



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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UNNC Governing Board Meeting

Thursday, June 5, 2014
Council District 10 Field Office
1819 S. Western Ave.
Los Angeles, CA 90006

MINUTES

(approved August 7, 2014)

CALL TO ORDER

President Stevie Stern opened the meeting at 6:42 p.m. A quorum was present.

Members present: Elizabeth Fenner, Anthony Carter, Betty Phillips, John Arnold, Laura Meyers, Sandra Pruitt, Betty Walton, Carlton Stubbs, Dolores Spears, Jess Bravo, Rosie Brown, Marius Stelly, Jeff Camp, Billie Green, Norman Gilmore, Stevie Stern, Fletcher Kauffman, William Hernandez, Andrea Dunlop, Marilyn Romero. (20 total).

Members absent: Betty Smith-Anderson, Chris Carlson. (2 total).

There were about 14 audience members at the start of the meeting.

APPROVAL OF AGENDA

MOTION: Billie Green moved to approve the agenda with Item 7C removed and noting Item 6F is for the webserver (not the phone service).

Fletcher Kauffman seconded.

Vote: Approved unanimously.

PUBLIC COMMENT

Steve Peckman announced that an agreement was brokered between the Murphy Oil Field appellants and FMOG, which will provide a public hearing for the land use at the Murphy Oil Site. Thanks to Herb Wesson, Sylvia Lacy, Deron Williams, Laura Meyers and Stevie Stern.

Michael Salman stated that the new Plan Approval Case will be the opportunity to object to expansion of the oil facility into the Parkland. This is the time to begin analyzing the conditions and what the conditions and mitigations should be.

Debra Varnado thanked UNNC for supporting the CERT class that graduated 45 people. She is organizing a 3 hour disaster awareness course.



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Dolores Spears thanked Michael Salman and Steve Peckman for all their work on the Murphy Oil Site issue, without which we would not have come to understand the problems that had occurred with the lack of proper public process.

Elizabeth Fenner said that the Friends of the Washington Irving Library had 60 people attend a clean-up event. As part of their speaker series, Stevie Stern will present a talk at the library Saturday June 28th.

ACKNOWLEDGEMENT OF OUTGOING BOARD MEMBERS

Stevie Stern reviewed some of the key accomplishments of UNNC for the last 12 months.

Stevie Stern recognized our outgoing members and presented certificates to Betty Phillips, Marilyn Romero, Chris Carlson, and Fletcher Kauffman. Stevie Stern also received a certificate for her service.

SWEARING-IN OF NEWLY ELECTED BOARD MEMBERS BY CITY COUNCIL PRESIDENT HERB WESSON

At-Large Representatives elected are: Laura Meyers, Dolores Spears, Rosie Brown, Helen Indrani Chaudhuri, and Sandra Paul.

Resident Representatives elected are: Denise Jackson, Heidi Cabero, Jeff Camp, Talicia Raggs, Ophelia Daniel, and Marius Stelly (Regions 1 through 6 respectively.)

Members of the new board present: Betty Walton, Denise Jackson, Billie Green, Heidi Cabero, Elizabeth Fenner, Jeff Camp, Andrea Dunlop, Talicia Raggs, Norman Gilmore, Ophelia Daniel, Marius Stelly, John Arnold, Jess Bravo, William Hernandez, Sandra Pruitt, Carlton Stubbs, Anthony Carter, Rosie Brown, Helen Indrani Chaudhuri, Laura Meyers, Dolores Spears. (21 total).

Members absent: Sandra Paul, Bettye Smith-Anderson. (2 total).

Los Angeles City Council President Herb Wesson presented a certificate of appreciation to Stevie Stern for her 13 years of service as a board member and as President of UNNC.

Herb Wesson swore in the new Board Members and they were seated.

ELECTION OF UNNC OFFICERS - ACTION

Tom Soong introduced himself as a representative from DONE.

Tom Soong said that the City Attorney has determined that the Ralph M. Brown act is now interpreted as requiring a roll call vote for any vote that is not unanimous.

