



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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UNNC Governing Board Meeting

Thursday, May 1, 2014
Council District 10 Field Office
1819 S. Western Ave.
Los Angeles, CA 90006

MINUTES

(approved June 5, 2014)

CALL TO ORDER

Stevie Stern opened the meeting at 6:48 p.m. A quorum was present.

Members present: Bettye Smith-Anderson, Fletcher Kauffman, Chris Carlson, Dolores Spears, Jess Bravo, Rosie Brown, Marius Stelly, Betty Phillips, Jeff Camp, Laura Meyers, Billie Green, Norman Gilmore, Stevie Stern, Elizabeth Fenner, John Arnold, Andrea Dunlop. (16 total).

Members absent: Anthony Carter, Sandra Pruitt, Betty Walton, Carlton Stubbs, Marilyn Romero, William Hernandez. (6 total).

There were about 13 audience members at the start of the meeting.

APPROVAL OF AGENDA

MOTION: Billie Green moved to approve the agenda with item 6A1 and 7C as discussion only.

Betty Phillips seconded.

Vote: Approved unanimously.

PUBLIC COMMENT

Joy Atkinson, a commissioner on the Board of Neighborhood Commissioners, presented UNNC with a large book called "Save Our Streets LA", on how we can pay for fixing our streets and sidewalks. She recommends reading the Executive Summary. The proposal recommends a ½ cent sales tax for 15 years.

Marius Stelly reminded everyone of the Bureau of Street Services neighborhood blitz street repair project. It will be asphalt trucks only (not sidewalks), and we can recommend 15 spots that we think need attention.

Esther Jo from the benefits office of St. Vincent Medical Center explained that their office helps people understand Covered California and available health benefits.

Erin (?) from Community Health Councils said that the South LA Community Plan is on hold because the



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Hollywood Community Plan was stopped by a lawsuit that also has implications for the South LA Plan. Community Health Councils offers technical advice on the South LA Plan as well.

Laura Meyers noted that the Hollywood Plan also caused the Leimert-Baldwin Hills-West Adams Plan to stop making progress. This is largely due to the plans essentially using out-of-date population data.

Laura Meyers noted that the city has not added staff to this year's planning budget.

Seth Fowler introduced himself as a field rep for Sebastian Ridley-Thomas for the 54th district (replacing Holly Mitchell). They are working on AB1907, which is designed to encourage use of LNG. They are also working on education reform and foster care reforms. Their office is in Culver City.

Andrea Dunlop and Laura Meyers noted that the May 1, 2014 Los Angeles Times Business Section article on Jefferson Park failed to mention the HPOZ and that a person featured in the article has done a lot of renovation without permits.

CD 10 UPDATE

No update.

PRESENTATION: THE TRUST FOR PUBLIC LAND – GREEN ALLEYS INITIATIVE – D. SILVA

Diane Silva presented a plan for greening alleys. They are collecting input on how the alleys are being used and if people are interested in renovating their alleys. This project will be given as a Master Plan project document to Bureau of Street Services so that when they get capital funds, they have an implementable plan. 30% of 900 miles of alleys are in South LA. They are providing a survey to us to get input.

EXECUTIVE COMMITTEE BUSINESS

- A. Interview candidates for UNNC's one recommendation for appointment to the City's newly formed Jefferson Park HPOZ Board – ACTION

Michael Chapman introduced himself. He lives at the Lukens House which is Los Angeles Cultural Monument #866, and was designed by Raphael Soriano. He has won many awards for his restoration of the Lukens House and other properties. He has restored 18 homes. He is also a Realtor.

David Saffer introduced himself as a 24 year resident of Jefferson Park. He was a past president of West Adams Heritage Association, served as chair of their Planning Committee, and volunteer as docent for Los Angeles Conservancy. He worked on the initial formation of the Jefferson Park HPOZ. He also has served on the UNNC Jefferson Park HPOZ Task force.

MOTION: Stevie Stern moved that the UNNC recommend Michael Chapman to the Jefferson Park HPOZ Board for Seat #5, provided that, in the event that the Mayor's office or another city entity chooses to appoint Mr. Chapman to the Jefferson Park HPOZ Board, that UNNC does instead recommend David Saffer for the position.

Norman Gilmore seconded.

Vote: 14 in favor, none opposed, 2 abstentions.



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B. Funding Request – repair and replacement of UNNC banners – Jess Bravo – ACTION

Jess Bravo explained that since UNNC approved \$700 to repair and replace UNNC street banners at the January 9, 2014 Governing Board meeting, AAA Flag and Banner has raised their prices.

