



United Neighborhoods of the Historic
Arlington Heights, West Adams,
and Jefferson Park Communities
Neighborhood Council

UNNC Governing Board Meeting Agenda Thursday, March 7, 2024 7:00 p.m.



In Person and on Zoom

NOTE: UNNC will be conducting this meeting both **in-person and also virtually utilizing the Zoom platform**. You have the option of attending in person, via the internet, or by telephone. Thank you for your patience – we are all still learning how to use this new technology. Questions? Email President@unnc.org or paula.southern@unnc.org.

MEETING LOCATION:

In person at Gramercy Apartments Community Room
1856 S. Wilton Place (meeting room entry door on Washington Boulevard), Los Angeles CA 90019

OR, JOIN THE ZOOM MEETING

<https://us02web.zoom.us/j/81196330085>

Meeting ID: 811 9633 0085

One tap mobile: +16699006833,,81196330085# US

Join via Telephone: dial 1 (669) 900-6833

Meeting ID: 811 9633 0085

For help joining the zoom meeting, please visit

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Agenda Packet link with meeting presentation materials here:

<https://drive.google.com/drive/folders/1llwLtSXR5k8PsgG0uy3BOO2pArzUESBv?usp=sharing>

PUBLIC COMMENTS: As is usual for UNNC meetings, Stakeholders are invited to participate. However, for virtual participants, please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual attending virtually wishes to address the Governing Board, the Chair or the Moderator will unmute the line, whether during the general public comment section on the agenda or before the Governing Board takes action on any agenda items. All other rules to public comments still apply.

Please see expanded information regarding public comments and other virtual meeting protocols on page 6 of this agenda.

NOTICE TO THE PUBLIC: The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.

AMERICANS WITH DISABILITIES ACT (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing president@UNNC.org or paula.southern@unnc.org AND contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

Note: Please see further information about TTY/TDD services and translation services at the end of this agenda.

Agenda items begin next page.



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AGENDA

- 1). **Call to Order/Roll Call/Board members' voting status** - Paula Southern
- 2). **Review and approval of the Agenda** - Paula Southern
- 3). **Public Comments and Announcements, on items not on the agenda** (1 minute per person)
- 4). **Government Agencies Reports and Comments:**
 - A. CD 10 Report - Field Deputy, Danielle Mero/Eric Aguiar
 - B. DONE Report - Neighborhood Empowerment Advocate, Alfonso Manzo
 - C. Other Government Officials
- 5). **Funding Requests**
 - A. Project Pit: Update and re-Approve previously-approved NPG
Project Pit requests an NPG of \$2,000 to support sessions at Johnny Cochran Middle School in Arlington Heights, to raise awareness of mental health utilizing a blend of creative expression and performance. – **DISCUSSION AND ACTION**
 - B. Ignited Light: Update and re-Approve previously-approved NPG
Ignited Light requests an NPG of \$1,250 to support its Social Justice project, one of its community service projects. – **DISCUSSION AND ACTION**
 - C. UNNC Community Improvement Project in Western Heights:
Re-Authorize tree removal / replacement project for up to \$2,575 to Tree Care LA, utilizing Fiscal Year 2023-2024 funds (encumbered and transferred from prior fiscal year, FY 2022-2023), pending city permit(s). This request is to reauthorize the initial expense to remove existing plantings and to prepare soil for new plantings; it does not cover the cost of planting replacement trees. – **DISCUSSION AND ACTION**
- 6). **Bylaws: Proposed amendments to current UNNC Bylaws.**

Proposed adjustments may include changes to Article V., Section 7 (Absences), including temporary Board appointments to accommodate leaves of absence; Article VII, Section 3A (Committee appointments); Article XIV, Section 2 (Training); plus discussion and possible amendments regarding the use of 2/3 voting “super majorities.” Detailed proposed changes will be posted to the online agenda packet in advance of the meeting:
(<https://drive.google.com/drive/folders/1llwLtSXr5k8PsgG0uy3BOO2pArzUESBv?usp=sharing>).

