



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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## UNNC Executive Committee Meeting

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Tuesday, September 17, 2013  
Council District 10 Field Office  
1819 S. Western Ave.  
Los Angeles, CA 90006

### MINUTES

(approved October 15, 2013)

#### **CALL TO ORDER**

Vice-President Billie Green opened the meeting at 7:04 p.m. A quorum was present.

**Members present:** Stevie Stern, Billie Green, Norman Gilmore, Fletcher Kauffman.

**Members absent:** None.

**Additional UNNC board members present:** Jeff Camp.

#### **APPROVAL OF AGENDA**

**MOTION:** Stevie Stern moved to approve the agenda noting that item 8 should read “approval of minutes from August Executive Committee Meetings” (two meetings).

Norman Gilmore seconded.

Vote: Approved unanimously.

#### **PUBLIC COMMENT**

Sandra Pruitt introduced Rowel Salvador, Assistant Principal of the Sixth Avenue School, who is interested in presenting a funding request for a video projector for the school.

#### **EXECUTIVE COMMITTEE BUSINESS**

- A. Approval of plans, budget, outreach and preparations for Sep. 21 cleanup and landscaping of the 4<sup>th</sup> Avenue pedestrian bridge – ACTION -J. Camp

Outreach and advertising for the cleanup has taken place. Flyers have been put up on the bridge, as well as another creative notice on the bridge walk way.

We have sent out one UNNC MailChimp campaign and will re-send another reminder.

The walkway is proposed to be a dark brown. The walls will be “cowhide tan.”

They have a bid from a local landscaper, Brent Green, for California native plants. Instead of using concrete planters, they are going to get larger, more mature plants. Water and fresh fruit



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will be available for volunteers. CD10 will provide 100 hot dogs. UNNC will provide fruit and hot dog buns and condiments as part of the refreshments.

DOT is painting a bike lane from the south end of the bridge to West Adams Blvd.

The Green Team is going to pressure wash on Friday in prep for painting on Saturday.

**MOTION:** Norman Gilmore moved that, per the September 5, 2013 Governing Board meeting motion on this topic, that the Executive Committee approve the budget presented for this project for up to \$2200 for the plants, outreach materials, and refreshments.

Stevie Stern seconded.

Vote: Approved unanimously.

- B. Funding Request and UNNC support to partner with Jefferson Park Public Library for The Big Draw L.A. – ACTION - M. Romero

Marilyn Romero presented the Big Art Draw LA program. Big Draw LA is putting on the event at multiple venues throughout the city and Southern California. Jefferson Park branch library is participating. On October 16<sup>th</sup>, the library is opening the multi-purpose room for all ages and abilities to make art.

Marilyn Romero presented a funding request for up to \$150 for art supplies to be used by the Big Draw LA program at the Jefferson Park branch Library.

They are hoping for at least 50 people at this event.

**MOTION:** Norman Gilmore moved that the Executive Committee recommend to the Governing Board that UNNC fund up to \$275 for art supplies and color copies for outreach for the Big Draw LA program at Jefferson Park branch Library to be held in October 2013.

Stevie Stern seconded.

Vote: Approved unanimously.

- C. Revising bylaws/standing rules to reflect the Signatory as an official member of the Executive Committee - ACTION.

**MOTION:** Norman Gilmore moved that the Executive Committee come up with proposed language for the bylaws and standing rules that would enable the Signatory to act as a voting member of the Executive Committee in the absence of the Treasurer and that this item be continued at the October Executive Committee meeting.

Stevie Stern seconded.

Vote: Approved unanimously.

- D. Review Board Members' absences.

Ed Turner has four consecutive absences. Stevie Stern will contact Ed Turner.

- E. Plan agenda for next Governing Board meeting

Items noted above will be included on the next Governing Board Agenda.



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## TREASURER'S REPORT

The books are up to date as of September 6<sup>th</sup>. We haven't sent in our monthly report for July and August yet. We need to develop our cash forecasting system. Jeff is setting up the new scanner to scan all the receipts he has. He has emailed but not yet sent the hardcopy for the demand warrant for reimbursing Norman Gilmore for the approximately \$88 spent covering UNNC expenses in July.

## COMMITTEE UPDATES

Norman Gilmore is meeting with Lentini Design this week for a website update.

## OLD BUSINESS

We reviewed the existing UNNC flyer and noted various updates that should be made. We need new photography for that. Norman Gilmore will ask a friend of his to photograph the bridge cleanup event on Saturday.

## NEW BUSINESS

We discussed how the possibility of partnering with a business on creating a parklet. The adjacent businesses would need to be willing to invest thousands of dollars in the project.

## APPROVAL OF MINUTES

The Secretary presented minutes for approval.

**MOTION:** Stevie Stern moved to approve the August 20, 2013 minutes, amended to clarify the public comment to state the question asked was whether UNNC had conditions that would be recommended to the Zoning Administrator if the Fitzgerald House were operated as a commercial business.

Fletcher Kauffman seconded.

Vote: Approved unanimously.

**MOTION:** Stevie Stern moved to approve the August 29, 2013 minutes as presented.

Norman Gilmore seconded.

Vote: Approved unanimously.

## ANNOUNCEMENTS

None.

Meeting adjourned around 9:07 p.m.

Respectfully submitted,

Norman Gilmore

UNNC Secretary

September 17, 2013

Attachment: None.