sup>th</sup> Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC's official website at [www.UNNC.org](http://www.UNNC.org), where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS), through the City's website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities). For more information, you may also contact the President of UNNC, at [president@UNNC.org](mailto:president@UNNC.org) or at 323-731-8686.

### **Telecommunication Relay Services**

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TTY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the CA is a telemarketer. If you hear, "Hello. This is the relay service ..." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. If you have limitations, hearing or speaking, a specially trained Communications Assistant (CA) can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice  
1-800-735-29291/English  
800-855-3000/Spanish

Voice to TTY/VCO/HCO  
1-800-735-2922/English  
1-800-855-3000/Spanish

From or to Speech-to-Speech  
1-800-854-7784/ English & Spanish

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

### **Notice to Paid Representatives -**

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a copy of any record related to an item on the agenda, please contact UNNC's President at [president@unnc.org](mailto:president@unnc.org).



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SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE AT 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting [www.UNNC.org](http://www.UNNC.org).