If the Chair of the meeting requests first abstentions, recusals, and opposed votes before approvals, then if the vote is unanimous, no roll call vote is necessary.

Laura Meyers nominated Jeff Camp for President.

Billie Green and Norman Gilmore declined nominations for President.

Laura Meyers nominated Jeff Camp for President.

Dolores Spears seconded.

Vote: Approved unanimously.



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Dolores Spears nominated Billie Green for Vice-President.

Jess Bravo seconded.

Vote: Approved unanimously.

John Arnold nominated Norman Gilmore for Secretary.

Sandra Pruitt seconded.

Vote: Approved unanimously.

Billie Green read a statement from Sandra Paul expressing interest in being Treasurer.

She has worked at Raytheon for 25 years, and currently is a finance manager for the F/A 18/B-2 program managing a team of 12 employees.

Billie Green nominated Sandra Paul for Treasurer.

Sandra Pruitt seconded.

Vote: Approved unanimously.

Dolores Spears nominated Marius Stelly for Signatory.

John Arnold seconded.

Vote: Approved unanimously.

EXECUTIVE COMMITTEE BUSINESS

- A. Until newly elected Treasurer and Signatory have completed their funding training, the board designates Jeff Camp to continue with his name on the UNNC P-card and authorizes Jeff to use the purchase card with oversight by currently elected officers in order to ensure payment on approved expenditures – ACTION

MOTION: Norman Gilmore moved that UNNC designate Jeff Camp as the Signatory pro-tempore until Marius Stelly completes DONE applications and approvals and receives the DONE purchasing card and is fully authorized to make payments on behalf of UNNC.

Sandra Pruitt seconded.

Vote: 17 in favor, none opposed, no abstentions, 4 ineligible.

- B. Funding Request – purchase of cooler on wheels for UNNC meetings and community events – ACTION

MOTION: Laura Meyers moved that UNNC fund up to \$40 to purchase a cooler on wheels for UNNC events, moving unspent funds as necessary to the Miscellaneous budget.

Betty Walton seconded.

A roll call vote was taken.

Vote: 17 in favor, none opposed, no abstentions, 4 ineligible.

- C. Funding Request – purchase of UNNC table cover for outreach events – ACTION

It was noted that items under agenda Items C and D would be purchased from the same vendor, so it would be logical to combine these two agenda items.



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MOTION: Sandra Pruitt moved to combine Agenda Items C and D.

William Hernandez seconded.

Vote: Approved unanimously

MOTION: Marius Stelly moved that UNNC fund up to \$746.65 to purchase two table throws with the UNNC logo imprinted with carrying case(s), and two 6' portable folding tables for UNNC events, moving unspent funds as necessary to the Miscellaneous budget.

John Arnold seconded.

A roll call vote was taken.

Vote: 17 in favor, 0 opposed, 0 abstain, 4 ineligible.

D. Funding Request – purchase of lightweight, fold-up table for outreach events – ACTION

This item was combined with the previous item.

E. Funding Request – purchase of 25 copies of Roberts' Rules of Orders – ACTION

MOTION: Sandra Pruitt moved that UNNC fund up to \$194.29 to purchase up to 25 copies of Robert's Rules of Order In Brief, moving unspent funds as necessary to the Miscellaneous budget.

Betty Walton seconded.

A roll call vote was taken.

Vote: 14 in favor, 3 opposed, 0 abstain, 4 ineligible.

F. Funding Request – payment of Linode fee for July for continued use of UNNC phone in use for outreach – ACTION

MOTION: Norman Gilmore moved that UNNC approve payment of \$40 to pay for webserver fees due in June and July, moving available funds as necessary to the Outreach/Website budget.

Sandra Pruitt seconded.

A roll call vote was taken.

Vote: 17 in favor, 0 opposed, 0 abstain, 4 ineligible.

G. Funding Request – payment of Mail Chimp fee for July to ensure continued service of email outreach – ACTION

MOTION: Norman Gilmore moved that UNNC approve payment of \$50 to MailChimp, our email mailing list provider, moving available funds as necessary to the Outreach/Website budget.

