



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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UNNC Executive Committee Meeting

Tuesday, December 15, 2009
7:00 pm
Council District 10 Field Office
1819 S. Western Ave.
Los Angeles, CA 90006

MINUTES

(approved January 19, 2010)

Vice President Billie Green opened the meeting at 7:09 p.m.

Members present: Stevie Stern, Billie Green, Norman Gilmore, Wesley Todd
Members absent: None

Stevie Stern moved to approve the agenda with item 3B tabled (N. Gilmore UNNC equipment), and minor typo correction. Wesley Todd seconded.
Agenda approved unanimously.

Public comments:

Wesley Todd said there was some process review needed to verify the process for paying the consultant that Planning & Zoning Chair Laura Meyers would use for the Survey LA project.

Executive Committee Business:

- A. Stevie Stern presented for Skip Townsend. Request for UNNC to partner with 2nd Call for a Resource Fair to help with outreach to the community, scheduled for February 21, 2010. The fair would include information on health, medical and other resources available to neighborhood families.

MOTION: Stevie Stern moved that UNNC partner with 2nd Call to help promote the above described Resource Fair.

Norman Gilmore seconded.

Vote: Approved unanimously.

- B. Tabled.

- C. Review and approve UNNC Standing Rules.

The executive committee reviewed draft standing rules regarding board member responsibilities, committee operations and chair responsibilities, and list of standing committees. Stevie Stern will



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revise based on comments received.

- D. Board member absences.
Board member absences were discussed.
- E. Discussion of January Governing Board Agenda
Items for the agenda will include:
Annual election of Board Officers and Committee Chairs
The 2nd Call partner request.

Treasurer's Report:

Wesley Todd appreciates the timely minutes being produced by the Secretary.
Wesley reported that upcoming projects had payments completed or in progress.
Jason Berkin's planting project is getting underway, and payment processes are in progress.

No Committee Updates.

New Business:

Stevie Stern presented an inventory that would be used to create a standard reference binder for Board Member use.

Stevie Stern presented documents for use in background documents and flyers for educating board members and stakeholders.

Norman Gilmore asked if the Executive Committee had adequate backup capacity for UNNC files. After discussion, it was decided that the President and the Treasurer could use a low cost flash drive to meet their backup needs. Norman will follow up.

Stevie Stern discussed revising the UNNC E-NEWS format to include more news items.

Minutes:

Norman Gilmore presented the minutes of the November 17, 2009 meeting.

MOTION: Stevie Stern moved to approve the minutes with the corrections that were noted.

Wesley Todd seconded.

Vote: Approved unanimously.

Announcements:

Billie Green stated that Andrew Westall announced that he is running for the 43rd State Assembly District.
Meeting adjourned at 8:50 pm.

Respectfully submitted,
Norman Gilmore
UNNC Secretary
January 20, 2009