MOTION: Norman Gilmore moved that UNNC approve an additional \$90.00 for a total of up to \$790.00 to pay AAA Flag and Banner for repairing and replacing UNNC street banners.

Bettye Smith-Anderson seconded.

15 in favor, none opposed, 1 abstention.

C. Funding Request – re-order of UNNC magnets with UNNC info plus important City departments info for outreach and empowering – ACTION

After reviewing end-of-year accounting, the Executive Committee determined that approximately \$464.00 remained in the UNNC budget for the year.

Since the outreach magnets turned out so nicely, the Executive Committee recommends ordering more.

MOTION: Norman Gilmore moved to recommend that UNNC fund up to \$464.00 to order as many additional UNNC outreach magnets as possible with the following corrections and changes: add info about 311 App, correct zip code is 90006, and remove election info.

Dolores Spears seconded.

A roll call vote was taken.

Vote: 16 in favor, none opposed, no abstentions.

D. Review and approve the 2014-2015 Fiscal Budget which begins as of July 2014 – ACTION

A proposed budget for UNNC for FY 2014-2015 was presented. Our June meeting will be taken up with seating a new board and board training, and we need to make sure we have a budget in place for the start of the fiscal year on July 1, 2014. The future board is free to amend the budget at will, so this budget does not lock in the next board.

MOTION: Norman Gilmore moved that UNNC adopt the 2014-2015 Budget as presented.

Marius Stelly seconded.

A roll call vote was taken.

Vote: 16 in favor, none opposed, no abstentions.

COMMITTEE BUSINESS

A. Planning & Zoning

Meyers

1. ZA-2014-272-CUW, 1916 Crenshaw Blvd. - AT&T proposes to build a new screened rooftop wireless facility; the facility includes 12 8-foot panel antennas in 3 sectors, 24 remote radio units, 4 surge suppressors and cables screened from view behind 2 new 10-foot concealment enclosures, in the R-3 residential zone. – ACTION

Laura Meyers explained that although this property is not a designated historic resource,



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the proposed antennas will probably detract from the neighborhood. The Planning and Zoning Committee does not have a suggested action for this item.

This item was already covered and a board action was taken on April 3, 2014 to support antenna screen designs presented at that meeting.

2. Draft Mobility Plan 2035 and its Draft EIR, comment deadline 5 p.m., May 13 - The City's draft Mobility Plan 2035 contains goals, policies, and programs that establish a vision for a balanced transportation system, accommodating all users and modes of travel. One chapter in Mobility Plan 2035 is the "Complete Streets Manual," which provides technical design guidelines for engineers/planners/urban designers for creating safer, multi-modal streets. – ACTION

Michael Macdonald presented a draft letter regarding performance standards for the City of Los Angeles Mobility Plan. The letter advocates that the metric should be no loss of life for pedestrians.

The letter also advocates not using 85th percentile speed as a way to set speeds on residential streets. Residential streets should be specified with a safe speed and be designed accordingly.

The letter also notes several streets that would have increased flow as a result of the plan and that this is a problem for neighborhood serving streets.

The letter also suggests that the city bike plan should be incorporated by reference.

Laura Meyers suggested that UNNC should add context about UNNC positions over the years about encouraging pedestrian friendly commercial boulevards.

MOTION: Chris Carlson moved that UNNC adopt the letter presented by Michael Macdonald as comment to the Los Angeles Mobility Plan 2013, with the addition of a couple sentences stating that UNNC unequivocally opposes a Vehicle Enhanced Network because it detracts from everything we have been promoting for our streets, with the final draft of this letter to be approved by the Executive Committee.

Marius Stelly seconded.

Vote: 16 in favor, none opposed, no abstentions.

3. Draft Plan for a Healthy Los Angeles, comment deadline 5 p.m. May 13 - The Plan for a Healthy Los Angeles will be a new Element in the City's General Plan and will elevate health as a priority for future growth and development. The General Plan is the blueprint for how and where the city will grow and develop, commonly known as the City's planning constitution. The Plan for a Healthy Los Angeles will provide guidelines to make Los Angeles a healthier place to live, work and play. – ACTION

MOTION: Laura Meyers moved that UNNC ask the Planning Department to ask for more time to comment on the draft plan for a Healthy Los Angeles, and that our board would like to take a board vote at our June 2014 meeting.

Billie Green seconded.

Vote: 16 in favor, none opposed, no abstentions.



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4. Upcoming deadlines and hearings:
 - (a) ReCODE LA - deadline for public comment on the initial evaluation report is Friday, May 2

ReCODE LA is a five year project to rewrite and consolidate Los Angeles Planning code.

