



United Neighborhoods of the Historic Arlington Heights, West Adams, and Jefferson Park Communities Neighborhood Council

UNNC Governing Board Meeting Agenda

Thursday, July 11, 2024
7:00 p.m.



In Person and on Zoom

NOTE: In conformity with the October 6, 2023 enactment of California Senate Bill 411 and Los Angeles City Council approval on November 1, 2023, UNNC will be conducting this meeting both **in-person and also virtually utilizing the Zoom platform**. Please see expanded information on page 5 of this agenda. You have the option of attending in person, via the internet, or by telephone. Questions? Email President@unnc.org or paula.southern@unnc.org.

MEETING LOCATION:

In person at Gramercy Apartments Community Room
1856 S. Wilton Place (meeting room entry door on Washington Boulevard), Los Angeles CA 90019

OR, JOIN THE ZOOM MEETING

<https://us02web.zoom.us/j/81196330085>

Meeting ID: 811 9633 0085

One tap mobile: +16699006833,,81196330085# US

Join via Telephone: dial 1 (669) 900-6833

Meeting ID: 811 9633 0085

Agenda Packet link with meeting presentation materials here:

https://drive.google.com/drive/folders/1782_hVLHRWBoHxVYlmqSu_k2ur3rXZ5w?usp=sharing

PUBLIC COMMENTS: As is usual for UNNC meetings, Stakeholders are invited to participate. However, for virtual participants, please do “mute” yourself throughout the meeting, whether you are joining the meeting by internet or telephone. When an individual attending virtually wishes to address the Governing Board, the Chair or the Moderator will unmute the line, whether during the general public comment section on the agenda or before the Governing Board takes action on any agenda items. All other rules to public comments still apply.

Please see expanded information regarding public comments and other virtual meeting protocols on page 4 of this agenda.

Time allocations for agenda items, if any, are approximate and may be shortened or lengthened at the discretion of the Chairperson.

NOTICE TO THE PUBLIC: The City of Los Angeles Code of Conduct will be enforced to ensure that UNNC meetings are collaborative, supportive, and respectful of divergent opinions.

AMERICANS WITH DISABILITIES ACT (ADA): As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by emailing president@UNNC.org or paula.southern@unnc.org AND contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551.

Note: Please see further information about TTY/TDD services and translation services at the end of this agenda.

Agenda items begin next page.



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AGENDA

- 1). **Call to Order/Roll Call/Board members’ voting status** - Paula Southern
- 2). **Review and approval of the Agenda** - Paula Southern
- 3). **Public Comments and Announcements, on items not on the agenda** (1 minute per person)
- 4). **Government Agencies Reports and Comments:**
 - A. CD 10 Report - Field Deputy, Danielle Mero/Eric Aguiar
 - B. DONE Report - Neighborhood Empowerment Advocate, Alfonso Manzo
 - C. Other Government Officials
- 5). **Election of UNNC Board Officers – DISCUSSION AND ACTION**
President, VP, Treasurer, Secretary and Signatory are elected annually by members of the UNNC board.
- 6). **Executive Committee (Reports from current officers):**
 - A. **President’s Report** - Paula Southern
 - i. Neighborhood Council Elections (2025) –Elections Committee Chair is needed
 - ii. Summer Outreach events – need volunteers/Board members to staff (CD10 Movies in the Park, July 26; Leslie Shaw Park movie, Aug 6; Jazz Under the Stars, Aug 30, Aug 31, Sept 1).
-- **DISCUSSION AND POSSIBLE ACTION FOR PRESIDENT’S ITEMS**
 - B. **Treasurer’s Report** - Candice Jackson
 - i. Review and Approve Monthly Expenditure Report (MER) for June 2024
 - ii. Approve DONE Invoice for UNNC’s City Zoom Account, \$193.74
-- **DISCUSSION AND ACTION FOR TREASURER’S ITEMS**
 - D. **Secretary’s Report** - Sarah Longhenry
 - i. Approve June 6, 2024 Governing Board Meeting Minutes. – **DISCUSSION AND ACTION**
 - E. **Vice President’s Report** - Laura Meyers
 - i. Attendance
 - ii. Training: Amended Code of Conduct & Gender Bias training were due by June 3rd.
- 7). **Administrative Update: Reaffirm Scope of Work for Zumwinkle.com for Fiscal Year 2024-2025 -- DISCUSSION AND ACTION**
- 8). **Administrative Update: Reaffirm Administrative Packet (including Budget Adjustments) for Fiscal Year 2024-2025: – DISCUSSION AND ACTION**



