



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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## UNNC Executive Committee Meeting

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Tuesday, October 15, 2013  
Council District 10 Field Office  
1819 S. Western Ave.  
Los Angeles, CA 90006

### MINUTES

(approved December 17, 2013)

#### **CALL TO ORDER**

Vice-President Billie Green opened the meeting at 7:06 p.m. A quorum was present.

**Members present:** Stevie Stern, Billie Green, Norman Gilmore, Fletcher Kauffman.

**Members absent:** None.

**Additional UNNC board members present:** Jeff Camp.

#### **APPROVAL OF AGENDA**

**MOTION:** Norman Gilmore moved to approve the agenda as presented.

Stevie Stern seconded.

Vote: Approved unanimously.

#### **PUBLIC COMMENT**

This Saturday is Taste-of-Soul. UNNC will have a table at the booth.

#### **EXECUTIVE COMMITTEE BUSINESS**

##### A. Region 6 Resident Representative – Interview Applicants – ACTION

Marius Stelly presented himself as a candidate for UNNC Resident Rep for Region 6, Seat 2, which covers Jefferson Park, East of Arlington.

He presented ideas for Outreach, Preservation, and Quality of Life programs that he would be interested in either leading or collaborating on.

Two additional candidates submitted applications: Giselle Washington and Denise Burgher. However, neither of those two candidates reside within the Region 6 boundaries, and accordingly withdrew their candidacies.

**MOTION:** Norman Gilmore moved that the Executive Committee recommend to the UNNC Governing Board that Marius Stelly be appointed to be Resident Representative for Region 6 Seat



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2, replacing Ed Turner.  
Stevie Stern seconded.  
Vote: Approved unanimously.

B. Funding Request – design and layout for UNNC PR flyer - Stevie Stern – ACTION

Stevie Stern presented a funding request for \$800.00 for design and print of new flyers for UNNC. She presented proposed copy for the flyer. The flyer would be in English and Spanish.

**MOTION:** Norman Gilmore moved to recommend to the UNNC Governing Board that UNNC pay up to \$800, including tax and shipping, for the design and printing of 2500 flyers.  
Fletcher Kauffman seconded.  
Vote: Approved unanimously.

C. Funding Request - Historic Photos to be displayed at Starbucks Crenshaw/Washington – Stevie Stern - ACTION.

Stevie Stern presented a funding request for up to \$898 for acquiring, licensing, scanning, touching up, printing, framing, and affixing nameplates for historic photos to be placed in the Starbucks located at Crenshaw and Washington.

The photos would be historic photos of the Washington Boulevard corridor.

Stevie Stern presented a letter from Kimberly Thompson at Starbucks Corporation offering UNNC wall space for appropriate historic photos. Starbucks would be considered the custodian of the photos and UNNC would retain ownership and maintenance obligations.

UNNC would be identified as the provider of the photos on the attached nameplates describing the photos.

Stevie Stern will contact the USC, Los Angeles Public Library, and Santa Monica Public Library Image Archives to locate suitable photos.

**MOTION:** Norman Gilmore moved to recommend to the UNNC Governing Board that UNNC pay up to \$942 for acquiring, licensing, scanning, touching up, printing, framing, and affixing nameplates for historic photos to be placed in the Starbucks located at Crenshaw and Washington.  
Stevie Stern seconded.  
Vote: Approved unanimously.

D. Review Board Members' absences.  
No board member has currently missed three consecutive meetings.

E. Plan agenda for next Governing Board meeting  
Items noted above will be included on the next Governing Board Agenda.

## TREASURER'S REPORT

Jeff Camp worked with Marilyn Romero to obtain all approved materials for the Big Draw LA project at the Jefferson Park Public Library.



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Fletcher Kauffman noted that we have to vote to approve reimbursement to Marilyn Romero.

We discussed the NC Monthly Expenditure Report. Page 1 of the statement basically recaps the bank statement. We have been unable to figure out how to do the calculations to fill out page 2.

Jeff Camp is going to treasurer training on Thursday, and will be asking about our questions and concerns.

Do we need to do the Monthly Expenditure Report since we are not using the new checking account system yet?

Jeff Camp is annotating the scanned receipts so Fletcher Kauffman and Norman Gilmore can match spending to approved projects when doing accounting entry.

## COMMITTEE UPDATES

None.

## OLD BUSINESS

Stevie Stern spoke to Deron Williams to discuss potential support for a parklet using the Streets for People framework. There are issues with speeding on Bronson near Jefferson Blvd. LA DOT only provides the permit. Everything about creating the parklet has to be paid for by a third party.

Mason Bendewald has offered to update the UNNC Facebook page with our upcoming events. We discussed that we would only want to promote direct UNNC events. Our standing rules already have specific rules regarding social media accounts. Our regular rules require all public materials to be approved by two officers. This can be done via email.

## NEW BUSINESS

Stevie Stern mentioned a USC offer to provide Neighborhood Councils with the latest data for their area from the Census site.

## APPROVAL OF MINUTES

The Secretary presented minutes for approval.

**MOTION:** Fletcher Kauffman moved to approve the September 17, 2013 minutes as presented.

Stevie Stern seconded.

Vote: Approved unanimously.

## ANNOUNCEMENTS

None.

Meeting adjourned around 9:06 p.m.

Respectfully submitted,

Norman Gilmore

UNNC Secretary

December 17, 2013

Attachment: None.