- (b) ZA 1996-927(CUZ)(PA4) -- AT&T proposed facade-mounted cellular installation on the Bekins/Public Storage Building, 4174 West Pico. Appeal hearing at South Los Angeles Area Planning Commission has been rescheduled for Tuesday, May 6 at 4:30 p.m. at the South Los Angeles Constituents Service Center, 8475 S. Vermont Ave.
- (c) ZA 15227(O)(PA4) -- 2126 W. Adams Blvd., two appeals of the Zoning Administrator's decision, dated December 26, 2013, and pursuant to Section 13.01-H of the Los Angeles Municipal Code, to approve the location, use and maintenance of a CEB800 (Clean Enclosed Burner) and associated Sound Wall, along with the adoption of Categorical Exemption ENV 2007-2400-CE as the environmental review for this action; in conjunction with the on-going maintenance and operation of the Murphy Controlled Drill site. Appeal hearing at South Los Angeles Area Planning Commission has been rescheduled for Tuesday, May 20 at 4:30 p.m. at the South Los Angeles Constituents Service Center, 8475 S. Vermont Ave.

Jess Bravo departed.

You can send in written comments to the Area Planning Commission which must arrive downtown before May 10, 2014, and you must include the original and 19 copies.

Laura Meyers has requested that UNNC have 5 minutes to speak at this appeal.

B. Planning & Zoning Sub Committee

1. Request City Council President Wesson to ask the City Administrator to investigate, research, and report on a November 24, 2013, spill of oil production waste water that occurred near the intersection of La Cienega and Fairfax by the company Freeport-McMoran Oil and Gas (FMOG) – ACTION

Marius Stelly introduced Michael Salman to go over this issue.

Councilman Koretz has requested a city evaluation of this spill. The waste water is brine and about 1/16th oil, as well as hydrogen sulfide and other contaminants. This water spilled from an 8" pipeline under La Cienega Blvd. The waste water is pumped to the Packer facility on Pico.

Michael Salman said that Lisa Paillet, representing Freeport McMoRan, acknowledged this spill to the Baldwin Hills Community Standards District Community Advisory Panel. She claimed that 7 barrels were recovered from the storm drain cellar and none spilled into Ballona Creek.



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The Culver City Fire Department report does specify where the spill occurred and which LA Fire Department responded. The waste water pipeline is underground, and the water was bubbling up through potholes and then traveling on the surface.

The state's Cal EMA website spreadsheet shows that Freeport McMoRan reported one barrel had spilled, and that they gave their Baldwin Hills address as the location of the spill.

The City Administrative Officer must promptly respond to any request of a City Officer for example, if Council President Wesson were to request an investigation of an oil spill, the CAO would have to respond.

Michael Salman presented a draft letter to Councilman Wesson, including attachments with Councilman Koretz' resolution, the Culver City Fire Department incident report, the Cal EMA report, and the testimony of Lisa Paillet at the Baldwin Hills CSD. Since this incident occurred in CD10, this is appropriate for Council President Wesson to request an investigation.

MOTION: Dolores Spears moved that UNNC write a letter to Council President Wesson requesting an investigation by the City Administrative Officer into the November 24, 2013 oil spill incident, as fully described in the draft letter, including the supporting attachments, with such letter to be finalized by the UNNC Executive Committee and submitted to Council President Wesson, including, without limitation, revisions to note that the regulatory gap between city and county is 'potential' and striking the phrase containing 'laced' and replacing it with 'brine water containing contaminants'.

Elizabeth Fenner seconded.

Vote: 14 in favor, none opposed, 1 abstention.

C. Elections Committee – updates

Doorhangers are going out Monday May 5.

There will be a candidate meet & greet next week.

We need volunteers for Sunday and for the day of the election.

We'll be doing outreach at the Wellington Square Farmer's Market.

D. Committee updates (as needed)

EconDev had a meeting last week about outreaching to businesses, a possible job fair, and our corridors.

TREASURER'S REPORT

A. Approval of expenditures and bank statements – ACTION.

The Treasurer presented the UNNC US Bank statement for approval.



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MOTION: Billie Green moved that UNNC approve the April 21, 2014 US Bank statement.

Betty Phillips seconded.

A roll call vote was taken.

Vote: 15 in favor, none opposed, no abstentions, no ineligible.

B. Approval of NC Monthly Expenditure Report – ACTION

The Treasurer presented the NC Monthly Expenditure report for approval.

MOTION: Billie Green moved that UNNC approve the Monthly Expenditure Report corresponding to the US Bank Statement dated April 21, 2014.

Marius Stelly seconded.

A roll call vote was taken.

Vote: 15 in favor, none opposed, no abstentions, no ineligible.