– **DISCUSSION AND ACTION**



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7). Committee Reports

A. Planning & Zoning

- i. **CIS RE Council File 24-0147, Proposed Creation of a New Density Bonus Incentive for Large Family Units:** This Council Motion would promote the construction of large family units in new apartment buildings (with 3, 4 or 5 bedrooms and extra bathrooms). Incentives would include square footage exemptions and an additional story. These units would be subject to a 99-year covenant that the units would be available to households earning 120% of the Area Median Income. UNNC Planning & Zoning recommends the Governing Board adopt the following CIS:

Draft CIS: *UNNC has an important perspective that needs to be represented in this discussion. Therefore the committee recommends that the document should be refined in order to better address the community it's intended to support. Family-serving housing should have sufficient green space and public/common space. Given that the intention is to incentivize the construction of apartment units to accommodate families, any building applying for these incentives shall not allow additional waivers that would reduce the required amount of open space, landscaping or trees. Moreover, the principle behind an incentive is that there has to be a need, and that, and as far as this goes, there should be a need for an underserved population. However, the motion itself does not present data demonstrating that such a need exists. Therefore the City Council should also require that such data be calculated. The incentives also should NOT apply to Co-Housing proposals, and should only apply to family-serving housing. Last, UNNC is concerned about the income levels referenced in the motion. Given the income levels of our local families in need, UNNC believes that 120% of Area Median Income is too high for an incentive program. And we are also concerned that it would be difficult to have measurable analysis of household income if non-related roommate housing is included in the program. – DISCUSSION AND ACTION*

- ii. **Case No. ADM-2024-174-DB-VHCA-ED1, 2075 West Jefferson (corner Arlington):** Construction of a new 100% Affordable 51,655 sq. ft., 6-story, 71'6"tall, 100-unit apartment building. ED-1 administrative case (79 low income, 20 moderate income, one manager unit) but located within Jefferson Park HPOZ. Actual zoning is C2-1VL-O-HPOZ-CPIO (height district = “very low”). UNNC Planning & Zoning Committee recommends that UNNC Governing Board support letter of opposition authored by the community group, Jefferson Park United. (Letter is in the online agenda packet). – **DISCUSSION AND ACTION**
- iii. **Council File No. 23-0623-S1, CPC-2023-5273-CA (Mayor’s Emergency Directive ED-1), Streamlining Affordable Housing:** Proposed Community Impact Statement regarding proposed implementation ordinance amending Los Angeles Municipal Code Chapters 1 and 1A, to establish procedures and performance standards for administrative approval of 100% affordable housing projects.

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Draft CIS: *UNNC has a strong record of supporting Affordable Housing. Over the past 15 years we have worked with developers to support building over 2,000 affordable units within our footprint. We also support as part of our mission and purpose as stated in UNNC’s bylaws the revitalization of our commercial corridors; beautification and tree planting; and historic preservation. We encourage citywide initiatives to be inclusive of all of these objectives. Although the new proposed EDI regulations for 100% affordable housing projects will help expedite new affordable housing projects, they do not include sufficient considerations for overlay districts including historic districts (HPOZs, California Register and National Register districts), CPIOs (including Character Residential districts) and other specific plans with objective development and design standards. Projects within such overlays should not be eligible for this program. In order to have more open green space and spaces for trees, UNNC is OPPOSED to requests for reductions in required trees, and SUPPORTS the current iteration of the ordinance that allows no more than a 50% reduction in Open Space. Additionally, UNNC OPPOSES the granting of excessive incentives and waivers, which may result in a project that is wildly different than the character of a neighborhood. Since projects with a great number of requests for development incentives and/or waivers from development standards can be approved through normal land use processes, any project requesting more than five development incentives and/or more than one waiver from standards should not be allowed to utilize the EDI ministerial streamlining processes. It is important to note that UNNC and its stakeholders worked for many years to implement both HPOZs and CPIOs within our footprints – overlays that promised development protections to our communities – and the new Ordinance should not supercede nor damage those years of community review and thoughtful community planning. – DISCUSSION AND ACTION*

iv. Follow-up to Previous Cases, ENS, and Old Business. – DISCUSSION AND ACTION

B. Public Safety / Emergency Preparedness

- i. CERT Neighborhood Team Program – **UPDATE**

C. Appoint Hunter Reis as UNNC Communications Director and Chair or Co-Chair of the Communications Committee. – DISCUSSION AND ACTION

D. Outreach Committee

- i. Proposed Leslie Shaw Park event. – **DISCUSSION AND POSSIBLE ACTION**
- ii. Update on upcoming events within UNNC footprint – South Seas House Eggstravaganza Event, Saturday, March 23; ReDiscover Center’s Earth Day Sustainable Arts Festival on April 21.
- iii. Outreach materials expenditures updates – **DISCUSSION AND POSSIBLE ACTION**