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9). Funding Requests

A. Funding Request, Friends of Jefferson Library, Request an NPG of \$1,200 (Sandra Pruitt):

The Friends of Jefferson Library will present a Movie in Leslie Shaw Park coinciding with National Night Out on Aug. 6. The event will promote the library as a place for information and tools, bring out LAPD and LAFD to meet with community members, and also provide entertainment (a Movie in the Park), DJ, and face painters. Request that UNNC contribute \$1,200 toward the entertainment component. – **DISCUSSION AND ACTION**

B. Funding Request, Outreach expense Re: West Adams Avenues Jazz & Music Under the Stars on Labor Day Weekend (Michael Kimbrough): This is a 3-Day Outdoors Music, Food & Community Festival on 7th Ave between Adams Blvd. and 25th St. UNNC will have an Outreach booth, to meet our stakeholders; the vendor booth fee is \$500/day. Request \$1,500. – **DISCUSSION AND ACTION**

C. Reapprove Funding for Teleconferencing System, up to \$2,000, for Fiscal Year 2024-2025 – DISCUSSION AND ACTION

D. Funding Request, Purchase Candy and cellophane bags to hand out at CD10 Movies in the Park @ Benny Potter Park on July 26, up to \$60. – DISCUSSION AND ACTION

10). Committee Reports

A. Planning & Zoning

i. Adopt Resolution RE Proposed Citywide Landscape and Site Design Ordinance:

To ensure that projects built citywide incorporate high-quality, environmentally sensitive design features, and to help overcome some of the glaring social and environmental health inequities uncovered during the pandemic, the City Planning Department is proposing a new ordinance that will provide objective standards for landscape and site designs of new construction projects (5 units or more). The Ordinance will amend the City’s current landscape rules to better respond to the link of public health outcomes with the built environment. The new ordinance creates a mandatory point-based system to link site design, climate resilience, livability, and strategies for environmental design. A public hearing is scheduled for July 31. UNNC’s Planning & Zoning Committee recommends support for the ordinance, with additions and possible modifications. – **DISCUSSION AND ACTION**

ii. Follow-up to Previous Cases, ENS, and Old Business. – DISCUSSION AND ACTION

a. ED1 Update

b. Update RE: 1518 S. Gramercy Place, Mogen David Synagogue/Church of Divine Guidance: In 2020, UNNC voted to request that Council District 10 nominate or support an expedited L.A. Historic Cultural Monument nomination for the Mogen David Synagogue/Church of Divine Guidance (Contributor to the Angelus Vista Character Residential Overlay CPIO). SurveyLA identified the structure as an “Excellent example of an Art Deco church. Exemplary of the style; exhibits high quality of design through distinctive features.” Built 1933 as a synagogue for the Mogen David congregation, from the 1950s until 2020 it was the Church of Divine Guidance, founded by Rev. Clayton D. Russell, a trailblazing African American minister and civil rights leader. – **DISCUSSION AND POSSIBLE ACTION**



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- B. Outreach Committee:** Appoint New Committee Chair – **DISCUSSION AND POSSIBLE ACTION**
- C. Appoint Hunter Reis** Chair, Communications Committee – **DISCUSSION AND ACTION**
- D. Appoint Kareene Alprecht** co-chair of the Public Safety/Emergency Preparedness Committee – **DISCUSSION AND ACTION**
- E. Other Committee Reports – DISCUSSION AND POSSIBLE ACTION**