C. Approval of P-Card Reconciliations—ACTION

After our Signatory Jeff Camp filled out three months of P-Card Reconciliations, he was informed by DONE that this form was no longer in use and he should fill out a different set of forms.

Laura Meyers noted that any further approvals would have to occur before the new board is seated.

SECRETARY’S REPORT

The Secretary presented minutes for approval.

MOTION: Betty Phillips moved to approve the April 3, 2014 minutes with corrections noted regarding meter readers.

Marius Stelly seconded.

Vote: 10 in favor, none opposed, 5 abstentions.

PRESIDENT’S UPDATE

A. New, Continuing, and Old Business

Stevie Stern shared some additional options for historic photos to be put at the Washington and Crenshaw Starbucks.

The Los Angeles Neighborhood Initiative reported that they got a call from LADBS letting them know the contractor was at the desk pulling the permit for the Jefferson Park sign lighting project. So this project is nearing completion.

1. Proposed parklet at Bronson and Jefferson - ACTION.

Last November UNNC endorsed a parklet at Bronson and Jefferson. LA DOT will grant permits for up to 4 parking spaces to extend a seating area or parklet into the street. They



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have pre-fabricated units that can be installed. CD10 has been very supportive. Bronson Avenue neighbors have been supportive. However, we learned that the applicant could not be a government entity. Stevie Stern is looking for a business or group to serve as the applicant.

Laura Meyers said that West Adams Heritage would sponsor this parklet.

The design being looked at costs about \$30,000, so Stevie Stern will contact churches and local businesses to see if they would support the project financially.

We will resubmit in October during the next application period.

The permit is for one year, but is renewable.

Stevie Stern thanked Jana Purser at SWA Group for doing a lot of work on this project.

Thanks to Chris Carlson for arranging food from Kay Kays for tonight's meeting.
Rosie Brown will arrange food for our June meeting.

ANNOUNCEMENTS

Marius Stelly brought some brochures on water saving tools and strategies for landscapes.

Meeting adjourned at 10:11 p.m.

Respectfully submitted,

Norman Gilmore

UNNC Secretary

June 8, 2014

Attachments:

2014-2015 UNNC Budget

Roll call votes

**United Neighborhoods Neighborhood Council
Budget July 2014 - June 2015**

Presented for Approval May, 2014

Yearly Allocation	\$37,000.00
Rollover	\$0.00
Total	\$37,000.00

Budget	Category	Annual Total
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Codes

100 Operations ORIGINAL

AUD	Audio and Visual Services	\$0.00
COP	Copying	\$700.00 Footnote 1
EDU	Training and Board Retreat	\$200.00
FAC	Facilities Related and Space Rental	\$0.00
MIS	Miscellaneous Expense	\$0.00
OFF	Office Equipment and Supplies	\$1,000.00
POS	USPS - Postage and Box Rental	\$400.00
TAC	Temporary Staff	\$4,824.32 Footnote 2
TRL	Translation and Transcription	\$0.00
UTI	Phone System	\$300.00
	Business Cards	\$800.00
	Subtotal	\$8,224.32

200 Outreach

ADV	Advertising	\$500.00
EVE	Event Expense / Food & Refreshments	\$4,897.84
MEE	GOV BD Meeting/Refreshment	\$1,500.00
NEW	Newsletter	\$0.00
WEB	Website Maintenance/Enhancement/Creation	\$6,980.00 Footnote 3
	Subtotal	\$13,877.84

300 Community Improvement

CIP	Community Improvement Projects	\$4,897.84
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400 Neighborhood Purposes Grants

GRT	Neighborhood Purposes Grants	\$10,000.00 Footnote 4
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500 Elections

ELE	Election Outreach Expense	\$0.00
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GRAND TOTAL \$37,000.00

The following footnotes are not binding, but indicate anticipated and suggested uses.

Footnote 1

South LA Plan (2 copies, about 2000 pages each)		\$400.00
Quick turnaround copying		\$300.00

Footnote 2

Temporary staff		
Approved city vendor charges \$25.74/hour		
Bookkeeping estimate: 7 hours/month x 12 months	12	\$2,162.16
Minutes creation: 7 hours/month x 12 months		\$2,162.16
CPA consulting		\$500.00
		<u>\$4,824.32</u>

Footnote 3

Website & E-blast updates	\$350.00	12	\$4,200.00
MailChimp	\$25.00	12	\$300.00
Server	\$40.00	12	\$480.00
Site technical upgrades and maintenance			\$2,000.00
			<u>\$6,980.00</u>

Footnote 4

Kitty Bungalow		\$1,500.00
EnrichLA		\$5,000.00
LAUSD and other entities		\$3,500.00
		<u>\$10,000.00</u>