E. Other Committee Reports – DISCUSSION AND POSSIBLE ACTION



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8). Executive Committee Reports

A. President’s Report

Paula Southern

i. **Possible UNNC Board Community Project:** Further discussion about possible projects the UNNC Board could undertake. Possible ideas: community cleanup day and mini "coffee with your neighbor" event(s), among others. – **DISCUSSION AND POSSIBLE ACTION**

ii. **Finalize UNNC Resolution re SB 411,** state legislation that may allow UNNC to change its meetings to zoom only, or to continue with in-person meetings with hybrid format. City Council adopted an authorizing motion on 11/1/2023. Now each neighborhood council must vote, which requires 2/3 vote of the entire board in the affirmative (e.g., 16 board members for UNNC). If approved, for teleconferencing meetings, Board member Zoom attendees must be within the City Limits. For in-person meetings, AB 2449 rules apply.

Draft motion:

*Move to file a Community Impact Statement (CIS) for Council File 23-1114 and a Board Resolution to authorize the use of teleconferencing for Neighborhood Council meetings, including board meetings and committee meetings, in accordance with the rules established by Senate Bill 411 and the subsequent motion passed by the City Council on November 1, 2023. UNNC will continue to meet in a hybrid format; Executive Officers will meet in person at the public location as is feasible. Other Board members may opt to be in person or to participate via teleconferencing (from a Los Angeles location), so long as less than a full quorum of the Board meets in person. Committee chairs, in consultation with the Executive Committee, may also select to utilize in-person/hybrid or teleconferencing. The special teleconferencing rules available to Los Angeles Neighborhood Councils are necessary for UNNC to utilize because they may provide for increased accessibility and increased community engagement, as well as the health and safety of the participants. The Resolution to be filed as a CIS to notify all Los Angeles City Council members, and copies sent to DONE and BONC. – **DISCUSSION AND ACTION***

B. Treasurer’s Report - Candice Jackson

- i. Review and Approve Monthly Expenditure Report (MER) for January 2024 and February 2024
- ii. Board Member Reimbursements, as required
- iii. Budget adjustments, if/as required
- iv. Funding Updates

-- DISCUSSION AND ACTION FOR TREASURER’S ITEMS

C. Secretary’s Report - Sarah Longhenry

- i. Approve February 1, 2024 Governing Board Meeting Minutes
- DISCUSSION AND ACTION**

D. Vice President’s Report - Laura Meyers

- i. Attendance
- ii. Training
 - a. Amended Code of Conduct acknowledgements due by June 3rd (required now for voting members of committees); Gender Expression & Gender Identity Training now available.



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9). Old Business – DISCUSSION AND POSSIBLE ACTION

10). Adjourn

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

Future Meetings: The next scheduled UNNC Governing Board meeting is **Thursday, April 4 at 7 p.m.** (*Standing Governing Board meetings are held on the 1st Thursday of the month, currently in person and via Zoom.*)

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board or a Committee is prevented from acting on a matter you bring to its attention during the General Public Comment period; however, the issue raised by a public member may become the subject of a future Board or Committee meeting. Public comment is limited to 1 minute per speaker unless waived by the Board or Committee presiding officer. When prompted by the presiding chair to provide public input at this virtual meeting, public members who are attending virtually will be requested to dial *9 or use the Raise Hand option on the computer to address any agenda item before the Board takes action on an item.

Further Brown Act Updates: Public comments cannot be required to be submitted in advance of the meeting. Only real-time public comment is required. If broadcasting interruptions prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

The agendas for the UNNC meetings are posted at the following location: South Seas House, 2301 West 24th Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC's official website at www.UNNC.org, where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS) through the City's website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities). For more information, you may also contact the President of UNNC, at president@UNNC.org or at 323-731-8686.

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Telecommunication Relay Services

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.



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Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers – generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available?

There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TIY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:
<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the Communications Assistant (CA) is a telemarketer. If you hear, "Hello. This is the relay service . . ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

If you have limitations hearing or speaking a specially-trained CA can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice
1-800-735-29291/English
800-855-3000/Spanish

Voice to TTY/VCO/HCO
1-800-735-2922/English
1-800-855-3000/Spanish

From or to Speech-to-Speech
1-800-854-7784/ English & Spanish

Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>



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Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Public Access of Records: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a copy of any record related to an item on the agenda, please contact UNNC's President at president@unnc.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE A 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting www.UNNC.org