



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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UNNC Executive Committee Meeting

Tuesday, June 21, 2011
Council District 10 Field Office
1819 S. Western Ave.
Los Angeles, CA 90006

MINUTES

(approved August 16, 2011)

CALL TO ORDER

Vice-President Billie Green opened the meeting around 7:06 p.m. A quorum was present.

Members present: Billie Green, Stevie Stern, Wesley Todd, Norman Gilmore

Members absent: None.

Additional UNNC board members present: Christine Carlson, Laura Meyers, Roy Amemiya.

APPROVAL OF AGENDA

MOTION: Stevie Stern moved to approve the agenda after ITEM D to add a funding request for WAHA catalog for Landmarks of African American History.

Norman Gilmore seconded.

Vote: Approved unanimously.

PUBLIC COMMENT

The first Movies-in-the-Park is at Baldwin Hills Rec Center. The fourth one is at Benny Potter Park July 30th.

EXECUTIVE COMMITTEE BUSINESS

- A. Loan of UNNC lawn signs to South Seas House for promoting summer camp – C. STUBBS - ACTION.

As a member of the Park Advisory board, Stevie presented the request on behalf of Carlton Stubbs. Carlton, the park activities director would like to use some yard signs to promote summer programs at the South Seas House. UNNC has some yard signs in storage, and it was suggested that UNNC loan the yard signs to Benny Potter Park.

MOTION: Stevie Stern moved that UNNC loan yard signs to the South Seas House.

Wesley Todd seconded.

Vote: Approved unanimously.

- B. Funding Request – to provide food and refreshments one time for the CPAB meeting – R.



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Amemiya.

Roy Amemiya, who is co-Chair of the Wilshire Division Community Police Advisory Board presented a funding request for up to \$125 for hosting food and refreshment at their regularly scheduled July 21st, 2011 public meeting. The purpose is to encourage attendance by members of the public to interact with Senior Lead Officers and engage with community issues.

Roy Amemiya will also take a UNNC email sign-up sheet to solicit email addresses of any UNNC stakeholders who may attend. UNNC will also be promoted in the CPAB email blast.

MOTION: Stevie Stern moved to recommend to the Governing Board that UNNC fund up to \$125 to host food and refreshment.

- C. Funding Request – the beautification project in Western Heights neighborhood for traffic calming easements; seeking funds that were previously approved by the Board but could not be accessed by the project due to end-of-year city payment restrictions.

Chris Carlson presented for the Western Heights Neighborhood Association. The plants were successfully purchased in the last fiscal year.

Although the funds were approved by UNNC last fiscal year, there were problems getting a proper invoice from the concrete supplier, and another contractor stated they took credit cards but actually only accepts PayPal, but PayPal is not a city approved payment method.

The Western Heights Neighborhood Association is renewing their request for funding, for the remaining amount of \$5500, which includes \$3500 for concrete and \$2000 for installation labor.

They have been informed that an additional fee of \$4800 is going to be imposed by Building and Safety, which impacted the budget. They have 180 days to complete the project.

Dianne Lawrence asked if Western Heights has sufficient funds for this project without UNNC contributing.

Billie Green asked when Western Heights could provide a list of pledges with specific amounts, without requiring names.

MOTION: Norman Gilmore moved that this request be forwarded to the Governing Board for consideration, provided that Western Heights document the sources of previously committed funds and currently committed pledges (without requiring disclosure of names of those who are donating anonymously), and noting that the Executive Committee is not endorsing a specific amount and suggests that Western Heights consider staying within the originally approved \$3400, less funds expended.

Stevie Stern seconded.

Vote: Approved unanimously.

- D. Funding Request – Jefferson Park Inter-Faith Mural – L. South – ACTION

Luis South presented a selection of photos of community members painting a mural in an alley in the Bungalows area of Jefferson Park between 30th and 31st between St. Andrews and Western. Community members have been weeding the alley and reclaiming the alley as a useful space.



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Currently there are about 10 paintable walls, and 5 walls are mostly completed.

Luis South presented a funding request for paint and painting supplies sufficient to paint 4 walls, each about 40 feet long and about six feet tall (the width of a single lot). The paints would be used over the course of one or two weekends and the project is expected to be finished by the end of July 2011.

MOTION: Norman Gilmore moved that a funding request for up to \$900 for at least 40 quarts of paint and 10 gallons of primer (in aggregate, these are not to be taken as the actual size of the cans) and painting supplies for the Bungalows alley mural painting project be forwarded to the Governing Board for consideration.

Stevie Stern seconded.

Vote: Approved unanimously.

E. Funding Request – Purchase of African American Cultural Heritage Booklets for WAHA.

Laura Meyers presented for West Adams Heritage Association. WAHA has written and published a full color 48 page book which covers the history of African Americans in West Adams. WAHA is working with the National Trust on a grant. There was a discussion about how this book may be able to be used for outreach by UNNC.

This item was tabled until the proposal could be refined.

F. Discussion and action plan for replacing board members who have resigned – ACTION
Joyce Smith recently resigned from the board. Stevie Stern has also heard that another board member may be resigning.

We need to do outreach to solicit candidates. In the past we've done a Walkman, but that is too expensive for this year's budget. We will post the openings at our 5 agenda locations, send out an E-Blast, and contact our neighborhood groups.

G. Review Board Member's roles as representatives of UNNC and update Standing Rules and Rules of Conduct – ACTION

MOTION: Stevie Stern moved to recommend to the Governing Board that we update the UNNC Standing Rules with the following changes:

1. The Code of Civility shall be incorporated by a reference.
2. The UNNC policy that no official written communications go out without the approval of two Executive Committee members shall be added.
3. The standing rules shall be clarified to make it clear what board members are allowed to state about UNNC positions when at public meetings.

Wesley Todd seconded.

Vote: Approved unanimously.

H. Review Funding procedures and update Funding Request forms – ACTION

Stevie Stern presented updated guidelines to present to groups who come to UNNC to request



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neighborhood improvement funds or funds for outreach opportunities.

We also discussed whether there should be a new system for allocating Neighborhood Improvement Funds and Outreach Funds. Currently we approach each request individually, and it was suggested that we somehow group funding requests for the year into funding rounds with specific project types or calendar scheduling.

This item was tabled.

- I. Review Board Members' absences – ACTION
Discussed as a part of item F above.

- J. Discussion and plan of action for Board retreat – ACTION

This item was tabled.

- K. Discussion and adjustment of 2011-2012 fiscal budget in preparation for Governing Board review and vote to approve on July 7th – ACTION

Wesley Todd presented a proposed draft budget. The budget will be presented to the Governing Board for review.

- L. Plan agenda for July Governing Board meeting
Items discussed will be agendized as noted above.

APPROVAL OF MINUTES

Stevie Stern moved to approve the April and the May minutes.

Billie Green seconded.

Vote: Approved unanimously.

OLD BUSINESS

Billie Green reported that they did the drainage test for the LaSalle monument. The results were discouraging.

Stevie Stern reported that the party favors purchased for the 30/31 Block Club party are in storage at a board member's house. (The items were not used due to the event being rained out.) The event has not been rescheduled at this time.

Norman Gilmore reported that he had a good kick-off meeting with Lentini Design on the new website.

NEW BUSINESS

None.

Meeting adjourned at 10:28 p.m.

Respectfully submitted,
Norman Gilmore
UNNC Secretary



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Attachments: None.