Betty Walton seconded.

A roll call vote was taken.

Vote: 17 in favor, 0 opposed, 0 abstain, 4 ineligible.

H. Funding Request – re-order of UNNC magnets with UNNC info plus important City departments info for outreach and empowering – ACTION

MOTION: Marius Stelly moved that UNNC fund up to an additional \$655.57 to purchase as many additional UNNC magnets as possible (est. qty 2000) with UNNC and city contact information, moving unspent funds as necessary to the Outreach budget.



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Rosie Brown seconded.
A roll call vote was taken.
Vote: 17 in favor, 0 opposed, 0 abstain, 4 ineligible

- I. Funding Request – designate any unused UNNC funds to be transferred to the 2014 Congress of Neighborhoods – ACTION

MOTION: Laura Meyers moved that UNNC approve transfer of unspent funds from the UNNC FY2013-2014 budget, (estimated to be \$18.90 if all expenditures go through as approved) to the Los Angeles city budget for use by the 2014 Congress of Neighborhoods.

Betty Walton seconded.
A roll call vote was taken.
Vote: 17 in favor, 0 opposed, 0 abstain, 4 ineligible.

- J. Proposal to cancel July 3rd governing board meeting due to July 4th holiday – ACTION

MOTION: Sandra Pruitt moved that UNNC postpone the July 3rd meeting to July 10th, provided, however; that if there are no urgent items, the meeting may be cancelled at the discretion of the President and the next regularly scheduled meeting would be August 7th, 2014.

Carlton Stubbs seconded.
Vote: Approved unanimously.

TREASURER'S REPORT

- A. Approval of expenditures and bank statements – ACTION.

The Treasurer presented the UNNC US Bank statement for approval.

MOTION: John Arnold moved that UNNC approve the May 21, 2014 US Bank statement.
Elizabeth Fenner seconded.
A roll call vote was taken.
Vote: 17 in favor, 0 opposed, 0 abstentions, 4 ineligible.

- B. Approval of NC Monthly Expenditure Report – ACTION

The Treasurer presented the NC Monthly Expenditure report for approval.

MOTION: John Arnold moved that UNNC approve the Monthly Expenditure Report corresponding to the US Bank Statement dated May 21, 2014.
Sandra Pruitt seconded.

A roll call vote was taken.
Vote: 17 in favor, none opposed, no abstentions, 4 ineligible.

- C. Approval of P-Card Reconciliations—ACTION

This item was removed from the agenda.



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SECRETARY'S REPORT

The Secretary presented minutes for approval.

MOTION: Billie Green moved to approve the May 1, 2014 minutes with a change to note on Planning and Zoning Item A that the item had already been voted on at the April 3, 2014 Governing Board meeting.

Jess Bravo seconded.

Vote: 11 in favor, none opposed, 10 abstentions.

Sandra Pruitt departed.

BOARD MEMBER TRAINING SESSION

Tom Soong presented the DONE Board Orientation. Three of many items mentioned were:

June 18th, at 6pm there will be an ethics training session at a CD 9 office. Contact Mr. Soong for details.

The Board of Neighborhood Commissioners has recently ruled that Neighborhood Councils are only required to post agendas at one physical location with 24 hour access, in addition to electronic mail and city electronic distribution. The former rule required posting at five locations.

DONE can assist in responding to a public records act request.

PRESIDENT'S UPDATE

A. New, Continuing, and Old Business

No update tonight.

ANNOUNCEMENTS

Elizabeth Fenner volunteers as a docent giving history tours, and her group is looking for new docents. They gave a tour today to 147 students and it's very fun and rewarding. Please contact Elizabeth if you are interested. They give tours to 10,000 people annually.

Rosie Brown and Helen Chaudhuri have been using the 311 app to report problems on Jefferson Blvd.

Meeting adjourned at 9:32 p.m.

Respectfully submitted,

Norman Gilmore

UNNC Secretary

June 11, 2014

Attachments:

Roll call votes