11). Old Business – DISCUSSION AND POSSIBLE ACTION

12). Adjourn

Future Meetings: The next scheduled UNNC Governing Board meeting is **Thursday, August 1** (*Standing Governing Board meetings are usually held on the 1st Thursday of the month, currently in person and via Zoom.*)

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board or a Committee is prevented from acting on a matter you bring to its attention during the General Public Comment period; however, the issue raised by a public member may become the subject of a future Board or Committee meeting. Public comment is limited to 1 minute per speaker unless waived by the Board or Committee presiding officer. When prompted by the presiding chair to provide public input at this virtual meeting, public members who are attending virtually will be requested to dial *9 or use the Raise Hand option on the computer to address any agenda item before the Board takes action on an item.

Further Brown Act Updates: Public comments cannot be required to be submitted in advance of the meeting. Only real-time public comment is required. If broadcasting interruptions prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council’s control, the meeting must be recessed or adjourned.

Further SB 411 Updates:

If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations.

The agendas for the UNNC meetings are posted at the following location: South Seas House, 2301 West 24th Street, Los Angeles 90018. The agenda is also posted as usual at the UNNC’s official website at www.UNNC.org, where you can also sign up to be notified of future meetings and events. Stakeholders may also subscribe to the City of Los Angeles Early Notification System (ENS) through the City’s website at <https://www.lacity.org/government/subscribe-agendasnotifications/subscribe-other-meetings-agendas-and-documents>, to receive notices for UNNC meetings (and other government entities). For more information, you may also contact the President of UNNC, at president@UNNC.org or at 323-731-8686.



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Telecommunication Relay Services

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long distance calls. TRS providers – generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user. What forms of TRS are available?

There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TIY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service.

Please visit this site for detail descriptions:

<https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs>

Don't hang up! Some people hang up on TRS calls because they think the Communications Assistant (CA) is a telemarketer. If you hear, "Hello. This is the relay service . . ." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability.

If you have limitations hearing or speaking a specially-trained CA can relay telephone conversations for all of your calls. In California, dial 711 to reach the California Relay Service (CRS). If you prefer having your calls immediately answered in your mode of communication, dial one of the toll-free modality- and language-specific numbers below. The call will be routed to the CRS provider.

TTY/VCO/HCO to Voice
1-800-735-29291/English
800-855-3000/Spanish

Voice to TTY/VCO/HCO
1-800-735-2922/English
1-800-855-3000/Spanish

From or to Speech-to-Speech
1-800-854-7784/ English & Spanish



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Federal regulations specify very strict confidentiality requirements for CAs of all Relay services. No part of the conversation that takes place between callers is revealed or recorded in written, verbal, or any other form. CRS CAs do not participate in the conversation and acquire no benefit from information relayed.

For referrals to state provided services please visit <https://ddtp.cpuc.ca.gov/homepage.aspx>

For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website, <https://www.fcc.gov/accessibility>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

Public Access of Records: In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Board in advance of a meeting, may be viewed at the Neighborhood Council meeting, OR in the online agenda packet (see page 1 of this agenda). In addition, if you would like a copy of any record related to an item on the agenda, please contact UNNC's President at president@unnc.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR AL CONCEJO VECINAL 3 DÍAS DE TRABAJO (72 HORAS) ANTES DEL EVENTO. SI NECESITA ASISTENCIA CON ESTA NOTIFICACION, POR FAVOR CONTACTE EL PRESIDENTE A 323-731-8686.

RECONSIDERATION AND GRIEVANCE: For information on the Process for Reconsideration, stakeholder grievance policy, or any other procedural matter related to this Council, please consult the UNNC Bylaws by visiting www.UNNC.org