



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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UNNC Executive Committee Meeting

Tuesday, August 19, 2014
Council District 10 Field Office
1819 S. Western Ave.
Los Angeles, CA 90006

MINUTES

(approved September 16, 2014)

CALL TO ORDER

Billie Green opened the meeting at 7:03 p.m. A quorum was present.

Members present: Jeff Camp, Billie Green, Marius Stelly, Norman Gilmore, Sandra Paul.

Members absent: None.

APPROVAL OF AGENDA

MOTION: Jeff Camp moved to approve the agenda.

Norman Gilmore seconded.

Vote: Approved unanimously.

PUBLIC COMMENT

Jeff Camp announced the West Adams Jazz Music Festival from August 29th to 31st.

EXECUTIVE COMMITTEE BUSINESS

- A. Funding Request William Grant Still Art Center - Neighborhood Improvement Project – Maryann Hosseinzadeh – ACTION

Keisa Davis presented a funding request for \$1,300.54 for arts and crafts materials for the William Grant Still Art Center, a community art center of the Department of Cultural Affairs. They are out of budget for creative supplies.

They provided quotes from two vendors to show competitive pricing. Items requested included watercolor paints, pencils, pastels, crayons, paper, markers, glue sticks, erasers, charcoal pencils, and tempera paints.

They are providing the \$1500.00 necessary for Art Class staffing for 8 weeks, 3 classes per week.

MOTION: Jeff Camp moved to recommend to the UNNC Governing Board that UNNC fund up to \$1,300.54 for arts and crafts materials for classes put on by the William Grant Still Art Center.



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Marius Stelly seconded.

Vote: Approved unanimously.

- B. Funding Request for Plaques/Frames for four Historic Photos to be displayed in the community – Stevie Stern – ACTION

The UNNC Board previously approved framing historic photos of our neighborhood for display in various community locations.

Stevie Stern prepared a new funding request since the items were not successfully purchased in the previous fiscal year.

The photos were previously acquired, and now only the framing remains.

The funding request is for \$678.00 for photo framing, plaques, shipping, and installation if needed. The recommended vendor, Augies Woodworking, can make historically appropriate frames.

UNNC will retain all ownership of the photos and preserve UNNC's right to negotiate and move the photos to various community locations such as Washington Irving Library, LAUSD schools, or the South Seas House, by way of example.

MOTION: Norman Gilmore moved to recommend to the UNNC Governing Board that UNNC fund up to \$678.00 for photo framing, plaques, shipping, and installation if needed.

Marius Stelly seconded.

Vote: Approved unanimously.

- C. Editor for Website/Social Media Accounts – ACTION

MOTION: Norman Gilmore moved that UNNC appoint Stevie Stern as Editor-in-Chief of the UNNC website. Publication policy shall be as follows. The President and the Secretary can approve for publication at their discretion any events put on by the city or recognized community groups within UNNC. The President and Secretary can also approve re-release of city and state information relevant to stakeholders, such as street closures. The policy on advocacy articles is to publish only articles that express a position that the UNNC Board has previously adopted. The Officers may also publish articles on positions adopted by the city at their discretion.

Jeff Camp seconded.

Vote: Approved unanimously.

- D. Jefferson Park Sign Lighting Project – Update – ACTION

Gus Harris, Jr. found the original city permits for the Jefferson Park Sign Light project. Jeff Camp will scan that and send it to Norman Gilmore, Rosie Brown, and Sandra Pruitt.

Greencrest Lighting is waiting for one more permit to finally be able to install the LEDs in the signs.

- E. Review Board Members' absences.



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No board members have 3 consecutive absences.

F. Plan agenda for next Governing Board meeting

Jeff Camp would like to invite MTA for a 15 minute presentation.

Items noted above will be included on the next Governing Board Agenda.

TREASURER'S REPORT

Sandra Paul is preparing the budget submission package to DONE by the September 1, 2014 deadline.

The Secretary needs to find the goals and vision document for last year.

Sandra Paul stated she would need to adjust the adopted budget with the DONE reporting form.

Jeff Camp, Sandra Paul, and Marius Stelly will review the funding request forms page 1 to update it to reflect current DONE funding procedures.

Marius Stelly is catching up on scanning the roll call votes from the last meeting.

Marius Stelly reported that Movies-in-the-Park project is in the process of being funded.

COMMITTEE UPDATES

Norman Gilmore stated that the funds secured by Council President Wesson to renovate Leslie Shaw Park are coming from the California's Housing Related Parks program. Our neighborhood qualified for the funds because of the income qualified housing provided by Jefferson Square and Jefferson Park Square apartment buildings that were recently finished.

Norman Gilmore will bring a funding request with quotes for a service provider to do website updates and maintenance.

OLD BUSINESS

Norman Gilmore passed out a draft Community Impact Statement regarding the Fracking & Other Well Stimulation Moratorium before the Los Angeles City Council.

Norman Gilmore would like to spend 10 minutes on Robert's Rules at the next Exec Committee.

NEW BUSINESS

The Executive Committee would like to require that Committee Chairs bring their committee recommendations to the Governing Board in writing.

We need to ask the Outreach Chair to recruit a person to do data entry for Sign-In sheets.

We should plan a Board Retreat, perhaps at the former Union Bank bldg. on Jefferson Blvd.

We need to ask the Outreach Committee to develop a policy for when to give away bags. (One per family) Historically, we only give out T-Shirts to people doing work in the community. We should communicate



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the value of the items to our Outreach team so people understand the value of our promo giveaways.

APPROVAL OF MINUTES

The Secretary presented minutes for approval.

MOTION: Jeff Camp moved to approve the July 15, 2014 minutes as presented.

Sandra Paul seconded.

Vote: 4 in favor, none opposed, 1 abstention.

ANNOUNCEMENTS

Billie Green said UNNC Outreach turned out well for the West Adams Heights-Sugar Hill Block Party.

Billie Green will send the LANI Maintenance Matching Fund info to Jeff Camp.

Meeting adjourned around 8:41 p.m.

Respectfully submitted,

Norman Gilmore

UNNC Secretary

September 17, 2014

Attachment: None.