



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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UNNC Executive Committee Meeting

Tuesday, May 21, 2013
Council District 10 Field Office
1819 S. Western Ave.
Los Angeles, CA 90006

MINUTES

(approved June 18, 2013)

CALL TO ORDER

Vice-President Billie Green opened the meeting at 7:00 p.m. A quorum was present.

Members present: Stevie Stern, Billie Green, Wesley Todd, Norman Gilmore

Members absent: None.

Additional UNNC board members present: None.

APPROVAL OF AGENDA

MOTION: Wesley Todd moved to approve the agenda as presented.

Norman Gilmore seconded.

Vote: Approved unanimously.

PUBLIC COMMENT

Luis South observed that that the Neighborhood Council system was set up to help provide more citizen input. Luis South observed that Neighborhood Council's should be responsive to citizens.

EXECUTIVE COMMITTEE BUSINESS

A. Funding Request for Emergency Preparedness –Luis South – ACTION

Luis South presented funding request related to strengthening community ties so that the community can work together in an emergency situation such as an earthquake.

He presented on behalf of South of LA (SOLA), an entity which has applied for 501(c)3 status. Luis South is the Executive Director.

He proposes to collaborate with LAFD, LAPD, Recreation and Parks, and the Red Cross to address what to do when the next earthquake hits.

Mr. South wants to propose a program for teaching about how to plant edible vegetation in the community. Specifically, he wants to put on a one day or half-day program to teach people how



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to start and maintain back yard gardens. He believes that encouraging residents to have back yard gardens would increase their food security in an extended emergency.

Mr. South was advised to prepare the UNNC application for event funding with more details about his program and to return to Executive Committee at a future date.

B. Allocating unused funds year end to the L.A. Park Foundation for Leslie Shaw Park – ACTION

MOTION: Stevie Stern moved to recommend that the UNNC Governing Board allocate and transfer any unencumbered funds from the 2012-2013 Fiscal Year Budget to the Department of Recreation and Parks for the purpose of purchasing goods and services to benefit Leslie Shaw Park renovations.

Norman Gilmore seconded.

Vote: Approved unanimously.

C. Discuss New Neighborhood Council Funding Program – ACTION

MOTION: Stevie Stern moved that UNNC write a letter to the City Council Neighborhoods and Education Committee, BONC, and DONE regarding the proposed new funding procedures to state: (i) DONE should rate Neighborhood Councils on financial effectiveness with ratings of A to F, and only impose extreme paperwork procedures on Neighborhood Councils with a history of poor controls; and (ii) if a Neighborhood Council has a history of being fiscally responsible and diligent, that their existing successful procedures not be disrupted by imposing arbitrary rules; (iii) that we are concerned about recurring payments with online vendors that only take credit or debit cards from Visa, MasterCard, or American Express (e.g., MailChimp, ConstantContact, RingCentral phone service) as it is very common for online vendors to have no option for accepting electronic checks; (iv) that recurring payments for routine operational expenses not require ongoing paperwork such as resolutions or invoices for monthly approval (e.g, monthly phone bill, web server, etc.); (v) that we wish to know if in addition to formally approving the reconciliation statement, if the board will still be required to approve the monthly bank statement; (vi) that UNNC is concerned that funds in the bank account be properly recognized as encumbered if we are waiting for final invoices and paperwork for an approved project. We want to be sure that the money that is approved by the board and encumbered for pending projects, will not be counted against other approved projects which require funding. Thus, if we approve \$1000 to be spent for a project, the funds need to be held until the project is complete and final invoices are received.

UNNC is very concerned that this proposal for a revised funding program adds not only paperwork, but substantial extra travel and volunteer man-hours to prepare that paperwork.

Norman Gilmore seconded.

Vote: Approved unanimously.

D. Review Board Members' absences

No one has three consecutive absences.

E. Plan agenda for next Governing Board meeting

Items noted above will be included on the next Governing Board Agenda.



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TREASURER'S REPORT

Wesley Todd discussed his upcoming availability.

COMMITTEE UPDATES

Norman Gilmore reported that the Web-site ad-hoc committee has approved the design of the new home page, including both content types and design elements. Lentini Design is beginning implementation of the new site.

OLD BUSINESS

Billie Green reported that John Arnold completed the plans for the LaSalle entrance monument and they are taking the plans to the city for approval.

NEW BUSINESS

Stevie Stern suggested that we cancel the UNNC Governing Board meeting scheduled for July 4th. We could have a special meeting on a different day if needed.

Stevie Stern has invited Valerie Lynn Shaw, of the Board of Public Works, to our August meeting.

Wesley Todd reported that the amounts have been paid for the Jefferson Park sign lighting, and they are working on the permits.

APPROVAL OF MINUTES

MOTION: Stevie Stern moved to approve the April 16, 2013 minutes as presented.

Wesley Todd seconded.

Vote: Approved unanimously.

ANNOUNCEMENTS

None.

Meeting adjourned around 9:27 p.m.

Respectfully submitted,

Norman Gilmore

UNNC Secretary

May 21, 2013

Attachments: None.